



JAMAICA

POST OFFICE GUIDE

JANUARY, 1952

*Issued by the
Postmaster-General*

PRICE 2/6

PRINTED BY
THE GOVERNMENT PRINTER,
DUKE STREET, KINGSTON.

1952

CALENDAR, 1952

JANUARY					FEBRUARY					MARCH					APRIL						
S.	..	6	13	20	27	..	3	10	17	24	..	2	9	16	23	30	..	6	13	20	27
M.	..	7	14	21	28	..	4	11	18	25	..	3	10	17	24	31	..	7	14	21	28
T.	1	8	15	22	29	..	5	12	19	26	..	4	11	18	25	..	1	8	15	22	29
W.	2	9	16	23	30	..	6	13	20	27	..	5	12	19	26	..	2	9	16	23	30
T.	3	10	17	24	31	..	7	14	21	28	..	6	13	20	27	..	3	10	17	24	..
F.	4	11	18	25	..	1	8	15	22	29	..	7	14	21	28	..	4	11	18	25	..
S.	5	12	19	26	..	2	9	16	23	..	1	8	15	22	29	..	5	12	19	26	..
MAY					JUNE					JULY					AUGUST						
S.	..	4	11	18	25	1	8	15	22	29	..	6	13	20	27	..	3	10	17	24	31
M.	..	5	12	19	26	2	9	16	23	30	..	7	14	21	28	..	4	11	18	25	..
T.	..	6	13	20	27	3	10	17	24	..	1	8	15	22	29	..	5	12	19	26	..
W.	..	7	14	21	28	4	11	18	25	..	2	9	16	23	30	..	6	13	20	27	..
T.	1	8	15	22	29	5	12	19	26	..	3	10	17	24	31	..	7	14	21	28	..
F.	2	9	16	23	30	6	13	20	27	..	4	11	18	25	..	1	8	15	22	29	..
S.	3	10	17	24	31	7	14	21	28	..	5	12	19	26	..	2	9	16	23	30	..
SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER						
S.	..	7	14	21	28	..	5	12	19	26	..	2	9	16	23	30	..	7	14	21	28
M.	1	8	15	22	29	..	6	13	20	27	..	3	10	17	24	..	1	8	15	22	29
T.	2	9	16	23	30	..	7	14	21	28	..	4	11	18	25	..	2	9	16	23	30
W.	3	10	17	24	..	1	8	15	22	29	..	5	12	19	26	..	3	10	17	24	31
T.	4	11	18	25	..	2	9	16	23	30	..	6	13	20	27	..	4	11	18	25	..
F.	5	12	19	26	..	3	10	17	24	31	..	7	14	21	28	..	5	12	19	26	..
S.	6	13	20	27	..	4	11	18	25	..	1	8	15	22	29	..	6	13	20	27	..

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JAMAICA

POST OFFICE

GUIDE

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1952

POSTAGE RATES

POST CARDS			INLAND			OVERSEAS						
	Single	Reply paid				LETTERS						
Inland	One penny	Two pence				British Commonwealth	Other Countries	Printed Papers	Samples	Commercial Papers	"Small Packets"	
Overseas British Commonwealth	Two pence	Four pence	Letters	Printed and Commercial Papers	Samples							
Other countries	Three pence	Six pence										
WEIGHT:—			s. d.	d.	d.	s. d.	s. d.	s. d.	d.	d.	s. d.	
Not over—												
1 oz.	2	1	1	2½	5	1	2	5	10	
2 "	2	1		3½	8	1				
3 "	3	1½		4½	11	2				
4 "	3	1½	1½	5½	1 2	2	5	10	1 0	
5 "	4	2		6½	1 5	3				
6 "	4	2		7½	1 8	3				
7 "	5	2½	2	8½	1 11	4	5	10	1 2	
8 "	5	2½		9½	2 2	4				
9 "	6	3		10½	2 5	5				
10 "	6	3	2½	11½	2 8	5	5	10	1 4	
11 "	7	3½		1 0½	2 11	6				
12 "	7	3½		1 1½	3 2	6				
13 "	8	4	3	1 2½	3 5	7	5	10	1 6	
14 "	8	4		1 3½	3 8	7				
15 "	9	4½		1 4½	3 11	8				
lb.												
1 0 "	9	4½	3½	1 5½	4 2	8	5	10	1 8	
1 1 "	10	5		1 6½	4 5	9				
1 2 "	10	5		1 7½	4 8	9				
1 3 "	11	5½	4	1 8½	4 11	10	5	10	2 0	
1 4 "	11	5½		1 9½	5 2	10				
1 5 "	1 0	6		1 10½	5 5	11				
1 6 "	1 0	6	4½	1 11½	5 8	11	5	10	2 2	
1 7 "	1 1	6½		2 0½	5 11	1 0				
1 8 "	1 1	6½		2 1½	6 2	1 0				
1 9 "	1 2	7	5	2 2½	6 5	1 1	5	10	2 4	
1 10 "	1 2	7		2 3½	6 8	1 1				
1 11 "	1 3	7½		2 4½	6 11	1 2				
1 12 "	1 3	7½	5½	2 5½	7 2	1 2	5	10	2 6	
1 13 "	1 4	8		2 6½	7 5	1 3				
1 14 "	1 4	8		2 7½	7 8	1 3				
1 15 "	1 5	8½	6	2 8½	7 11	1 4	5	10	2 8	
2 0 "	1 5	8½		2 9½	8 2	1 4				
1 lb	2 lb	3 lb	4 lb	5 lb	6 lb	7 lb	8 lb	9 lb.	10 lb	11 lb		
PARCELS 4d.	7d.	10d.	1/1d.	1/4d.	1/7d.	1/10d.	2/1d.	2/4d.	2/7d.	2/10d.		

POSTAGE RATES

WEIGHT		INLAND		OVERSEAS					
		Letters	Printed and Commercial Papers	LETTERS		Printed Papers	Samples	Commercial	
				British	Other Countries				
	lb. oz.	s. d.	s. d.	s. d.	s. d.	s. d.	d.	d.	
Not over	2 1	1 6	9	2 10 ¹ / ₂	8 5 ¹ / ₂	1 5			
	2 2	1 6	9	2 11 ¹ / ₂	8 8	1 5			
	2 3	1 7	9 ¹ / ₂	3 0 ¹ / ₂	8 11	1 6			
	2 4	1 7	9 ¹ / ₂	3 1 ¹ / ₂	9 2	1 6			
	2 5	1 8	10	3 2 ¹ / ₂	9 5	1 7			
	2 6	1 8	10	3 3 ¹ / ₂	9 8	1 7			
	2 7	1 9	10 ¹ / ₂	3 4 ¹ / ₂	9 11	1 8			
	2 8	1 9	10 ¹ / ₂	3 5 ¹ / ₂	10 2	1 8			
	2 9	1 10	11	3 6 ¹ / ₂	10 5	1 9			
	2 10	1 10	11	3 7 ¹ / ₂	10 8	1 9			
	2 11	1 11	11 ¹ / ₂	3 8 ¹ / ₂	10 11	1 10			
	2 12	1 11	11 ¹ / ₂	3 9 ¹ / ₂	11 2	1 10			
	2 13	2 0	1 0	3 10 ¹ / ₂	11 5	1 11			
	2 14	2 0	1 0	3 11 ¹ / ₂	11 8	1 11			
	2 15	2 1	1 0 ¹ / ₂	4 0 ¹ / ₂	11 11	2 0			
	3 0	2 1	1 0 ¹ / ₂	4 1 ¹ / ₂	12 2	2 0			
	3 1	2 2	..	4 2 ¹ / ₂	12 5	2 1			
	3 2	2 2	..	4 3 ¹ / ₂	12 8	2 1			
	3 3	2 3	..	4 4 ¹ / ₂	12 11	2 2			
	3 4	2 3	..	4 5 ¹ / ₂	13 2	2 2			
	3 5	2 4	..	4 6 ¹ / ₂	13 5	2 3			
	3 6	2 4	..	4 7 ¹ / ₂	13 8	2 3			
	3 7	2 5	..	4 8 ¹ / ₂	13 11	2 4			
	3 8	2 5	..	4 9 ¹ / ₂	14 2	2 4			
	3 9	2 6	..	4 10 ¹ / ₂	14 5	2 5			
	3 10	2 6	..	4 11 ¹ / ₂	14 8	2 5			
	3 11	2 7	..	5 0 ¹ / ₂	14 11	2 6			
	3 12	2 7	..	5 1 ¹ / ₂	15 2	2 6			
	3 13	2 8	..	5 2 ¹ / ₂	15 5	2 7			
	3 14	2 8	..	5 3 ¹ / ₂	15 8	2 7			
	3 15	2 9	..	5 4 ¹ / ₂	15 11	2 8			
	4 0	2 9	..	5 5 ¹ / ₂	16 2	2 8			
	4 1	2 10	..	5 6 ¹ / ₂	16 5	2 9			
	4 2	2 10	..	5 7 ¹ / ₂	16 8	2 9			
	4 3	2 11	..	5 8 ¹ / ₂	16 11	2 10			
	4 4	2 11	..	5 9 ¹ / ₂	17 2	2 10			
	4 5	3 0	..	5 10 ¹ / ₂	17 5	2 11			
	4 6	3 0	..	5 11 ¹ / ₂	17 8	2 11			
Limit Weight		None See p. 7	3 lb	4 lb 6 oz.	4 lb 6 oz.	6 lb 8 oz.	See Pages 51 to 99.		

MISCELLANEOUS

LOCATION OF DEPARTMENTS

The GENERAL POST OFFICE is housed in the western block of Public Buildings at King and Barry Streets, Kingston.

The Circulation Branch (Letter Section) is on the ground floor; the Administrative and Accounting Offices and the Central Telegraph Office are on the second floor.

The Parcel Post Section (including C.O.D. and Detained Packet Offices), the Money Order, Postal Order, and General Cashier's Offices are situate in the former "Grace" building at No. 33 Oliver Place, at the rear of the Circulation Branch.

HOURS OF BUSINESS (Week Days).

The office hours of the Circulation Branch are 8 a.m. to 4 p.m.; and of all other branches (except Telegraph Office), from 9 a.m. to 3 p.m. on Monday to Friday; and 8 a.m. to 1 p.m. for Circulation Branch, and 9 a.m. to 1 p.m. for Parcel Post Branch on Saturdays. The Telegraph Office is open from 8 a.m. to 5 p.m. on Monday to Saturday.

All Country Post Offices are open from 8 a.m. to 5 p.m. on Monday to Saturday.

On *Sundays* all Post Offices are closed.

On *Public Holidays* the Circulation and Parcel Post branches of the G.P.O. are open for business from 9 a.m. to noon, and the Central Telegraph Office from 8 a.m. to 10 a.m. All Country Offices are open from 8 a.m. to 10 a.m.

For Telegraph arrangements on Sundays, Public Holidays, etc., see **TELEGRAMS**, page 107.

POSTAGE STAMPS, POSTCARDS, ETC.

POSTAGE STAMPS of the following denominations are sold:—

$\frac{1}{2}$ d., 1d., $1\frac{1}{2}$ d., 2d., 3d., 4d., 6d., 9d., 1s., 2s., 5s., 10s., £1.

Books containing eighteen 1d. and twelve $\frac{1}{2}$ d. stamps are issued, price 2s. each.

INLAND POSTCARDS are sold at 1d. each; reply-paid at 2d. BRITISH COMMONWEALTH—POSTCARDS at 2d.; reply-paid 4d. A 1d. stamp must be affixed to each 2d. postcard addressed to a foreign country.

NEWSPAPER WRAPPERS are sold at $\frac{1}{2}$ d. each.

AIR LETTER SHEETS impressed with a 6d. stamp are sold at 6d.

REGISTERED LETTER ENVELOPES (linen-lined) bearing a $4\frac{1}{2}$ d. stamp embossed on the flap are of two sizes and are sold at 5d. and $5\frac{1}{2}$ d. each. The necessary amount of postage stamps must be added to cover the postage and registration fee.

JUDICIAL STAMPS of the values 6d., 1s., 2s., 5s., 8s. and 6d., 10s., and £1 are sold at all Post Offices where there is a demand for them.

IMPRESSED STAMPS, title deeds, and blank slips are on sale at all Post Offices.

QUININE is also sold at all Post Offices in $\frac{1}{2}$ d. and 1d. packages.

The following is a description together with the dates of issue of all postage stamps in circulation.

Denom- ination	Description*	Colour	Date of issue
½d.	Head of King George VI	Yellow	October 25th, 1951
1d.	Ditto	Green	Ditto
1½d.	Ditto	Chocolate	October 10th, 1938
2d.	Columbus Cove and head of Sovereign	Grey and Green	December 10th, 1938
3d.	Banana Plantation	Blue and Green	August 15th, 1949
4d.	Citrus Grove	Brown and Green	December 10th, 1938
6d.	Priestman's River and head of Sovereign	Grey Purple and Black	Ditto
9d.	Kingston Harbour (aerial view)	Lake	Ditto
1/-	Sugar Industry	Green and Brown	Ditto
2/-	Bamboo Walk	Blue and Brown	Ditto
5/-	Symbolic design ("Wood and Water") and head of Sovereign	Blue and Orange	Ditto
10/-	Head of King George VI	Green	Ditto
20/-	Tobacco Growing and Cigar Making	Mauve and Brown	August 15th, 1949

All stamps are printed on paper water-marked C A in script.

Cost of a full set £2 0s. 3d.

HOUSE DELIVERY

There are four house-to-house deliveries of letters on week-days from the General Post Office, Kingston; and two deliveries from the Post Offices of Cross Roads, Halfway Tree, Constant Spring, Liguanea, Vineyard Town, Windward Road, Jones Town, Whitfield Town, Spanish Town, Montego Bay. At all other offices letters must be called for. (See *Poste Restante*, p. 8).

TRAIN POST OFFICE SERVICE

Limited train Post Offices are maintained on the through line between Kingston and Montego Bay and Port Antonio where postage stamps, etc., may be bought and telegraph forms obtained.

REDIRECTION

I. By the Public. Letters, postcards, printed papers, samples and newspapers are retransmitted by post without additional charge, provided that the packet is reposted not later than the day after delivery, Sundays and Public Holidays not being counted and that it has not, previous to redirection, been opened or tampered with. If an adhesive label be used for the purpose of indicating the new address, the name of the original addressee must not be obscured, otherwise the packet will be liable to surcharge as unpaid.

Redirected packets reposted later than the day after delivery will be liable to charge at the prepaid rate. Any packet which appears to have been opened or tampered with will be chargeable as freshly posted and unpaid.

Any registered packet on being redirected must not be dropped into a letter box, but must be taken to a post office, to be dealt with as registered. No additional registration fee will be charged if the packet is presented for re-registration not later than the day after delivery; but if it is presented after that time it will be treated as freshly posted, and a fresh registration fee will be payable. As regards postage, the rules given in the preceding paragraphs apply.

If an inland registered packet is redirected to an address abroad, it becomes liable to the regulations and limitations in force in the international service.

If any registered packet when redirected, instead of being given back to the Post Office to be dealt with as registered, is dropped into a letter box, it is treated in all respects as a letter intended for registration but irregularly posted.

II. By the Post Office. Notices of removal and applications for redirection must be signed by the persons to whom any postal packets to be redirected are addressed, and should be sent to the local delivery office serving the old address or handed to the postman. When possible the printed forms which can be obtained from any post office should be used and the Post Office may require this to be done in any case.

The Post Office does not undertake to redirect postal packets which can be redirected at the place of address. It does not, for example, redirect postal packets addressed to a person who has temporarily left his house, unless the house is left uninhabited; or addressed to clubs, hotels, boarding houses, or lodgings; or addressed to any premises occupied by two or more persons where the letters are delivered by postmen into a common letter box or to a common agent.

A notice of redirection holds good for 3 months.

APPLICATIONS FOR RECALL OF LETTERS

No letter, parcel or other postal packet can, when once it has been posted in a Post Office receptable or accepted for transmission at a Post Office, be taken out of the post, even if application be made for it by a person who can prove that he is the sender, without the authority of the Governor. Nor can it be detained or delayed at the sender's request; but must be forwarded to its address and cannot be diverted to any other address.

PRIVATE LETTER BOXES AND BAGS

Private letter boxes, available for the subscribers use from 8 a.m. till 5.30 p.m. on week days (and also for two or three hours in Kingston after the arrival of important oversea mails) may be rented for 12s. a year at the Post Offices of Kingston, Port Antonio, Montego Bay, Mandeville, Savanna-la-Mar and May Pen. Letters addressed to the house address of a person renting a letter box will be delivered as addressed. Only letters specifically addressed to the letter box or business address of the renter of the box will be assorted in the box.

Private Bags—By permission of the Postmaster General any person may have his letters conveyed by his bearer to and from the Post Office in a private bag upon payment of an annual fee of one guinea, the bag to be locked, one key being kept by the Postmaster and one by the owner of the bag; the bag to be provided by the owner.

When a private letter bag is conveyed by a mail contractor a further annual fee of one guinea is to be paid. These fees must be paid in advance through the Postmaster General.

On payment of an additional annual fee of 12/- a year the persons renting a private box or bag shall be entitled to receive a serially numbered registered advice list, containing particulars of the number and place of origin of the registered articles delivered.

POSTE RESTANTE

Postal articles which are addressed to places in this Island *at which there is no delivery by letter carrier* will be regarded as intended for the "Poste Restante" and dealt with accordingly.

The Poste Restante shall be used solely for the accommodation of strangers and travellers, who may use it for not more than three months, at those offices at which there is a delivery of postal articles by letter carrier. (See p. 7).

Postal articles addressed to initials or to fictitious names, or to a Christian name without a surname shall not be taken to the Poste Restante, but shall be treated as undeliverable postal articles. Postal articles addressed to initials, etc., and at a specific address or care of a Post Office Box are however accepted.

Every person applying to a Poste Restante if unknown must produce such evidence of his identity as the proper officer of the Post Office may require.

- (1) Subject to the provisions of these Regulations, postal articles shall be retained in the Poste Restante as follows—

If originating in the Island, for one calendar month from the date of receipt;

If originating from abroad, two calendar months from the date of receipt.

Provided that postal articles addressed to ships may be retained for three calendar months.

- (2) At the expiry of the above-mentioned periods, postal articles may be treated as undeliverable.

POSTAGE PREPAYMENT IN MONEY

Letters, circulars, accounts, &c., (but not newspapers) may be prepaid in money instead of postage stamps, at the General Post Office, Kingston, provided that the articles are chargeable with a uniform rate of postage, that the amount paid is in no case less than 10s., and that they are tied in bundles representing a postage of 2s. 6d. each, with the addresses arranged in the same direction. Patrons desirous of using this facility must state in writing to the Postmaster General the number of pieces of mail matter which they require to prepay in money and the value of postage on each piece, and obtain a receipt for the amount paid.

FRANKING (POSTAGE METER) MACHINES.

Users of these machines must conform to the following conditions:

1. They must obtain the Postmaster General's permission for their use.
2. Payments in advance in respect of postage must be made from time to time at a specified post office where the machine must be presented for meter setting.
3. The correspondence franked by the machine must be faced, securely tied in bundles, and handed in at a specified office, not necessarily that at which the machine is periodically taken for control.
4. Franking dies and machines must be maintained in good condition, and any necessary replacements and repairs made, at the user's expense, to ensure clear and distinct franking impressions and absolute accuracy in recording.

INLAND POST

LETTERS	Not exceeding 2 oz.	2d.
	For every additional 2 oz. or fraction of 2 oz.	1d.
POSTCARDS	Single	1d.
	Reply-paid	2d.
LOCAL NEWSPAPERS	Per copy	$\frac{1}{2}$ d.
PRINTED PAPERS	Not exceeding 2 oz.	1d.
	For every additional 2 oz. or fraction of 2 oz.	$\frac{1}{2}$ d.
SAMPLES	Not exceeding 4 oz.	1d.
	Not exceeding 6 oz.	$1\frac{1}{2}$ d.
	Not exceeding 8 oz. (maximum)	2d.
PARCEL POST	For 1st lb.	4d.
PARCELS	Each additional lb.	3d.
REGISTRATION FEE	Per article	4d.

Letters

No letter for delivery in Jamaica, except it be sent to or from a Government Office, may exceed 2 feet in length 1 foot in width or 1 foot in depth, or if in the form of a roll 2 feet 6 inches in length and 4 inches in diameter. There is no limit of weight.

Letters sent in open Envelopes are not admitted at rate for "Printed Paper"

Letters, newspapers, book packets, etc., which are *wholly unpaid* will be liable to a surcharge equal to double the prepaid rate; and, if they are insufficiently prepaid, to a surcharge equal to double the deficiency.

Post Cards

Private post cards prepaid by means of penny postage stamps may be sent by the inland post on the following conditions:—

They must not exceed $5\frac{1}{2}$ by $4\frac{1}{2}$ inches nor be less than 4 by $2\frac{1}{4}$ inches. The right hand half of the face is reserved for the postal directions and address; the left hand half is available for the purposes of the sender, subject to the following restrictions—In addition to stamps for prepayment post cards may bear small labels showing the names and address of the sender and the addressee; and engravings and photographs on very thin paper may be affixed to the back and left hand half of the address side, provided that they are *completely* adherent. Newspaper cuttings may also be attached to the back and left hand half of the address side. A postcard must not be enclosed in a cover of any kind.

Cards bearing the title "Post card," or its equivalent, are admitted at the rate for printed matter, provided that they conform to the general regulations respecting printed papers; if they do not conform either to these regulations or to the rules applicable to postcards *they are treated as letters*.

Cards must be manufactured of cardboard or paper of such consistence as not to hinder manipulation.

Newspapers and Magazines

Newspapers printed and published in Jamaica are admitted in the *inland* mail at $\frac{1}{2}$ d. per copy, irrespective of weight. In addition to these any publication printed and published in Great Britain, or in any British possession, which is *registered as a newspaper* at the General Post Office, London, is admitted to the *inland* mail at $\frac{1}{2}$ d. per copy. All other newspapers are subject to the rate for Printed Papers, i.e., 1d. for first 2 oz. and $\frac{1}{2}$ d. for each additional 2 oz. of weight. In the case of British periodicals the words "Registered at the General Post Office as a Newspaper" will usually be found on the cover, or in the absence of a cover on the top of the first page.

Magazines printed and published in Jamaica provided they are issued in consecutive numbers at intervals of not more than 31 days, are also admitted to the *inland* mail at $\frac{1}{2}$ d. per copy, irrespective of weight.

Printed Papers:

The expression "Printed Paper" means a packet not exceeding 3 lb in weight which consists of or contains one or more of the following articles or documents:—

- (1) Books and other publications or works of a literary character, whether containing written dedications or not, and any other written or printed matter not being in the nature of a letter (on paper or on some substance* ordinarily used for writing or printing).
- (2) Sketches, drawings, paintings, photographic prints, and engravings, on paper or on some substance ordinarily used for the purpose, provided it is not a brittle or exceptionally fragile substance.
- (3) Maps, plans and charts, on paper or some other substance ordinarily used for the purpose, provided it is not a brittle or exceptionally fragile substance.
- (4) The binding or mounting of any article hereinbefore described, provided such binding or mounting be of a kind ordinarily used for the purpose be not made of glass, or any brittle or exceptionally fragile substance, and be transmitted in the same packet with the article in respect of which it is used.
- (5) The articles and documents described below:—

EXAMPLES OF ADMISSIBLE DOCUMENTS**1. Commercial or Business Papers of a formal character**

These must be of the kind specified below, provided that the documents consist of a printed form, and that any writing refers solely to its subject-matter or consists of formulae of courtesy or of a conventional character not exceeding five words or initials.

A printed form within the meaning of the regulations is one bearing printed matter, clearly indicating the purpose for which the form is intended to be used. The form must be appropriate; for example, an ordinary memorandum form may not be used.

Examples:

Advice notes of despatch or receipt of letters, documents, goods or money (with or without instructions for their further treatment)
Bills of lading
Confirmations of orders and contracts
Contract notes
Delivery and shipping notes
Enquiries for quotations
Notices of assessments
Notices relating to the registration of voters
Orders for goods or work
Price lists
Prices current

Estimate for work
Invoices
Lists and tabular statements
Market reports
Notices, certificates, reports, and returns given or made to or by public officers and local authorities or other public bodies in the discharge of their public duties
Quotations for goods
Receipts for goods or money
Share transfer notices
Statements of account
Tenders for goods or advertisements
Way bills

2. Legal Papers

Affidavits
Agreements
Briefs from solicitor to counsel
Certificates
Deeds
Licences
Orders of court

Powers of attorney
Proposals and policies of insurance and formal papers necessarily incidental to insurance
Proxy papers
Testimonials
Voting papers

Copies of the foregoing documents are also admissible. Nothing may appear in the documents in writing which does not form a necessary part of them.

3. Circulars

(a) Ordinary type characters, that is notices and letters printed, handstamped, hectographed or cyclostyled in characters not resembling those of the typewriter. Nothing may appear in writing in the document except:

*Such substances as blotting paper, cloth, metal, asbestos and leather are inadmissible

The names, addresses, and descriptions of parties
 Dates, hours and particulars of times
 The particulars of goods, and of sums of money
 The mode of consignment or delivery of goods or money
 The terms on which business is transacted
 Index or reference numbers and letters
 Corrections of errors in print
 The place, character and objects of meeting or appointments.
 Formulae of courtesy or of a conventional character not exceeding five words or initials.

(b) **IMITATION TYPE CHARACTERS** that is, circulars wholly or partly printed in imitation of typewriting, or reproduced from a typewritten original by a mechanical process ordinarily used to produce a number of identical copies. *Carbon copies* are included in this category. These documents are admissible at the *Inland* printed paper rate only:

If they are handed in at a Post Office;

If special attention is drawn to the fact that they are printed or reproduced in imitation of typewriting.

If at least twenty packets each containing one copy or more are posted at the same time.

The circulars must be securely tied in bundles of convenient size with the addresses all faced one way. They will be liable to detention or to surcharge if subsequently found to infringe any of the regulations of the printed paper rate.

4. Printed Christmas, New Year, Easter Birthday, Picture, Greeting and Visiting Cards

Nothing may appear in writing except:

Date of sending and names and addresses of sender and addressee;

Formulae of courtesy or of a conventional character not exceeding five words or initials. For example *Kind Regards*, *Best Wishes* and other greetings and so on, not conveying any specific information or making an enquiry or request, are admissible. Phrases such as *Arrived Safely*, *See you on Monday*, and so on, are not admissible.

5. Manuscripts for Press and Printed proofs including information for insertion in directories and similar publications with corrections and instructions.

Any writing not forming part of the document itself must refer solely to the arrangement or correction of the type or to the execution of the work.

6. Educational Exercises and, Examination Papers with comments, corrections and instructions.

Any writing not forming part of the document itself must refer solely to the subject matter of the exercise or to the questions put or to the answers thereto.

Coupons, forms, cards and so on, bearing written answers to acrostics and guessing competitions and written communications indicating whether by means of words, letters, marks or numbers moves in a game of chess, are inadmissible.

No paper money (as defined on page 13), may be posted or conveyed or delivered by post in a printed paper. But a stamped proxy paper, or a stamped and addressed card, wrapper, label, or envelope, forwarded in order that such card, wrapper, label, or envelope may be returned through the post is permitted.

Stationery, which term includes note-paper, envelopes, labels, invoices, insurance or other forms, greeting or visiting cards when sent not filled up to a person who is subsequently to use them, are inadmissible.

Yearly diaries are admitted, but diaries for shorter periods are inadmissible.

Blotting paper, cloth, metal, asbestos, leather and similar substances are not regarded as ordinarily used for writing or printing and are inadmissible, but a single unfolded flat sheet of blotting paper bearing a printed advertisement not relating to blotting paper and not sent as a sample, or one having affixed to it such an advertisement printed on ordinary paper or cardbord, is admitted in a suitable open cover.

A Local packet of "Printed" Papers may not exceed 3 pounds in weight, nor 2 feet in length, nor 1 foot in width or depth, except it be intended for transmission as a parcel. (see over—"Parcel post parcels").

SAMPLES

The use of the Sample Post is restricted to genuine trade samples and no article is admissible unless it be in fact a specimen of goods for sale. The sample post may not be used for the conveyance of goods for sale or in execution of an order; such goods must be sent by parcel-post or at letter rate of postage. The rate of postage is 1d. for first 4 oz., 1½d. for 6 oz., and 2d. for 8 oz. (maximum.)

PARCEL POST

Parcel-Post Parcels embrace allailable matter, merchandize, etc., not classified above. Certificates of mailing are issued for all Parcel Post Parcels. Limit of weight 11 lb. The rate of postage is 4d. for first lb. and 3d. for every other lb.

The maximum dimensions are, length 3 feet 6 inches, length and girth combined 6 feet. For example: a parcel measuring 3 ft. 6 in. in its longest dimension may measure as much as 2 ft. 6 in. in girth, that is round its thickest part, or a short parcel may be thicker; thus, if it measure no more than 3 ft. in length, it may measure as much as 3 ft. in girth, that is round its thickest part.

If any article of pecuniary value enclosed in, or forming part of, an inland parcel be lost or damaged whilst in the course of conveyance by the post, the Postmaster General may pay to any person, if, in his opinion such person establishes a reasonable claim to compensation (having regard to the nature of the article, the care with which it was packed, and other circumstances) such sum not exceeding two pounds in respect of such parcel as he may think just.

The transmission by inland parcel post of any article containing bank notes, currency notes bills of exchange, cheques, promissory notes, treasury bills, bearer bonds, or other securities for money, coins, bullion, or jewellery, is prohibited. No compensation is paid for loss of an inland parcel post parcel containing a prohibited article.

Make-up—General—Letters and postal packets of every kind, especially parcels, must be so made up as not only to preserve the contents from loss or damage in the post, but also not to injure other packets, or any officer of the Post Office. If insecurely packed, they are liable to be stopped. The public are warned that it is prohibited to send by post packets insecurely packed which are likely to injure other postal packets in course of conveyance or any officer of the Post Office.

Any packet, especially any letter, containing anything of a fragile nature should be marked or labelled "FRAGILE".

Liquids, Oils, etc. Tins containing liquid must be securely sealed. Packed tins containing a pint or more in wooden boxes or wicker cases. Bottles containing liquids must be firmly sealed. Wrap each bottle separately, and pay special attention to the packing round the shoulders of the bottle. Pack the bottle or bottles securely in a rigid box of wood or metal (or in the case of very small packets, strong corrugated cardboard) with plenty of soft packing between the bottles, and the top, bottom and sides of the box.

Liquids sent by Letter Post must be in firmly sealed bottles, and the soft packing must be sawdust or some spongy substance in sufficient quantity to absorb all the liquid contents in case of breakage, and the box used must open at one end only and have a tightly-fitting or screw lid.

Eggs. The safe transit of Eggs cannot be guaranteed but the following method of packing is recommended:—Use a wooden or other rigid box with suitable partitions and a well-fitting lid, wrap each egg separately in newspaper or other soft material, place the eggs on end, each in a separate partition, and fill up the vacant spaces in the box with newspaper or cotton waste; mark the parcel "Eggs."

The name and address of the sender must appear on all parcels sent by parcel post mail.

These Rules must be Strictly adhered to in every detail

Newspapers, circulars, book packets and parcels, must be posted without a cover, or in a cover open at the ends or sides so as to admit of the contents being easily withdrawn for examination. The mere clipping of the corners or of the side of an envelope or other cover is insufficient. They must not contain any letter or communication of the nature of a letter.

If any letter or communication of the nature of a letter be found in a newspaper, circular book packet or parcel, the entire packet will be surcharged at the *unpaid letter rate of postage*.

"BLIND LITERATURE"

"**Blind Literature**"—Packets containing papers impressed for the use of the blind ("Braille") may be sent at the following special rate:—up to 2 lb., ½d. 5 lb., 1d. 8 lb. 1½d. 11 lb., 2d.

REGISTRATION (Inland)

No postal article addressed to initials or in pencil (other than copying pencil) may be registered.

Every article presented for registration shall be enclosed in a strong cover appropriate to its contents, and shall be securely fastened with wax, gum or other adhesive matter in such a manner as to render impossible the opening thereof without damage to the cover. A cover which has a transparent panel to show the address may be used if the panel is an integral part of the cover.

If in the opinion of any officer of the Post Office to whom an article is tendered for registration the packing is inadequate or objectionable, registration of the article may be refused.

The address shall be clearly written in English, but may be repeated in another language.

The following provisions shall apply to the registration of postal articles:—

- (1) the article shall be posted by delivery for registration at a post office to an officer on duty at such post office;
- (2) all sums chargeable on the registration of the article and all postage chargeable thereon, shall be prepaid.
- (3) on delivery of the article for registration, a certificate of posting, bearing thereon an acknowledgment that the registration fee has been paid, shall be filled up and signed by the officer of the Post Office receiving the article and handed to the poster.

For the registration of every inland postal article there shall be charged and paid the sum of fourpence.

In the event of loss, damage or destruction in the course of transmission by post of a registered postal article in respect of which such sum has been paid, the limit of compensation payable shall be £2.

The sum of five pence shall be charged and paid in respect of every such postal article on which the sender desires the limit of compensation to be £10 and an additional sum of one penny shall be charged and paid in respect of every additional £10 limit of compensation: Provided that the maximum compensation payable in respect of any registered postal article shall be £400.

TABLE OF FEES UP TO £400

Fee	Limit of Compensation	Fee	Limit of Compensation
4d.	£2	10d.	£60
5d.	£10	11d.	£70
6d.	£20	1/-	£80
7d.	£30	1/1d.	£90
8d.	£40	1/2	£100
9d.	£50	and 1d. for each additional £10 up to £400	

The sender should mark the packet in the bottom left-hand corner with the word *Registered*. If he desires to pay a higher fee than 4d. he must mark the packet thus: Registered 5d. and so on according to the amount for which he wishes to cover the packet.

The registration fee must be paid by postage stamps affixed to the cover, and the amount paid should be entered on the certificate of posting by the officer who accepts the packet. The sender should, in his own interest, satisfy himself that the entry is correct as soon as the certificate is handed to him.

When several packets are sent by the same person for registration, it is desirable that they should be accompanied by a list, in duplicate, of the addresses, one list to be retained at the post office, and the other, when signed, to be returned to the bearer.

Packets which contain *Money* or *Jewellery*, as defined below and, also all packets bearing the words *Registered*, or any other word, phrase or mark to the like effect, for example, any abbreviation of the word *Registered*, the letter *R* or a rectangular cross, and which are posted otherwise than in accordance with the regulations, are subjected to compulsory registration, and are charged on delivery with a registration fee of 6d. less any amount prepaid in excess of the postage.

No compensation is given in respect of any postal packet which has been compulsorily registered.

Advice of Delivery of Registered Postal Packets

The sender of any registered postal packet may arrange at the office of posting, either at the time of posting or subsequently, for an advice of its delivery to be sent to him. The fee of 2d., which is payable by means of stamps affixed by the sender to a form provided for the purpose, and is due even if the registered packet proves to be (or to have been) undeliverable.

Compensation for Loss

The Postmaster General is not legally liable for any loss or inconvenience which may arise from the loss, damage, delay, non-delivery or mis-delivery of any thing sent by post and he does not in any circumstances pay compensation in respect of unregistered letters, post cards, printed matter, packets, newspapers or local parcels. But subject to the rules stated below he pays compensation voluntarily and as an act of grace in those cases and in those cases only in which there has been a total loss of the contents of correspondence of the following descriptions not being loss due to breakage or damage.

No compensation is given in respect of correspondence compulsorily registered.

It must appear that the loss occurred in the post and did not arise wholly or in part by the fault of the sender as for instance from inadequate fastening.

The compensation given will not exceed the value of the article lost. The right is reserved of re-instating the contents of an envelope instead of giving pecuniary compensation.

In the case of loss of contents the envelope should be retained for inspection as nearly as possible in the state in which it was delivered. If complaint be made that the contents of an envelope has been abstracted the envelope must be produced.

In the case of bank notes, money and postal orders, cheques, bonds and similar documents particulars sufficient for their identification must be furnished.

No compensation for loss is given in respect of an envelope containing any thing not legally transmissible by post or an envelope not posted in the manner prescribed; or in respect of glass, crockery, greases, liquids or semi-liquids, colouring, powders, eggs, fish, meat, fruit or vegetables sent by letter post.

No compensation is given for injury or damage consequential upon—i.e., indirectly arising from—the loss of anything sent by post.

Without prejudice to any of the preceding rules the Postmaster General will if he thinks fit refuse to give compensation for loss on any ground on which a common carrier might in like case claim exemption from legal liabilities.

The final decision upon all questions of compensation rests with the Postmaster General.

In these rules the term "*Money*" means—(a) coin and (b) paper money. The term "*Coin*" means coins of all kinds whether or not current in Jamaica or elsewhere. The term "*Paper Money*", means British Treasury notes, notes of Barclay's Bank, Bank of Nova Scotia, Canadian Bank of Commerce, Royal Bank of Canada, or of any bank of issue in Great Britain and notes current in any Foreign State or British Possession, money orders and postal orders, unobliterated postage and revenue stamps, exchequer bills, bank post bills, bills of exchange, promissory notes, cheques, credit notes which entitle the holder to money or goods and all orders and authorities for the payment of money whether negotiable or not, bonds coupons and securities for money whether negotiable or not.

The term "*Jewellery*" means and includes—

- (a) Gold or silver in a manufactured state; that is to say, a state in which value is added to the raw material by skilled workmanship and in this definition are included any coins used or designed for purposes of ornament.
- (b) Diamonds and precious stones.
- (c) Watches the cases of which are entirely or mainly composed of gold or silver; and
- (d) Any article of a like nature which apart from workmanship has an *intrinsic or marketable value*.

OFFICIAL CORRESPONDENCE

The following is a list of officials who are authorized to RECEIVE correspondence through the inland post free of charge:

Accountant General	Education and Assistant Education Officers
Bacteriologist	Government Savings Bank Manager.
Chief Commissioner under the Contagious Diseases of Animals (Inland) Law.	(Postage free including registration fee.)
Chief Inspector under the Agricultural Produce Law	Medical Officers
Collector General	Medical Officers (Health)
Collector of Customs	Meteorologist
Collector of Taxes and Assistants	Senior Medical Officers, Kingston
(Postage free including registration fee.)	Public Hospital and Mental Hospital,
Commissioner of Income Tax and Stamp Duties	Jubilee Maternity Hospital
Deputy Stamp Commissioner	T. B. Sanatorium
Director of Agriculture	Tuberculosis Officer
Director of Education	Senior Veterinary Officer and Veterinary Officer
Director of Medical Services and Assistant Director of Medical Services (Health)	Valuation Commission

A standard franking stamp consisting of the words "Official Free" with the Imperial Crown in the centre has been authorized for use by all persons authorized to send mail through the inland post free of charge.

Registered letters, posted by the general public and not franked with the standard franking stamp, addressed to the officials named above must be prepaid with the registration fee of 2d. except in the case of registered letters addressed to the Manager of the Government Savings Bank and to Collectors and Assistant Collectors of Taxes, which are wholly postage free.

Rules regarding Franking of Official Correspondence

1. Sending—The envelope or cover of the official letter or other packet must be "franked" under authority of His Excellency the Governor by impression of the approved official frank stamp. The envelope or cover must be superscribed with the words "On His Majesty's Service."

2. Receiving—The envelope or cover must be addressed to the head of the department or to a public officer or functionary who is entitled by the authority of His Excellency the Governor to receive official correspondence free of charge for postage, as named above.

3. No public officer will be permitted to make use of any stamp for franking letters or to frank letters without the authority of the Governor.

4. *Heads of Departments and all postmasters must exercise vigilance to prevent any abuse of the franking privilege, and any evasion or attempt to abuse the privilege, and any departure from the rules must be reported, with full particulars, to the Colonial Secretary or to the Postmaster General.*

5 The franking of envelopes, etc., is strictly forbidden, unless the envelopes contain at the time of franking the official correspondence or matter to be transmitted through the post, subject to the following exception, namely—

That any written or printed matter properly issued in a franked envelope or covering for circulation among members of a board or any body of individuals, and for ultimate return to the office of issue, may be passed from one member of such board or body to another in an envelope or covering provided for the purpose and duly franked in advance by a duly authorised officer.

Letters addressed to places abroad cannot be franked but should be prepaid.

Special Regulations

The following are permitted to pass through the Post Office free of postage:—

1. Printed notices ("consignee's undelivered goods"), posted in open official envelopes by railway station agents, and bearing the stamp "Jamaica Government Railway" or "Jamaica Railway Company"

2. Letters headed "Infectious Diseases Notification," bearing the signature of the medical practitioner and addressed to a Medical Officer of Health or the Central Board of Health or a Local Board of Health.

3. Parcels containing artificial limbs sent by Ex-service men of the B.W.I.R., addressed to the military authorities at Up-Park-Camp.

4. Reading matter for the blind printed in Braille or similar script, posted by the Territorial Commander of the Salvation Army, on the following conditions:—

- (a) The cover of each such packet to bear the signature and designation of the Territorial Commander.
- (b) To be endorsed — "Literature for the Blind".
- (c) Each packet of such literature to be returned to Kingston to bear a label addressed "The Territorial Commander, Salvation Army, Kingston," duly signed and endorsed as above.

PROHIBITIONS (Inland)

There shall not be posted or conveyed or delivered by the inland post, any postal article:—

- (1) consisting of or containing any indecent or obscene print, painting, photograph, lithograph, engraving, cinematograph film, book, card, or written communication, or any indecent or obscene article, whether similar to the above or not;
- (2) having thereon or on the cover thereof any words, marks, or designs, which are grossly offensive or of an indecent or obscene character;
- (3) consisting of or containing:—
 - (a) any explosive substance;
 - (b) any dangerous substance;
 - (c) any filth;
 - (d) any noxious or deleterious substance;
 - (e) any sharp instrument not properly protected;
 - (f) any living animals except bees, silk worms, and leeches packed in accordance with these Regulations;
 - (g) any article or thing whatsoever which is likely to injure any other postal article in course of conveyance or any mail bag in which the same is conveyed, or an officer of the Post Office or any other person who may deal with such article.
- (4) containing or bearing any fictitious postage stamp, or any counterfeit impression of a stamping machine used under the direction or by the permission of the Postmaster General;
- (5) purporting to be prepaid with any stamp or impression of a stamping machine which has been previously used to prepay any other postal article or any other revenue duty or tax;
- (6) containing or consisting of any of the following articles:—
 - (a) perishable articles or anything liable to become offensive or injurious through decay during the time ordinarily occupied in transmission unless enclosed in a hermetically sealed tin;
 - (b) liquid unless packed as provided in these Regulations;
- (7) The cover whereof is entirely transparent or has thereon any open panel: Provided that there may be a transparent panel in the cover for the purpose of showing the address of the addressee if—
 - (a) the transparent panel is parallel to the longest side, so that the address of the addressee appears in the same direction, and is placed so as not to interfere with the application of the date stamp; and
 - (b) only the name and address of the addressee shows through the panel and the contents are secured or folded so that the address is not obscured, wholly or partly, through slipping; and
 - (c) the address is legibly indicated in ink or typescript, the use of copying-ink pencil or lead pencil being prohibited;
- (8) the cover whereof or the part thereof reserved for the address is divided into separate sections for the insertion of successive addresses;
- (9) having thereon or on the cover thereof any words, letters, or marks (used without due authority) which signify or imply, or may reasonably lead the recipient thereof to believe, that the postal article is sent on His Majesty's Service;
- (10) having anything written, printed, or otherwise impressed upon or attached to any part of that side or a postal article which contains the address at which the article is to be delivered which, either by tending to prevent the easy and quick reading of the address of the article or by inconvenient proximity to the stamp or stamps

used in the payment of postage, or in any other way, is in itself, or in the matter to which it is written, printed, impressed, or attached, likely in the opinion of the Postmaster General to embarrass the officers of the Post Office in dealing with such postal article;

- (11) having anything written, printed or otherwise impressed across the postage stamp thereon;
- (12) consisting of or containing two or more postal articles (of the same or of different descriptions) addressed to different persons who are at different addresses.

LIST OF POST OFFICES

List of Post Offices and Postal Agencies, latest time of posting at the General Post Office, Kingston for UNREGISTERED letters, and routing of inland mails:

The latest time of posting for REGISTERED letters for offices for which the ordinary mail closes at 8.00 a.m., is 4 p.m. and for PARCELS is 3 p.m. ON THE PREVIOUS DAY.

The latest time of posting for REGISTERED LETTERS AND PARCELS for offices for which the ordinary mail closes at 12.30 p.m., 1.00 p.m., and 3 p.m. is 12.15 p.m. and 2.45 p.m. respectively.

Explanation of Marks of Reference

T.—Telegraph Offices. Ry. T.—Railway Telegraph Offices. P.A.—Postal Agencies. All Offices transact parcel post business, but parcels addressed to those offices marked "L", which are served by foot-couriers, are occasionally subject to delay.

Offices printed in SMALL CAPITALS are branches of the Government Savings Bank.

Office	Parish	Latest time of posting	Routing (via)
Aberdeen, T. L. . .	St. Elizabeth	8.00 a.m.	Siloah
Aboukir, P. A. L. . .	St. Ann	8.00 a.m.	Cave Valley
ABOVE ROCKS, T. L. . .	St. Catherine	10.00 a.m.	Stony Hill
ADELPHI, T. L. . .	St. James	12.30 p.m.	Montego Bay and Ewarton
Aenon Town, T. . .	Clarendon	8.00 a.m. 12.30 p.m.	Shooters Hill Browns Town and Ewarton
Airy Castle . .	St. Thomas	1.00 p.m.	
ALBANY, Ry. T. . .	St. Mary	12.30 p.m.	
ALBERT TOWN, T. . .	Trelawny	8.00 a.m.	Balaclava
Alderton, L. . .	St. Ann	12.30 p.m.	Claremont
ALEXANDRIA, T. . .	St. Ann	8.00 a.m. 12.30 p.m.	Shooters Hill Brown's Town and Ewarton
ALLEY, T. L. . .	Clarendon	8.00 a.m.	May Pen
Alligator Pond, T. L. . .	Manchester	8.00 a.m.	Cross Keys
Allman Town, T. . .	Kingston	11.15 a.m. 4.00 p.m.	
ALSTON, T. . .	Clarendon	8.00 a.m. 12.30 p.m.	Shooters Hill Brown's Town and Ewarton
ANCHOVY, T. . .	St. James	8.00 a.m. 12.30 p.m.	Montego Bay and Ewarton
ANNOTTO BAY, T. (a)	St. Mary	12.30 p.m.	
Ashley, P. A. L. . .	Clarendon	8.00 a.m.	Mocho
ASKENISH, T. L. . .	Hanover	8.00 a.m.	Lucea
AUCHTEMBEDDIE, T. . .	Manchester	8.00 a.m.	Balaclava
Baileys Vale, P. A. L. . .	St. Mary	12.30 p.m.	Port Maria
BALACLAVA, T. . .	St. Elizabeth	8.00 a.m. 12.30 p.m.	Montego Bay and Ewarton
Balcarres, T. L. . .	Portland	12.30 p.m.	Buff Bay
BAMBOO, T. L. . .	St. Ann	12.30 p.m.	Brown's Town and Ewarton
Banana Ground, L. . .	Manchester	8.00 a.m.	Williamsfield
Bangor Ridge, L. . .	Portland	12.30 p.m.	Buff Bay
Bartons, L. . .	St. Catherine	8.00 a.m.	Old Harbour
BATH, T. . .	St. Thomas	1.00 p.m.	
Beckford Kraal, T. L. . .	Clarendon	3.00 p.m.	Chapelton
Berry Hill, P. A. L. . .	St. Catherine	12.30 p.m.	Riversdale

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ Beeston Spring, L. . .	W'moreland . .	8.00 a.m.	New market
✓ BELFIELD, T. L. . .	St. Mary . .	12.30 p.m.	Highgate
✓ BELLAS GATE, L. . .	St. Catherine . .	8.00 a.m.	Old Harbour
✓ Benbow, P. A., L. . .	St. Catherine . .	12.30 p.m.	Guy's Hill
✓ Bensonton, T. L. . .	St. Ann . .	12.30 p.m.	Claremont
✓ Bermaddy, P. A., L. .	St. Catherine . .	12.30 p.m.	Linstead
✓ BETHEL TOWN, T. L. .	W'moreland . .	8.00 a.m.	Montpelier
✓ Bigwoods, P. A., L. .	W'moreland . .	8.00 a.m.	Darliston
✓ Birds Hill, P. A., L. .	Clarendon . .	8.00 a.m.	May Pen
✓ BLACK RIVER, T. . .	St. Elizabeth . .	8.00 a.m.	Maggotty
✓ BLACKSTONEDGE, T. L.	St. Ann . .	12.30 p.m.	Linstead
✓ Blairs Hill, P. A., L. .	Hanover . .	8.00 a.m.	Green Island
✓ BLUEFIELDS, T. . .	W'moreland . .	8.00 a.m.	Sav.-la-Mar
✓ BOG WALK, T. . .	St. Catherine . .	12.30 p.m.	
✓ Bombay, P. A., L. . .	Manchester . .	8.00 a.m.	Williamsfield
✓ BONNY GATE, T. L. .	St. Mary . .	12.30 p.m.	Port Maria
✓ Border, L. . .	St. Andrew . .	10.00 a.m.	Lawrence Tavern
✓ BOROUGHBIDGE, T. .	St. Ann . .	8.00 a.m.	Shooter's Hill
		12.30 p.m.	Brown's Town and Ewarton
✓ Boscobel, T. . .	St. Mary . .	12.30 p.m.	Richmond
✓ Bowden, T. L. . .	St. Thomas . .	1.00 p.m.	Port Morant
✓ Braes River, T. . .	St. Elizabeth . .	8.00 a.m.	Balacava
✓ Braeton, P. A., L. . .	St. Catherine . .	8.00 a.m.	Gregory Park
✓ Brainerd, T. L. . .	St. Mary . .	12.30 p.m.	Troja
✓ Brandon Hill, P. A., L.	St. Andrew . .	10.30 a.m.	Castleton
✓ Brighton, T. L. . .	St. Elizabeth . .	8.00 a.m.	Newmarket
✓ Brixton Hill, P. A. L.	Clarendon . .	8.00 a.m.	Four Paths
✓ Broadleaf, P. A., L. .	Manchester . .	8.00 a.m.	Porus
✓ BROWN'S HALL, T. L. .	St. Catherine . .	8.00 a.m.	Old Harbour
✓ BROWN'S TOWN, T. . .	St. Ann . .	8.00 a.m.	Shooter's Hill
		12.30 p.m.	Ewarton
✓ BUFF BAY, T. . .	Portland . .	12.30 p.m.	
✓ Bull Bay, T. . .	St. Andrew . .	1.00 p.m.	
✓ Bunker's Hill, T. L. .	Trelawny . .	12.30 p.m.	Falmouth
✓ Burnt Savannah, P. A., L.	W'moreland . .	8.00 a.m.	Lacovia
✓ Bushy Park, Ry. T. .	St. Catherine . .	8.00 a.m.	
		3.00 p.m.	
✓ Calderwood, T. L. . .	St. Ann . .	12.30 p.m.	Alexandria
✓ Camberwell, L. . .	St. Mary . .	12.30 p.m.	Annotto Bay
✓ CAMBRIDGE, T. . .	St. James . .	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Carmel, P. A., L. . .	W'moreland . .	8.00 a.m.	Newmarket
✓ Carisbrook, P. A. L. .	St. Elizabeth . .	8.00 a.m.	Maggotty
✓ CARRON HALL, T. L. .	St. Mary . .	12.30 p.m.	Guys Hill and Linstead
✓ CASCADE, T. L. . .	Hanover . .	8.00 a.m.	Lucea
✓ CASTLETON, T. L. . .	St. Mary . .	10. a.m.	Stony Hill
✓ CATADUPA, Ry. T. . .	St. James . .	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Cauldwell, P. A., L. .	Hanover . .	8.00 a.m.	Green Island
✓ Cavaliers, P. A., L. .	St. Andrew . .	10.00 a.m.	Stony Hill
✓ Cave, L. . .	W'moreland . .	8.00 a.m.	Sav.-la-Mar

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ CAVE VALLEY, T. ..	St. Ann	8.00 a.m. 12.30 p.m.	Shooters Hill Brown's Town and Ewarton
✓ CEDAR VALLEY, T. L.	St. Thomas	1.00 p.m.	Trinity Ville
✓ Cessnock, L. ..	Hanover	8.00 a.m.	Green Island
✓ Chalky Hill, L. ..	St. Ann	12.30 p.m.	St. Ann's Bay
✓ CHAPELTON, T. ..	Clarendon	3.00 p.m.	
✓ Chatham, P. A., L.	St. James	12.30 p.m.	Adelphi
✓ Chester Castle, T. L. ✕	Hanover	8.00 a.m.	Montpelier
✓ CHRISTIANA, T. ..	Manchester	8.00 a.m. 12.30 p.m.	Shooters Hill Brown's Town and Ewarton
✓ CLAREMONT, L. ..	St. Ann	12.30 p.m.	Ewarton
✓ CLARKE'S TOWN, T.	Trelawny	12.30 p.m.	Ewarton
✓ CLONMEL, L. T. ..	St. Mary	12.30 p.m.	Richmond
✓ Clover Hill, P. A., L.	St. Ann	12.30 p.m.	Moneague
✓ Clydesdale, P. A., L.	St. Ann	12.30 p.m.	Alexandria
✓ Colegate, P. A., L.	St. Ann	12.30 p.m.	Walkerswood
✓ COLEYVILLE, T. L. ..	Manchester	8.00 a.m.	Christiana
✓ Colonel's Ridge, T. L.	Clarendon	3.00 p.m.	Chapelton
✓ Comfort Castle, T. L.	Portland	12.30 p.m.	Port Antonio
✓ Comfort Hall, L. ..	Manchester	8.00 a.m.	Balaclava
✓ Constant Spring, T.	St. Andrew	10.00 a.m. 12.45 p.m. 2.00 p.m. 4.00 p.m.	
✓ Content Gap, P. A., L.	St. Andrew	10.00 a.m.	Gordon Town
✓ Copse, P. A., L. ..	Hanover	8.00 a.m.	Ramble
✓ Cornwall Mountain, L.	W'moreland	8.00 a.m.	Ramble
✓ Craighead, T. L. ..	Manchester	8.00 a.m.	Coleyville
✓ Crawle River, P. A., L.	Clarendon	3.00 p.m.	Chapelton
✓ Crofts Hill, T. L. ..	Clarendon	12.30 p.m.	Ewarton
✓ CROOKED RIVER, T.	Clarendon	3.00 p.m.	
✓ CROSS KEYS, T. ..	Manchester	8.00 a.m.	Williamsfield
✓ CROSS ROADS, T. ..	St. Andrew	10.00 a.m. 12.45 p.m. 2.00 p.m. 4.00 p.m.	
✓ DELVELAND			
✓ Dallas, L. ..	St. Andrew	2.00 p.m.	Liguanea
✓ Dalvey, L. ..	St. Thomas	1.00 p.m.	Golden Grove
✓ Danvers Pen, P. A., L.	St. Thomas	1.00 p.m.	Seaforth
✓ Darley, P. A., L. ..	Portland	12.30 p.m.	St. Margaret's Bay
✓ DARLINGTON, T. L. ..	W'moreland	8.00 a.m.	Montpelier
✓ DEESIDE, T. L. ..	Trelawny	12.30 p.m.	Falmouth
✓ DENHAM TOWN, T.	Kingston	11.15 a.m. 4.00 p.m.	
✓ Devon, T. L. ..	Manchester	8.00 a.m.	Mile Gully
✓ DIAS T. L. ..	Hanover	8.00 a.m.	Montpelier
✓ DISCOVERY BAY T. L.	St. Ann	12.30 p.m.	St. Ann's Bay
✓ Dressekie, P. A., L.	St. Mary	12.30 p.m.	Gayle
✓ DUAN VALE, T. L. ..	Trelawny	12.30 p.m.	Clark's Town
✓ Duff House T. ..	St. Elizabeth	8.00 a.m.	Mandeville
✓ Dumphries, P. A., L.	St. James	12.30 p.m.	Adelphi
✓ DUNCANS, T. ..	St. James	8.00 a.m. 12.30 p.m.	Montego Bay (rail) Ewarton

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ ELDERSLIE, T. . .	St. Elizabeth	8.00 a.m.	Ipswich
✓ Ellen Street, T. L. . .	Manchester	8.00 a.m.	Newport
✓ Epsdom P. A. L. . .	St. Mary	12.30 p.m.	Windsor Castle
✓ Epworth, L. . .	St. Ann	12.30 p.m.	Claremont
✓ EWARTON, T. (a) . .	St. Catherine	12.30 p.m.	
✓ ENFIELD, T. L. . .	St. Mary	12.30 p.m.	Annotto Bay
✓ Essex Hall, P. A., L. . .	St. Andrew	10.00 a.m.	Lawrence Tavern
✓ FAIRY HILL, T. . .	Portland	1.00 p.m.	
✓ Faith's Pen, P. A. . .	St. Ann	12.30 p.m.	
✓ FALMOUTH, L. . .	Trelawny	8.00 a.m.	Montego Bay (rail)
✓ FELLOWSHIP, T. L. . .	Portland	12.30 p.m.	Ewarton
✓ Flint River, P. A., L. . .	St. Mary	12.30 p.m.	Port Antonio
✓ Flower Hill, P. A., L. . .	Hanover	8.00 a.m.	Richmond
✓ Four Paths, T. . .	Clarendon	8.00 a.m.	Cascade
		3.00 p.m.	
✓ FRANKFIELD, T. . .	Clarendon	3.00 p.m.	
✓ FREE HILL, L. . .	St. Mary	12.30 p.m.	Port Maria
✓ Freeman's Hall, P. A., L. . .	Trelawny	8.00 a.m.	Albert Town
✓ Friendship, L. . .	W'moreland	8.00 a.m.	Sav.-la-Mar
✓ FROME, T. . .	W'moreland	8.00 a.m.	Montpelier
✓ FRUITFUL VALE, T. L. . .	Portland	12.30 p.m.	Hope Bay
✓ FYFFES PEN, T. L. . .	St. Elizabeth	8.00 a.m.	Black River
✓ GAYLE, T. . .	St. Mary	12.30 p.m.	Linstead
✓ Georges Plain, T. . .	W'moreland	8.00 a.m.	Sav.-la-Mar
✓ GIBRALTAR, T. L. . .	St. Ann	12.30 p.m.	Stewart Town
✓ Giddy Hall, T. L. . .	St. Elizabeth	8.00 a.m.	Middle Quarters
✓ Ginger Hill, L. . .	St. Elizabeth	8.00 a.m.	Ipswich
✓ Ginger Ridge, L. . .	St. Catherine	3.00 p.m.	Chapelton
✓ Glanville, P. A., L. . .	St. James	8.00 a.m.	Johns Hall
✓ GLENGOFFE, T. L. . .	St. Catherine	10.00 a.m.	Stony Hill
✓ GLENISLAY, T. L. . .	W'moreland	8.00 a.m.	Petersfield
✓ GOLDEN GROVE, T. . .	St. Thomas	1.00 p.m.	
✓ GORDON TOWN, T. . .	St. Andrew	10.00 a.m.	
		2.00 p.m.	
✓ GRANGE HILL, T. . .	W'moreland	8.00 a.m.	Montpelier
✓ Grantham, T. L. . .	Clarendon	3.00 p.m.	Frankfield
✓ GREAT VALLEY, T. L. . .	Hanover	8.00 a.m.	Anchovy
✓ Green Hill, L. . .	Portland	12.30 p.m.	Spring Hill
✓ GREEN ISLAND, T. . .	Hanover	8.00 a.m.	Anchovy
✓ Gregory Park, Ry. T. . .	St. Cath.	8.00 a.m.	
		3.00 p.m.	
✓ GROVE TOWN, P. A., L. . .	Manchester	8.00 a.m.	Cross Keys
✓ GUANABOA VALE, T. L. . .	St. Catherine	12.30 p.m.	Spanish Town
✓ GUY'S HILL, T. . .	St. Mary	12.30 p.m.	Linstead
✓ Haddington, P. A., L. . .	Hanover	8.00 a.m.	Hopewell
✓ Haddo, P. A., L. . .	W'moreland	8.00 a.m.	Ramble
✓ Hagley Gap, L. . .	St. Thomas	10.00 a.m.	Gordon Town
✓ Haining, P. A., L. . .	Portland	1.00 p.m.	Hector's River
✓ HALFWAY TREE, T. . .	St. Andrew	10.00 a.m.	
		12.45 p.m.	
		2.00 p.m.	
		4.00 p.m.	

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ HAMPDEN, T. L. . .	Trelawny . .	12.30 p.m.	Falmouth
✓ HAMPSTEAD, T. L. . .	St. Mary . .	12.30 p.m.	Richmond
✓ HAREWOOD, L. . .	St. Catherine . .	12.30 p.m.	Riversdale
✓ HARKER'S HALL, T. L. . .	St. Catherine . .	12.30 p.m.	Bog Walk
✓ HARMONS, L. . .	Manchester . .	8.00 a.m.	Porus
✓ HARRY WATCH, L. . .	Manchester . .	8.00 a.m.	Mile Gully
Hartlands, Ry. T. . .	St. Catherine . .	8.00 a.m.	
✓ Hatfield . .	Manchester . .	3.00 p.m.	
✓ Hayes, T. . .	Clarendon . .	8.00 a.m.	Mandeville
✓ HECTOR'S RIVER, T. . .	Portland . .	1.00 p.m.	May Pen
✓ HIGHGATE, T. . .	St. Mary . .	12.30 p.m.	Richmond
✓ HOPE BAY, T. . .	Portland . .	12.30 p.m.	
✓ Hopeton, L. . .	St. James . .	8.00 a.m.	Cambridge
✓ HOPEWELL, T. . .	Hanover . .	8.00 a.m.	Anchovy
✓ Inverness . .	St. Ann . .	8.00 a.m.	Shooters Hill
		12.30 p.m.	Brown's Town and Ewarton
✓ Ipswich, Ry. T. . .	St. Elizabeth . .	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Irish Town, P. A., L. . .	St. Andrew . .	10.00 a.m.	Gordon Town
✓ ISLINGTON, T. L. . .	St. Mary . .	12.30 p.m.	Albany
✓ Jacks River, P. A., L. . .	St. Mary . .	12.30 p.m.	Oracabessa
✓ JACKSON TOWN, T. . .	Trelawny . .	12.30 p.m.	Ewarton
✓ JAMES HILL, T. L. . .	Clarendon . .	3.00 p.m.	Frankfield
✓ Jeffery Town, P. A., L. . .	St. Mary . .	12.30 p.m.	Guy's Hill
✓ Jericho, T. L. . .	Hanover . .	8.00 a.m.	Lucea
✓ JOHN'S HALL, T. L. . .	St. James . .	8.00 a.m.	Cambridge
✓ Johnson Mountain, P. A., L. . .	St. Thomas . .	1.00 p.m.	Bath
✓ JONES TOWN, T. . .	St. Andrew . .	11.15 a.m.	
		2.00 p.m.	
		4.00 p.m.	
✓ JUNCTION, T. L. . .	St. Elizabeth . .	8.00 a.m.	Southfield
✓ Kalorama, P. A. L. . .	St. Andrew . .	1.00 p.m.	Bull Bay
✓ Keith, L. . .	St. Ann . .	12.30 p.m.	Brown's Town
✓ Kensington, P. A. L. . .	Portland . .	1.00 p.m.	Manchioneal
✓ KELLITS, T. L. . .	Clarendon . .	12.30 p.m.	Ewarton
✓ Kingsvale, P. A., L. . .	Hanover . .	8.00 a.m.	Riverside
✓ Knockpatrick, T. . .	Manchester . .	8.00 a.m.	Mandeville
✓ Labyrinth, L. . .	St. Mary . .	12.30 p.m.	Gayle
✓ LACOVIA, T. . .	St. Elizabeth . .	8.00 a.m.	Maggotty
✓ LAMB'S RIVER, T. L. . .	W'moreland . .	8.00 a.m.	Catadupa
✓ Lances Bay, P. A., L. . .	Hanover . .	8.00 a.m.	Lucea
✓ Lascelles, T. . .	Kingston . .	11.15 a.m.	
✓ LANCASTER . .		2.00 p.m.	
		4.00 p.m.	
✓ Laughlands, T. . .	St. Ann . .	12.30 p.m.	St. Ann's Bay
✓ LAWRENCE TAVERN, T. L. . .	St. Andrew . .	10.00 a.m.	Stony Hill
✓ Leamington, L. . .	W'moreland . .	8.00 a.m.	Newmarket
✓ Leeds, P. A., L. . .	St. Elizabeth . .	8.00 a.m.	Santa Cruz
✓ LIGUANE, T. . .	St. Andrew . .	10.00 a.m.	
		12.45 p.m.	
		2.00 p.m.	
		4.00 p.m.	

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ LIME HALL, <i>T.</i>	St. Ann	12.30 p.m.	Ewarton
✓ Lime Tree Garden, <i>P. A., L.</i>	St. Ann	12.30 p.m.	Brown's Town
✓ Lincoln, <i>L.</i>	Manchester	8.00 a.m.	Mandeville
✓ LINSTED, <i>T.</i>	St. Catherine	12.30 p.m.	
✓ Linton Park, <i>P. A., L.</i>	St. Ann	8.00 a.m.	Alexandria
✓ Lionel Town, <i>L.</i>	Clarendon	8.00 a.m.	Hayes
✓ LITTLE LONDON, <i>T.</i>	W'moreland	8.00 a.m.	Montpelier
✓ Little River, <i>T.</i>	St. James	8.00 a.m.	Montego Bay (rail)
		12.30 p.m.	Ewarton
✓ LLANDEWEY, <i>T. L.</i>	St. Thomas	1.00 p.m.	Bull Bay
✓ Lloyds, <i>P. A., L.</i>	St. Thomas	1.00 p.m.	Yallahs
✓ LLUIDAS VALE, <i>T.</i>	St. Catherine	12.30 p.m.	Ewarton
✓ LODGE, <i>T. L.</i>	St. Ann	12.30 p.m.	Ochio Rios
✓ LONG BAY, <i>T.</i>	Portland	1.00 p.m.	
✓ Long Road, <i>L.</i>	St. Mary	12.30 p.m.	Annotto Bay
✓ Lookout, <i>P. A., L.</i>	Portland	12.30 p.m.	Port Antonio
✓ LORRIMERS, <i>T. L.</i>	Trelawny	8.00 a.m.	Coleyville
✓ LOTTERY, <i>T. L.</i>	St. James	12.30 p.m.	Montego Bay and Ewarton
✓ LUCEA, <i>T.</i>	Hanover	8.00 a.m.	Anchovy
✓ LUCKY HILL, <i>T.</i>	St. Mary	12.30 p.m.	Linstead
✓ Lydford, <i>P. A.</i>	St. Ann	12.30 p.m.	
✓ Madrass, <i>P. A. L.</i>	St. Ann	12.30 p.m.	Gibraltar
✓ MAGGOTTY, <i>T. L.</i>	St. Elizabeth	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Maidstone, <i>T. L.</i>	Manchester	8.00 a.m.	Mile Gully
✓ Main Rigde, <i>P. A., L.</i>	Clarendon	3.00 p.m.	Crooked River
✓ MALVERN, <i>T.</i>	St. Elizabeth	8.00 a.m.	Balaclava
✓ MANCHIONEAL, <i>T.</i>	Portland	1.00 p.m.	
✓ MANDEVILLE, <i>T.</i>	Manchester	8.00 a.m.	Williamsfield
✓ March Town, <i>L.</i>	Hanover	8.00 a.m.	Green Island
✓ MAROON TOWN, <i>T. L.</i>	St. James	12.30 p.m.	Cambridge
✓ Maryland, <i>L.</i>	Hanover	8.00 a.m.	Lucea
✓ MAVIS BANK, <i>T. L.</i>	St. Andrew	10.30 a.m.	Gordon Town
✓ MAY PEN, <i>T.</i>	Clarendon	8.00 a.m.	
		3.00 p.m.	
✓ MIDDLE QUARTERS, <i>T.</i>	St. Elizabeth	8.00 a.m.	Maggotty
✓ MILE GULLY, <i>T.</i>	Manchester	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Milk River, <i>T.</i>	Clarendon	8.00 a.m.	May Pen
✓ Mocho, <i>T. L.</i>	Clarendon	8.00 a.m.	Four Paths
✓ MONEAGUE, <i>T.</i>	St. Ann	12.30 p.m.	Ewarton
✓ MONTEGO BAY, <i>T.</i>	St. James	8.00 a.m.	(Rail)
		12.30 p.m.	Ewarton
✓ MONTPELIER, <i>T. L.</i>	St. James	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ MOORE TOWN, <i>T. L.</i>	Portland	12.30 p.m.	Port Antonio
✓ MORANT BAY, <i>T.</i>	St. Thomas	1.00 p.m.	
✓ Moravia, <i>L.</i>	Manchester	8.00 a.m.	Christiana
✓ Morgans Pass, <i>P. A., L.</i>	Clarendon	3.00 p.m.	Chapelton
✓ Mount Airy, <i>P. A., L.</i>	W'moreland	8.00 a.m.	Negril
✓ MOUNT HOREB, <i>L.</i>	St. James	8.00 a.m.	Cambridge

LIST OF POST OFFICES

Office	Parish	Latest time of pos ing	Routing (via)
✓ Mount Industry, P. A., L.	St. Catherine	12.30 p.m.	Harkers Hall
✓ Mount James, L.	St. Andrew	10.00 a.m.	Stony Hill
✓ Mount Moreland, P. A., L.	St. Catherine	8.00 a.m.	Spanish Town
✓ Mount Peto, L.	Hanover	8.00 a.m.	Ramble
✓ Mount Pleasant, P. A., L.	Portland	12.30 p.m.	St. Margaret's Bay
✓ Mount Regale, L.	St. Mary	12.30 p.m.	Richmond
✓ MOUNTAINSIDE, T. L.	St. Elizabeth	8.00 a.m.	Lacovia
✓ Muir House, P. A., L.	St. Ann	12.30 p.m.	Alexandria
✓ Mulgrave, P. A. L.	St. Elizabeth	8.00 a.m.	Ipswich
✓ Munro College, T.	St. Elizabeth	8.00 a.m.	Balaclava
✓ Myersville, T. L.	St. Elizabeth	8.00 a.m.	Santa Cruz
✓ Myers Wharf, T.	Kingston	10.00 a.m.	
✓ MCNA		11.15 a.m.	
		2.00 p.m.	
		4.00 p.m.	
✓ Myrtle Bank, T.	Kingston	11.15 a.m.	
		2.00 p.m.	
		4.00 p.m.	
✓ Nain, T. L.	St. Elizabeth	8.00 a.m.	Newport
✓ NEGRIL, T.	W'moreland	8.00 a.m.	Sav-la-Mar
✓ NEWCASTLE, T.	St. Andrew	2.00 p.m.	
✓ New Green, P. A., L.	Manchester	8.00 a.m.	Mandeville
✓ NEWMARKET, T.	St. Elizabeth	8.00 a.m.	Middle Quarters
✓ NEWPORT, T.	Manchester	8.00 a.m.	Williamsfield
✓ Newton, P. A., L.	St. Elizabeth	8.00 a.m.	Maggotty
✓ Nine Turns, P. A., L.	Clarendon	3.00 p.m.	Frankfield
✓ Ocho Rios, T.	St. Ann	12.30 p.m.	Richmond
✓ Old England, T. L.	Manchester	8.00 a.m.	Mandeville
✓ OLD HARBOUR, T.	St. Catherine	8.00 a.m.	
		3.00 p.m.	
✓ Old Harbour Bay, L.	St. Catherine	8.00 a.m.	Old Harbour
✓ ORACABESSA, T.	St. Mary	12.30 p.m.	Richmond
✓ Orange Bay, Ry., T.	Portland	12.30 p.m.	
✓ Osborne Store, T.	Clarendon	8.00 a.m.	Four Paths
✓ Palisadoes (Airport) T.	St. Andrew	10.00 a.m.	
		4.00 p.m.	
Paul Mountain, P. A., L.	St. Catherine	8.00 a.m.	Guanaboa Vale
✓ PEAR TREE GROVE, T. L.	St. Catherine	12.30 p.m.	Troja
✓ Pedro, T. L.	St. Ann	12.30 p.m.	Claremont
✓ PEMBROKE HALL, T. L.	St. Mary	12.30 p.m.	Lucky Hill
✓ Pepper, T.	St. Elizabeth	8.00 a.m.	Santa Cruz
✓ Perth Town, P. A., L.	Trelawny	8.00 a.m.	Falmouth
✓ PETERSFIELD, T.	W'moreland	8.00 a.m.	Montpelier
✓ Pisgah, P. A., L.	St. Elizabeth	8.00 a.m.	Ipswich
✓ Pleasant Valley, P. A., L.	Clarendon	8.00 a.m.	May Pen
✓ Plowden, P. A., L.	Manchester	8.00 a.m.	Cross Keys
✓ POINT, T. L.	St. James	8.00 a.m.	Cambridge
✓ POINT HILL, T. L.	St. Catherine	12.30 p.m.	Lluidas Vale
✓ PORT ANTONIO, T.	Portland	12.30 p.m.	(By Railway)
		1.00 p.m.	(By motor van)
✓ Porters Mountain, P. A., L.	W'moreland	8.00 a.m.	Ramble
✓ Portland Cottage, P. A., L.	Clarendon	8.00 a.m.	Alley
✓ PORT MARIA, T.	St. Mary	12.30 p.m.	Richmond
			St. Ann's Bay and Ewarton

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ PORT MORANT, T. ..	St. Thomas ..	1.00 p.m.	
✓ PORT ROYAL, T. ..	Kingston ..	12.15 p.m.	
✓ PORUS, T. ..	Manchester ..	8.00 a.m.	
		3.00 p.m.	
✓ PRATVILLE, T. L. ..	Manchester ..	8.00 a.m.	Newport
✓ Prickley Pole, P. A., L.	St. Ann ..	12.30 p.m.	Alderton
✓ PRIESTMAN'S RIVER, T.	Portland ..	1.00 p.m.	
✓ Prior Park, L. ..	Portland ..	12.30 p.m.	Buff Bay
QUINCESTEP			
✓ Race Course, T. ..	Clarendon ..	8.00 a.m.	May Pen
✓ RAMBLE, T. ..	Hanover ..	8.00 a.m.	Montpelier
✓ Reading, T. ..	St. James ..	8.00 a.m.	Anchovy
✓ Red Hills, T. L. ..	St. Andrew ..	2.00 p.m.	Halfway Tree
✓ REDWOOD, T. L. ..	St. Catherine ..	12.30 p.m.	Linstead
✓ Refuge, P. A., L. ..	Trelawny ..	8.00 a.m.	Duncans
✓ Retirement, P. A., L.	St. Elizabeth ..	8.00 a.m.	Maggotty
✓ RETREAT, T. ..	St. Mary ..	12.30 p.m.	Linstead
✓ RICHMOND, T. ..	St. Mary ..	12.30 p.m.	
✓ Richmond Park, L.	Clarendon ..	8.00 a.m.	Porus
✓ Rio Bueno, T. L. ..	Trelawny ..	12.30 p.m.	Duncans
✓ Rio Grande, P. A., L.	Portland ..	12.30 p.m.	Fellowship
✓ RIVERSDALE, Ry. T.	St. Catherine ..	12.30 p.m.	
✓ ROCK RIVER, T. L. ..	Clarendon ..	3.00 p.m.	Chapelton
✓ Rock Spring, P. A., L.	Trelawny ..	8.00 a.m.	Albert Town
✓ Roehampton, P. A., L.	St. James ..	8.00 a.m.	Anchovy
✓ Rose Hall, T. L. ..	St. Elizabeth ..	8.00 a.m.	Munro
✓ Rosewell, T. L. ..	Clarendon ..	8.00 a.m.	May Pen
✓ Rowlandsfield, P. A., L.	St. Thomas ..	1.00 p.m.	Golden Grove
✓ Runaway Bay, T. ..	St. Ann ..	12.30 p.m.	St. Ann's Bay
RITCHES			
✓ ST. ANN'S BAY, T. ..	St. Ann ..	12.30 p.m.	Ewarton
✓ St. Leonards, L. ..	W'moreland ..	8.00 a.m.	Catadupa
✓ ST. MARGARETS' BAY, Ry. T.	Portland ..	12.30 p.m.	
St. Paul's, P. A. ..	Manchester ..	8.00 a.m.	Balaclava
St. Peters, L. ..	St. Andrew ..	3.00 p.m.	Newcastle
✓ Salisbury, L. ..	St. Ann ..	12.30 p.m.	Ocho Rios
✓ Salt Marsh, P. A., L.	Trelawny ..	8.00 a.m.	Falmouth
✓ Salt River, T. L. ..	Clarendon ..	8.00 a.m.	Hayes
✓ Salt Spring, P. A., L.	St. James ..	8.00 a.m.	Montego Bay
✓ Samuel Prospect, P. A., L.	Trelawny ..	8.00 a.m.	Duncans
✓ Sandy Bay, T. ..	Hanover ..	8.00 a.m.	Anchovy
✓ Sandy Gully ..	Clarendon ..	3.00 p.m.	May Pen
✓ Sandy River, P. A., L.	Clarendon ..	3.00 p.m.	Frankfield
✓ SANTA CRUZ, T. ..	St. Elizabeth ..	8.00 a.m.	Balaclava
✓ SAVANNA-LA-MAR, T.	W'moreland ..	8.00 a.m.	Montpelier
✓ Sawyers, T. L. ..	Trelawny ..	12.30 p.m.	Jackson Town
✓ SEAFORTH, T. ..	St. Thomas ..	1.00 p.m.	Morant Bay
✓ Sheffield, T. ..	W'moreland ..	8.00 a.m.	Sav.-la-Mar
✓ Sherwood Content, T. L.	Trelawny ..	12.30 p.m.	Clark's Town
✓ SHOOTER'S HILL, T.	Manchester ..	8.00 a.m.	
✓ Sign, L. ..	St. James ..	12.30 p.m.	Montego Bay and Ewarton
✓ SILOAH, T. ..	St. Elizabeth ..	8.00 a.m.	
		12.30 p.m.	Montego Bay and Ewarton
✓ Silver Spring, P. A., L.	Clarendon ..	3.00 p.m.	Frankfield

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ Skibo, T. L. . .	Portland . .	12.30 p.m.	Buff Bay
✓ Sligoville, T. L. . .	St. Catherine . .	8.00 a.m.	Spanish Town
✓ Smithville, T. L. . .	Clarendon . .	8.00 a.m.	Four Paths
✓ Somerset, P. A. L. . .	St. Thomas . .	1.00 p.m.	Llandewey
✓ Somerton, T. L. . .	St. James . .	12.30 p.m.	Montego Bay and Ewarton
✓ Southfield . .	St. Elizabeth . .	8.00 a.m.	Balaclava
✓ SPALDINGS, T. . .	Clarendon . .	8.00 a.m. 12.30 p.m.	Shooters Hill Brown's Town and Ewarton
✓ SPANISH TOWN, T. . .	St. Catherine . .	8.00 a.m. 12.30 p.m. 3.00 p.m.	
✓ SPRINGFIELD, T. L. . .	St. Elizabeth . .	8.00 a.m.	Ipswich
✓ SPRING GARDEN, L. . .	St. Thomas . .	1.00 p.m.	Morant Bay
✓ SPRING HILL, T. L. . .	Portland . .	12.30 p.m.	Buff Bay
✓ Spur Tree, T. . .	Manchester . .	8.00 a.m.	Balaclava
✓ STEWART TOWN, T. . .	Trelawny . .	12.30 p.m.	
✓ Stonehenge . .	St. James . .	8.00 a.m.	Montego Bay
✓ SUCCESS . .		12.30 p.m.	Montego Bay and Ewarton
✓ SLIPPER . .			
✓ STONY HILL, T. . .	St. Andrew . .	10.00 a.m. 2.00 p.m.	
✓ Strathbogie, P. A., L. . .	W'moreland . .	8.00 a.m.	Sav.-la-Mar
✓ Sturge Town, L. . .	St. Ann . .	12.30 p.m.	Brown's Town
✓ SUNNING HILL, L. T. . .	St. Thomas . .	1.00 p.m.	Bath
✓ SWIFT RIVER T. L. . .	Portland . .	12.30 p.m.	Hope Bay
✓ THOMPSON TOWN, T. L. . .	Clarendon . .	8.00 a.m.	Four Paths
✓ Toll Gate, L. . .	Clarendon . .	8.00 a.m.	Four Paths
✓ Top Hill, T. . .	St. Elizabeth . .	8.00 a.m.	Balaclava
✓ Tower Isle, T. . .	St. Mary . .	12.30 p.m.	Port Maria
✓ Tranquility, P. A., L. . .	Portland . .	12.30 p.m.	Buff Bay
✓ TREASURE BEACH, T. L. . .	St. Elizabeth . .	8.00 a.m.	Lacovia
✓ TRINITY VILLE, T. . .	St. Thomas . .	1.00 p.m.	Morant Bay
✓ TROJA, Ry. T. . .	St. Catherine . .	12.30 p.m.	
✓ TROUT HALL, T. . .	Clarendon . .	3.00 p.m.	
✓ TROY, T. . .	Trelawny . .	8.00 a.m.	Balaclava
✓ Tweedside, P. A., L. . .	Clarendon . .	8.00 a.m.	Alston
✓ ULSTER SPRING, T. . .	Trelawny . .	8.00 a.m. 12.30 p.m.	Balaclava Jackson Town
✓ UNION HILL, T. L. . .	St. Mary . .	12.30 p.m.	Gayle
✓ Vaughnsfield, P. A. L. . .	St. James . .	8.00 a.m.	Point
✓ Victoria Town, L. . .	Manchester . .	8.00 a.m.	Milk River
✓ VINEYARD TOWN, T. . .	St. Andrew . .	11.15 a.m. 2.00 p.m. 4.00 p.m.	
✓ WAIT-A-BIT, T. L. . .	Trelawny . .	8.00 a.m.	Albert Town
✓ WAKEFIELD, T. L. . .	Trelawny . .	12.30 p.m.	Falmouth
✓ WALDERSTON, T. . .	Manchester . .	8.00 a.m. 12.30 p.m.	Shooter's Hill Brown's Town and Ewarton
✓ WALKER'S WOOD, T. L. . .	St. Ann . .	12.30 p.m.	Moneague
✓ WARSOP, T. . .	Trelawny . .	8.00 a.m.	Balaclava

LIST OF POST OFFICES

Office	Parish	Latest time of posting	Routing (via)
✓ Watchwell, P. A., L.	St. Elizabeth	8.00 a.m.	Mountainside
✓ Watermount, T. L.	St. Catherine	12.30 p.m.	Spanish Town
✓ Watson's Hill, L. . .	Manchester	8.00 a.m.	Newport
✓ WATT TOWN, T. L.	St. Ann	12.30 p.m.	Alexandria
✓ WELCOME HALL, T. L.	St. James	8.00 a.m.	Cambridge
✓ Whitehall, P. A. . . .	St. Thomas	1.00 p.m.	Seaforth
✓ Whithorn, P. A., L.	W'moreland	8.00 a.m.	Petersfield
✓ White Horses, T. . .	St. Thomas	1.00 p.m.	Yallahs
✓ WHITEHOUSE, T. . .	W'moreland	8.00 a.m.	Black River
✓ WHITFIELD TOWN, T.	St. Andrew	11.15 a.m.	
		2.00 p.m.	
✓ White Sands Beach, T.	St. James	4.00 p.m.	Montego Bay (rail)
		8.00 a.m.	Do. and Ewarton
✓ Wild Cane, L. . . .	St. Ann	12.30 p.m.	Borobridge
✓ WILLIAMSFIELD, T.	Manchester	8.00 a.m.	
✓ Windsor Castle, . .	Portland	8.00 a.m.	
✓ Windsor Forest, P. A., L.	Portland	12.30 p.m.	Long Road
✓ Wilmington, L. . .	St. Thomas	12.30 p.m.	Morant Bay
✓ WINDWARD ROAD, T.	Kingston	1.00 p.m.	
		11.15 a.m.	
		2.00 p.m.	
		4.00 p.m.	
✓ Woodford, L. . . .	St. Andrew	2.00 p.m.	Liguanea
✓ Woodhall, L. . . .	Clarendon	3.00 p.m.	Chapleton
✓ YALLAHS, T. . . .	St. Thomas	1.00 p.m.	

PASSENGER SERVICES

A motor mail and passenger service is maintained between the following places: Kingston and Port Antonio (via Morant Bay); Morant Bay and Trinity Ville; Bog Walk and Montego Bay (a); Anchovy and Lucea (b); Balaclava and Southfield; Balaclava and Ulster Spring (b); Maggoty and Black River (b); May Pen and Race Course (b); Montpelier and Savanna-la-Mar (b); Montego Bay and Savanna-la-Mar; Williamsfield and Cross Keys (b); Linstead and Gayle (a); Richmond and St. Ann's Bay (a); Shooter's Hill and Brown's Town (b); Savanna-la-Mar and Negril (b); Middle Quarters and New Market (b); Cambridge and Maroon Town (b); Hopewell and Jericho (b); Halfway Tree and Newcastle.

Regulations

Passengers—At intermediate stations a passenger must take his chance of finding a vacant seat in the coach, and must, if there is a vacancy, then pay his fare to the contractor's agent.

The amount for such ticket must be paid in cash, and the ticket must be handed to the driver or guard of the coach before the passenger takes his seat.

In all cases if a passenger intends to leave the coach between stations he must pay the fare to the next station beyond.

The personal luggage of each passenger is limited to 20 lb. by weight or 2,000 cubic inches by size. Any excess must be paid for as freight and such excess may not exceed 10 lb. in weight, or 1,000 cubic inches in size. Dogs are not allowed to be carried by motor-van.

(a) connects with 2.15 p.m. Port Antonio train on week days.

(b) connects with 10 a.m. Montego Bay train on week days.

OVERSEAS POST

The classes of postal packets admitted to the imperial and foreign post are: letters, postcards, small packets, printed papers, commercial papers, samples, "blind" literature and parcels.

LETTERS

Rates of Postage

BRITISH COMMONWEALTH. The prepaid rate of postage for letters addressed to the *British Commonwealth generally, is 2½d. not exceeding one ounce and 1d. for each additional ounce.

OTHER COUNTRIES. For letters to all other places abroad, the rate is 5d. not exceeding one ounce and 3d. for each additional ounce.

Weight and Size

The limit of weight to all destinations is 4 lb. 6 oz.

The limits of size are:—**BRITISH COMMONWEALTH***, 2 feet in length and 18 inches in width, 18 inches in depth.

All Other Countries—3 feet in length, width and depth combined, the greatest dimension not to exceed 2 feet.

IN ALL CASES FOR LETTERS IN THE FORM OF A ROLL—The length and twice the diameter combined may not exceed 3 feet 3 inches, nor the greatest dimension 2 feet 8 inches

Unpaid Letters

An unregistered letter posted unpaid or underpaid is forwarded and charged on delivery with double the amount of the deficiency.

An unpaid or underpaid unregistered letter from abroad is charged on delivery with double the amount of the deficiency, the minimum surcharge being ½d.

POSTCARDS

Rates of Postage

The prepaid rate of postage for postcards for all destinations abroad, is:

BRITISH	{ Single—2d.
COMMONWEALTH	{ Reply paid—4d.
	{ Single—3d.
OTHER COUNTRIES	{ Reply paid—6d.

Size

No card may exceed 5½ inches in length by 4½ inches in width, or be less than 4 inches in length by 2½ inches in width. The material for private cards to be used as postcards must be ordinary cardboard or paper not less than one-hundredth of an inch thick and not more flexible than that used for post cards issued and sold by the Post Office.

Conditions

The right-hand half at least of the address sides reserved for the address of the recipient and any necessary postal service indications, for example *Registered Advice of Delivery* and the postage stamps must be affixed in the top right-hand corner of this portion. The remaining space is available for the use of the sender for written communications.

An address label or a slip to fold back, completely adherent to the card and bearing the name and address of the person to whom the card is sent, may be affixed to the address side of the card, except in the case of postcards addressed to countries subject to postal censorship.

A sample of merchandise or other similar article may not be attached to a postcard.

Postcards must be sent unenclosed, that is without wrapper or envelope.

Any postcard which does not comply with the foregoing conditions is treated as a letter, except when the irregularity consists solely in the fixing of the postage stamp to the reverse side, in which case the card is considered as unprepaid and treated according to the category to which it belongs by reason of the text or dimensions.

*Including territories under British trusteeship, British Post Offices in Tangier and the Persian Gulf, and also Burma, Egypt, Israel, Jordan and Palestine.

Cards bearing the title "Post Cards", or its equivalent, are admitted at the rate for printed matter, provided that they conform to the general regulations respecting printed papers.

Unpaid Postcards

A single postcard posted unpaid or insufficiently prepaid is forwarded and charged on delivery with double the amount of the deficiency.

An unpaid or underpaid postcard from abroad is charged on delivery with double the amount of the deficiency, the minimum surcharge being $\frac{1}{2}$ d.

Reply-paid Postcards

In addition to conforming with the foregoing regulations for postcards, reply-paid postcards of private manufacture must bear at the top of the face of the first half the words *Carte postale avec reponse payee* and in a similar position on the second half *Carte postale: reponse*. They should be made up in such a way that when one half is folded over the other, the fold forms the upper edge, and the address side of the reply half, which must bear the return postage stamp, is on the inside.

The sender may address the reply half to himself and may also print on the back of that half a questionnaire to be filled up by the addressee. A reply half is available only for transmission to the country of origin.

A reply-paid postcard of which the two halves are not fully prepaid at the time of posting is not forwarded.

SMALL PACKETS (must not be sealed)

Rate of Postage

The prepaid rate is 2d. per 2 ounces with a minimum charge of 10d. (for 10 oz.). The postage must be fully prepaid.

Weight and Size

The limit of weight is 2 lb.

The limits of size are 3 feet in length, width and depth combined, but the greatest dimension may not exceed 2 feet. For packets in the form of a roll, the length and twice the diameter combined may not exceed 3 feet 3 inches, nor the greatest dimension 2 feet 8 inches.

Definition

The small packet post is specially provided for the transmission of goods, whether dutiable or not, in the same mails as printed papers, which as a rule travel more quickly than the parcel mails.

Packing and Address

Small packets must be sent in such a manner as to be easy of examination. The sender is required to show his name and address on the outside of the packet, and he is recommended to mark the packet conspicuously *Small Packet* in top left-hand corner.

Articles likely to cause injury to officers of the Post Office or to damage other postal packets must be packed in accordance with the regulations.

Posting

Small packets may be posted in a posting box or handed over the counter. They may be registered but not insured.

Inadmissible Articles

Articles which may not be sent by letter post are also excluded from transmission in small packets; and, in addition, the following may not be sent in small packets:

Coin; bank notes; currency notes; negotiable instruments payable to bearer; platinum, gold or silver; precious stones; jewels and other valuable articles; postage stamps whether obliterated or not, or any paper representing a monetary value; letters, notes or documents having the character of actual and personal correspondence, but an open invoice as well as a copy of the name and address of the sender and the addressee may be enclosed.

Extent of the Service

Small packets may be sent to the places indicated on pages 53 to 101.

Customs Declarations

A green customs label must, without exception, be affixed to the address side of the packet, and, if the country of destination so requires, the packets must also be accompanied by one or more white customs declarations enclosed in the packet. In some cases the country of destination requires that the customs declarations should be made out in a language other than English. Details of these requirements are shown on pages 53 to 101.

PRINTED PAPERS (must not be sealed)

Rate of Postage

The prepaid rate is 1d. for every 2 ounces or fraction thereof. The postage must be fully prepaid.

Weight and Size

The limit of weight is: 6 lb 8 oz. to all destinations.

A Printed Volume for any Destination Abroad if sent singly may weigh as much as 11 lb.

The limits of size are:

British Commonwealth:* 2 feet in length and 18 inches in width or depth.

Other Countries: (INCLUDING EGYPT) 3 feet in length, width and depth combined, the maximum dimension in any one direction not to exceed 2 feet.

Packets in the Form of a Roll for all Destinations: The length and twice the diameter combined must not exceed 3 feet 3 inches, and the greatest dimension must not exceed 2 feet 8 inches.

Printed Matters sent Unenclosed in the Form of a Card. Whether folded or not, unenclosed cards may not measure less than 4 inches in length by $2\frac{1}{4}$ inches in width.

Definition

A packet which is admissible at the printed paper rate in the inland post is not necessarily admissible at that rate in the imperial and foreign post. For example, receipts, invoices and statements of account, which are admissible at the printed paper rate if addressed to places in this country, are not admissible at that rate in the imperial and foreign service; such documents for places abroad fall into the category of commercial papers.

In general, the printed paper rate in the imperial and foreign post applies to all impressions or copies obtained upon paper or other similar material, parchment or cardboard, by means of printing, engraving, lithography, mimeography, or other mechanical process easy to recognise, except the typewriter, the copying-press and hand stamps with or without movable type.

Printed matter which bears any marks whatever capable of constituting a conventional language, or, with the exceptions mentioned on page 32 under the heading *Additions and Alterations*, of which the text has been modified after printing is not admissible at the printed rate in the imperial and foreign service.

Make-up

Packets of printed papers should be clearly marked in the upper left-hand corner *Printed Papers*. They are subject to examination in the post, and must be made up in such a way as to be easily examined. They may be placed in a wrapper, upon a roller, between boards, in an open case or in an unclosed envelope furnished with a blunt fastening easy to raise and replace; or they may be secured with a string easy to untie. Printed matter of the form and substance of a card may be sent unenclosed without band, envelope, or fastening, and must then conform to the conditions for post-cards except as regards postage rates and maximum dimensions. Similarly printed papers may be sent unenclosed if they are folded in such a way that they cannot become unfolded during transmission and that there is no risk of their entrapping other articles.

*See footnote page 31.

Admissible Documents

The undermentioned articles or documents are transmissible as printed papers the imperial and foreign post.

Address cards	Periodical works
Advertisements	Photographs
Albums containing photographs	Pictures
Books, sewn or bound	Plans
Catalogues	Prospectuses
Drawings	Proofs of printing, <i>corrected or uncorrected</i>
Engravings	with or without relative manuscript
Maps	Sheets of music (but not perforated sheets intended for use with automatic music instruments)
Newspapers	Visiting Cards
Notices of various kinds, printed engraved, lithographed, or mimeographed	
Pamphlets	
Paper patterns for cutting out.	

A card bearing the heading *Postcard* or the equivalent thereof in any language, if conforms to the general conditions relating to printed papers.

Reproductions of manuscript or typewritten original. Such reproductions, when obtained by a mechanical manifold process, hectography, and so on, are acceptable for transmission as printed papers, if (a) they are handed in at a Post Office; (b) special attention is drawn to the fact that they are reproductions of the kind specified; (c) at least 20 packets containing precisely identical copies are handed in at the same time. Carbon copies of manuscript or typewritten originals are not accepted.

The same regulation applies to circulars printed in imitation of typewriting.

Additions and Alterations

The sender may, either outside or inside a packet of printed papers:

Indicate by hand or by a mechanical process, the name, position, profession, style and address of the sender and of the addressee; the date of despatch, the signature, telephone number, telegraphic address and code, the postal cheque or banking account of the sender, a serial or identity number referring solely to the packet;

Correct errors in printing;

Strike out, underline or enclose by marks certain words or certain parts of a printed text, unless this is done with the object of constituting correspondence.

The undermentioned documents and so on may bear additions and alterations, made by hand or by a mechanical process, to the extent indicated in each case:

Ships' Departure and Arrival: The dates and times of departures and arrivals as well as the names of the ships and the ports of departure, call and arrival.

Travellers' Advices: The traveller's name, the date, time and place of his intended visit, and the address at which he is staying.

Order Forms: Order forms or subscription forms or forms of offer for publication of books, newspapers, engravings and pieces of music may bear the names of the work and number of copies required or offered; the price and notes representing essential elements of the price; the method of payment, the edition and names of the author and publishers; the catalogue number and the words *Paper covers, Stiff covers or Bound*.

Forms used by Lending Libraries: The titles of the books, the number of copies asked for or sent, the names of the authors and publishers, the catalogue numbers, the number of days allowed for reading, the name of the person wishing to consult the book and other brief notes referring to the books in question.

Printed Card. Pictorial cards, printed visiting cards, Christmas and New Year cards may bear good wishes, congratulations, thanks, condolences or other formulae of courtesy, expressed in five words or by means of five conventional initials.

Proofs of Printing. Alterations and additions concerned with corrections, for and printing, and also such notes as *Passed for Press*, or similar notes concerned with the execution of the work. In case of want of space, these additions may be made on separate sheets.

Fashion Plates and Maps

Price-Lists. Price-lists, tenders for advertisement, stock and share lists, market quotations, trade circulars and prospectuses may bear figures and any other notes representing essential elements of the price.

Books. Books, pamphlets, newspapers, photographs, engravings, sheets of music and all literary or artistic productions, whether printed, engraved, lithographed or mimeographed, may bear a dedication consisting simply of an expression of regard, and on photographs or engravings, a very concise description or note referring to the photograph or engraving.

Cuttings from Newspapers and Periodicals. The title, date, number and address of the publication from which the article is extracted.

Notice of Change of Address. The new address of the sender and the date from which the change takes place, or the old address and the date when the change was made.

Enclosures

The sender may enclose in a packet of printed papers, a card, envelope or wrapper bearing his address and having a postage stamp of the country of destination affixed for the prepayment of the return postage. In the case of articles falling under the category of the paragraph *Books* above, the relative invoice may be enclosed and with proofs of printing, whether corrected or not (see *Proofs of Printing* overleaf), the *copy* itself may be sent.

Inadmissible Articles

The following articles are not admissible:

Postage stamps or forms of prepayment, whether obliterated or not, or any paper representing a monetary value;

Receipts, invoices and statements of account; pupils' exercises;

Blank paper, note paper or envelopes (with or without printed address) and all articles of stationery pure and simple; exceptionally, blank forms not exceeding three of a kind or three of each kind of dissimilar forms may be admitted;

Gramophone records and cinematograph and photographic films.

Liability to Customs Duty Abroad

Advertising matter is subject to customs duty on entry into certain countries, notably Australia, Newfoundland, New Zealand and South Africa. In some cases books also are liable to duty.

Printed matter is not however debarred from transmission at the printed paper rate on account of liability to customs duty.

COMMERCIAL PAPERS (must not be sealed)

Rate of Postage

The prepaid rate is:

10 oz., 5d. each additional 2 oz., 1d. A commercial paper for a Commonwealth destination *not exceeding* 3 oz. in weight may be sent at letter rate, namely: 4½d.

The postage must be fully prepaid.

Weight and Size

The limits of weight are:

British Commonwealth*, 5 lb.

Other Countries (INCLUDING EGYPT), 4 lb 6 oz.

The limits of size are:

British Commonwealth*, 2 feet in length and 18 inches in width or depth.

Other Countries (INCLUDING EGYPT), 3 feet in length, width and depth combined; maximum dimension in any one direction, 2 feet.

Packet in the form of a Roll for all Destinations The length and twice the diameter combined must not exceed 3 feet 3 inches, and the greatest dimension must not exceed 2 feet 8 inches.

Definition

Commercial papers comprise all papers and all documents wholly or partly written or drawn, not having the character of current and personal correspondence.

*See footnote page 31.

Make-up

Packets of commercial papers should be clearly marked in the upper left-hand corner *Commercial Papers*. They are subject to examination in the post, and must be made up in such a way that they can be easily examined. They may be placed in a wrapper upon a roller, between boards, in an open case, or in an unclosed envelope furnished with a blunt fastening easy to raise and replace; or they may be secured with a string easy to untie.

In order to secure the return of a packet which cannot be delivered, the name and address of the sender should be printed or written outside.

Admissible Documents

Bills of lading

Copies of or extracts from deeds under private seal written on stamped or unstamped paper

Documents of all kinds drawn up by public functionaries

Invoices

Manuscript of works or of newspapers forwarded separately

Musical scores or sheets of music in manuscript

Open letters and postcards which are out of date and have already fulfilled their original purpose, and copies thereof

Papers of legal procedure

Pupils' exercises in original or with corrections, but without any note which does not relate directly to the execution of the work.

Receipts

Statements of accounts

Way bills

Inadmissible Articles

Postage stamps or forms of prepayment, whether obliterated or not, or any paper representing a monetary value, are inadmissible; but out-of-date correspondence may bear cancelled postage stamps or franking impressions which served to prepay the original postage.

SAMPLES (must not be sealed)

Rate of Postage

The prepaid rate is:

4 oz., 2d. each additional 2 oz., 1d.

The postage must be fully prepaid.

Weight and Size

The limits of weight are:

British Commonwealth*, 5 lb.

Other Countries (INCLUDING EGYPT) 1 lb 2 oz.

The limits of size are:

British Commonwealth*, 2 feet in length and 1 foot in width or depth.

Other Countries (INCLUDING EGYPT), 3 feet in length, width and depth combined maximum dimension in any one direction, 2 feet.

Packets in the form of a Roll for all Destinations. The length and twice the diameter must not exceed 3 feet 3 inches, and the greatest dimension must not exceed 2 feet 8 inches.

Definition

The use of the sample post is restricted to genuine trade samples or patterns of merchandise without saleable value. Exceptionally, the following articles are regarded as eligible for transmission by sample post:

*See footnote page 31.

Printers' blocks, cut-out patterns sent singly, keys sent singly, cut fresh flowers, articles of natural history (dried or preserved animals or plants, geological specimens, and so on) tubes of serum and vaccine, and pathological objects rendered innocuous by the mode of preparation and packing.

These articles, except tubes of serum and vaccine sent in the general interest by laboratories or institutions officially recognised, may not be sent for a commercial purpose.

Packing and Address

It is recommended that every sample should be indelibly marked *Sample: not for sale*, or otherwise defaced in such a way as to render the article unsaleable in the ordinary way of trading.

Samples must be sent in such a manner as to be easy of examination and, when practicable, must be sent in covers open at the end. The upper left-hand corner of the packet should be clearly marked *Sample*.

Packing is not obligatory for articles consisting of one piece, such as pieces of wood or metal, which it is not the custom of the trade to pack.

The address of the addressee must be indicated, as far as possible, on the packing or on the article itself. If the packing or the article itself is not suitable for the inscription of the address and service indications or for affixing the postage stamps, a tie-on label, preferably of parchment, must be securely attached. The same applies when the date stamping is likely to injure the article.

A sample enclosed in a linen or paper envelope of little strength must have a label preferably of parchment attached with the address of the addressee and the postage stamps in prepayment. The address should if possible be repeated on the article itself.

In order to secure the return of a packet which cannot be delivered the name and address of the sender should be printed or written outside the packet.

Permissible Additions

The sender may indicate by hand or by a mechanical process outside or inside the packet in the letter case on the sample itself or on a special sheet or paper referring to it: the name, position, profession, style and address of the sender and of the addressee; the date of despatch, the signature, telephone number, telegraphic address and code, the postal cheque or banking account of the sender; a manufacturer's or trade mark, a brief note relating to the manufacturer or supplier of the goods or to the person for whom the sample is intended, serial or identity numbers, prices and notes representing essential elements of the price; particulars relating to weight, measurement and size, or the quantity to be disposed of, and such as are necessary to determine the origin and the character of the goods.

Special Packing Regulations for Certain Articles

DRY COLOURING POWDERS (FOR EXAMPLE, ANILINE BLUE). These are admissible only if enclosed in a stout tin box placed inside a wooden box with sawdust between the two covers.

DRY NON-COLOURING POWDERS. These must be placed in a box of metal, wood or cardboard, the box itself being enclosed in a bag of linen or parchment.

FATTY SUBSTANCES WHICH DO NOT EASILY LIQUEFY; SILKWORM EGGS. Such articles must be enclosed in an inner cover (box, linen or parchment bag and so on) which must itself be placed in a second box of wood, metal or stout thick leather.

GLASS OR OTHER FRAGILE MATERIAL. Articles of glass or other fragile material must be securely packed in a box of metal, wood or strong corrugated cardboard in such a way as to prevent all risk of injury to other postal packets or to postal officers.

LIQUIDS, OILS OR SEMI-LIQUIDS. These must be enclosed in a receptacle hermetically sealed; and the receptacle must be placed in a special box of metal, strong wood or strong corrugated cardboard containing sawdust or spongy material (not cotton) in sufficient quantity to absorb the liquid if the receptacle becomes broken. The lid of the box must be fixed in such a manner that it cannot easily become detached.

LIVE BEES; LEECHES; PARASITES. Live bees or leeches must be enclosed in a box so constructed as to avoid all danger and to allow the contents to be ascertained. Parasites and destroyers of noxious insects exchanged between officially recognised institutions must be similarly packed.

SHARP INSTRUMENTS, PIECES OF METAL OR ORE. Articles of this description should be packed and guarded in so secure a manner as to involve no risk to the contents of the mail bags or to officers of the Post Office.

TINNED FOOD; INDUSTRIAL AND VEGETABLE PRODUCTS. Articles such as tinned food which would be spoilt if otherwise packed may be admitted in a cover hermetically sealed. Samples of industrial or vegetable products may also be posted in covers closed by the manufacturers or sealed by an inspecting authority of the country of origin. In the cases the sender or the addressee may be required to assist in the check of the contents.

ARTICLES FOR MEDICAL EXAMINATION OR ANALYSIS. Deleterious liquids or substances though otherwise prohibited from transmission by post may be sent for medical examination or analysis to a recognised medical laboratory or institute under the following conditions:

1. Any such liquid or substance must be enclosed in a receptacle hermetically sealed or otherwise securely closed and this receptacle must itself be placed in a strong wooden leather or metal case in such a way that it cannot shift about and with a sufficient quantity of some absorbent material (such as sawdust or cotton-wool) so packed about the receptacle as absolutely to prevent any possible leakage from the package in the event of damage to the receptacle. The packet so made up must be conspicuous and marked *Fragile with care* and bear the words *Pathological specimen*.

2. Any packet of the kind found in the parcel post or found in the letter post must be packed and marked as directed will be at once stopped and destroyed with all its wrappings and enclosures.

Inadmissible Articles

The following articles are not admissible:

Goods for sale or consigned in execution of an order, however small the quantity;
Samples of tea exceeding 8 ounces in gross weight;

Postage stamps or forms of prepayment, whether obliterated or not, or any paper representing a monetary value.

Customs Treatment Abroad

Particulars of the countries which admit sample packets containing articles liable to customs duty under the Green Label system, are given on pages 53 to 101. Sample packets containing dutiable articles sent to other countries may be returned, subject to fines, or confiscated according to the laws of the country of destination.

For special regulations governing Treatment of Dutiable Articles sent by sample post to Great Britain, see under entry GREAT BRITAIN, page 69.

Packets containing Printed Matter, Commercial Papers and Samples

It is permissible to enclose in the same packet printed matter (except literature for the blind), commercial papers and samples, provided that each article taken singly is within the limits applicable to it as regards weight and size, and that the total weight does not exceed 5 pounds if the packet is addressed to a place in the British Empire, or 4 pounds 6 ounces, if addressed to a foreign country.

The minimum charge for such a packet is 3d. if it contains commercial papers and 1d. if it consists of printed matter and samples.

LITERATURE FOR THE BLIND

Rate of Postage

The prepaid rate is $\frac{1}{2}$ d. per 2 lb. The postage must be fully prepaid.

Weight

The limit of weight is 15 lb.

Definition

Papers of any kind, periodicals, and books, impressed in Braille or other special type for use of the blind, may be sent.

Make-up

The packets should be clearly marked in the upper left-hand corner *Blind Literature*. In all other respects the regulations regarding printed papers apply.

Admissible Articles

The following articles are also admitted at the rate of postage for blind literature: Plates for embossing blind literature; and

Voice records intended solely for the use of the blind provided that they are sent by or addressed to an officially recognised institution for the blind.

ARTICLES LIABLE TO CUSTOMS DUTY

Letter Post: Outgoing Packets

The facilities for sending dutiable articles abroad in the letter mails vary according to the country of destination.

The general regulations which apply to letters, samples and printed paper packets are given below; but where additional regulations apply these are given on pages 53 to 101.

Before posting a packet for abroad containing dutiable articles, the sender should make sure that the regulations are complied with, as failure in this respect may lead to the return or confiscation of the packet, or the payment of a fine in addition to the duty as a condition of delivery, according to the laws of the country of destination. The Post Office abroad may charge a postal fee for customs clearance in addition to the customs duty.

Green Label Letters

Under the regulations of the Postal Union, articles liable to customs duty may be sent in packets prepaid at the letter rate of postage to those countries which have agreed to admit them. A green customs label, obtainable at any post office, must be affixed to the address side of each packet. These letters are known as green label letters and the countries participating in the service are indicated on pages 53 to 101.

If the country of destination so requires, one or more ordinary white customs declaration forms must be enclosed in the packet, and in some cases the country of destination requires the customs declarations to be made out in a language other than English. Details of these requirements are shown on pages 53 to 101.

Sample Packets

Certain countries admit dutiable articles in sample packets under the regulations applicable to green label letters. Particulars of these countries, including those which have fixed special limits of weight for certain articles, are shown on pages 53 to 101.

Printed Paper

Printed matter liable to customs duty is not debarred on that account from transmission by printed paper post, and except in certain cases, no customs declaration is necessary.

In the case of printed matter sent to Australia, Canada, (including Newfoundland), New Zealand and South Africa, the following special requirements apply:

Australia. Advertising matter is dutiable.

The following are, however, exempt from duty: Trade catalogues and price lists not designed to advertise the sale of goods by any person, firm or company in Australia when sent into Australia in single copies addressed to merchants, firms or companies therein and not exceeding one copy to each merchant, firm or company and not being for distribution.

Canada (including Newfoundland). Printed matter must be conspicuously and indelibly marked with an indication of the country of origin, and should be plainly superscribed *By direct Canadian Ship only* if advantage of the British preferential customs tariff is desired.

New Zealand. Advertising matter is subject to customs duty under the New Zealand customs tariff; but trade catalogues and price lists relative to the goods of firms or persons having no established business in New Zealand are not liable to duty.

South Africa. Advertising matter is subject to customs duty.

Small Packets Post

Dutiable articles may be sent by small packets post, see page 31 and pages 53 to 101.

Letter Post: Incoming Packets

Dutiable articles can be sent to this country in green label letters, samples and small packets as well as by parcel post.

A postal fee of 6d. for customs clearance is charged on delivery on each incoming green label letter, sample, and small packet, on which customs duty is levied, irrespective of the amount of the duty.

Duty on goods imported by post is calculated in accordance with the Jamaica customs tariff for the time being in force, and any inquiry regarding the customs charges, raised on a packet from abroad should be addressed to the Collector of Customs, Kingston.

Every letter, sample, or small packet received from abroad suspected to contain articles liable to customs duty, not having affixed thereto the green label or bearing endorsement authorizing examination by the Customs, may be detained and notice of such detention issued on the appropriate form to the addressee.

REGISTRATION

Any postal packet may be registered, except: a light weight air letter and a parcel.

The registration fee is 4d. and must be prepaid in addition to the postage.

Parcels for places abroad cannot be registered,* although in many cases they may be insured, see pages 53 to 101.

Instructions for Registering

A packet to be registered must be handed to an officer of the Post Office and a receipt obtained for it; it must not be dropped into a letter box.

A letter or letter packet intended for registration must be made up in the manner laid down on page 15 for inland letters or letter packets, and must not show any trace of having been opened and refastened before posting.

Small packets, commercial papers, packets of printed papers and samples intended for registration must be made up in the manner prescribed for unregistered packets of these categories.

A small postal packet addressed to initials or in pencil cannot be registered; but the address may be written in copying-ink pencil unless a panel envelope is used.

It is recommended that the name and address of the sender be written on the outside of each registered article. Registered articles must be fully prepaid as regards both postage and registration fee.

Advice of Delivery

The sender of a registered postal packet may obtain an advice of its delivery on application at the office of posting, either at the time of posting or subsequently.

When the application is made at the time of posting, the sender must indicate his name and address on the outside of the packet. A fee of 2d. must be paid by stamp affixed by the sender to a form provided for the purpose. The weight of the form is not taken into account in assessing the postage on the packet.

Inquiries regarding Loss or Non-delivery

Inquiry regarding the loss or non-delivery of a registered packet must also be accompanied by a fee of 4d. unless the sender has already paid the special fee for an advice of delivery. If it is found that the postal service is at fault the inquiry fee will be refunded. One fee of 4d. covers inquiries concerning several packets posted at the same time by the same sender to the same addressee.

Payment for Loss

The Post Office pays compensation not exceeding £2 18/- to the sender of a letter or packet duly admitted to registration which has been entirely lost whilst in its custody, except in the case of:

*Exceptionally parcels for the United States of America and Canal Zone (only) may be registered. See under UNITED STATES, page 98.

Any packet which has been lost through a cause beyond control, generally speaking where no question of negligence arises. No compensation will be paid for any loss due to the act of the King's enemies;

Any packet which the Post Office cannot account for in consequence of the loss of official documents through a cause beyond control;

Any packet containing a prohibited article; and

Any packet in respect of which a claim is not made within a year of the date of posting.

Subject to the same conditions, which are prescribed by the Postal Union Convention, the postal administrations of all countries included in the Postal Union accept responsibility in respect of registered letters or packets lost whilst in their custody.

Under international regulations, compensation is not paid for the loss or damage of the contents of a registered packet as distinct from the loss of the entire packet and if it is desired to obtain compensation in the case of damage or loss of the contents of a letter, or to provide for a higher maximum than £2 18/-, the insurance service should be used.

The Postmaster General is not legally liable either personally or in his official capacity to pay compensation in respect of any packet for which a registration fee has been paid. The final decision upon the question of payment rests with the postal administration of the country in which the loss has taken place.

INSURANCE

General Information

The insurance service is not universal, but it extends to most countries. The maximum which can be covered is £400, but in some countries lower limits are in force, as indicated in the letter and parcel post summary on pages 53 to 101.

The service is governed by international regulations which prescribe the manner in which insured packets must be made up, addressed, sealed and so on; and it is essential that these regulations should be complied with in order to avoid disputes about claims or delays in transmission.

Any insurance effected contrary to the following regulations is invalid.

Two kinds of packets are recognised in the insurance service: insured letters and insured parcels. A letter or parcel intended for insurance must be presented at the counter of a post office.

Insured letters may not be sent by air mail.

An insured article may not be addressed to initials or in pencil.

It may not bear any erasure or correction in the address at the time of posting.

Certificate of Posting

The certificate of posting which is given for an insured packet shows the amount for which the letter or parcel is insured, and the sender should see that the amount is correctly stated.

Seals

All seals on an insured letter or parcel must be of the same kind of wax (or lead or steel in the case of parcels), and must bear distinct impressions of the same private device. A coin may not be used for sealing; and the device may not consist merely of straight, crossed, or curve lines which could readily be imitated.

If an article tendered for insurance does not, in the opinion of the officer of the Post Office to whom it is tendered, fulfil the prescribed conditions as to packing and sealing, it is his duty to refuse to insure it. Nevertheless, the onus of properly enclosing, packing and sealing the packet lies upon the sender; and the Post Office assumes no liability for loss arising from defects which may not be observed at the time of posting.

Insured Value

The amount for which an article is insured must be written in ink by the sender both in words and in figures, at the top of the address side of the cover, thus: *Insured for fifteen pounds (£15)*. In the case of a parcel, the amount must also be entered in the appropriate space on the despatch note, if one is used. No alteration or erasure of the inscription on the letter or parcel or on the despatch note is allowed. If the amount is entered on the despatch note in the wrong place, a fresh despatch note must be prepared.

No letter or parcel can be insured for more than the actual value of the contents and packing, or for more than the sum entered in the letter and parcel post summary on pages 53 to 101 against the name of the country to which it is addressed; but it may be insured for part of its value, and a letter or parcel of which the contents have no pecuniary value may be insured for a normal sum in order to obtain the safe guards of the system. An insured letter containing documents which are of value because of the cost of preparation, for example, plans, estimates, or contracts, may not be insured for an amount exceeding the cost of replacing them in case of loss. Over-insurance is an obstacle to compensation.

Insurance Fees (Letters)

The fees for insurance, including registration fee of 4d. but in addition to postage, are as follows:

Fee	Limit of Compensation	Fee	Limit of Compensation	Fee	Limit of Compensation
s. d.	£	s. d.	£	s. d.	£
0 9	12	5 9	156	10 4	288
1 2	24	6 2	168	10 9	300
1 7	36	6 7	180	11 2	312
2 0	48	7 0	192	11 7	324
2 5	60	7 5	204	12 0	336
2 10	72	7 10	216	12 5	348
3 3	84	8 3	228	12 10	360
3 8	96	8 8	240	13 3	372
4 1	108	9 1	252	13 8	384
4 6	120	9 6	264	14 1	396
4 11	132	9 11	276	14 6	400
5 4	144				

Advice of Delivery

The sender of an insured letter, box or parcel may obtain an advice of its delivery on application at the office of posting, either at the time of posting or subsequently. In the case of an insured letter or box, when the application is made at the time of posting, the sender must indicate his name and address on the outside of the packet. A fee of 2d. must be paid by stamps affixed by the sender to a form provided for the purpose. The weight of the form is not taken into account in assessing the postage on the packet. Inquiry as to the loss or non-delivery of an insured letter or parcel, made subsequently to posting, must also be accompanied by a fee of 4d., unless the sender has already paid the special fee for an advice of delivery. If it is found that the postal service is in fault, the inquiry fee is refunded. One fee of 4d. covers inquiries concerning several packets of the same category (insured letter or parcel) posted at the same time by the same sender to the same addressee.

INSURED LETTERS: SPECIAL CONDITIONS

Insured letters may be sent to the countries shown as participating in the service on pages 53 to 101 insured up to the maximum indicated.

In addition to ordinary correspondence, they may contain paper valuables such as bank-notes, currency notes, bonds and securities, also valuable documents of any kind such as plans, estimates and so on; but if the contents are dutiable in the country of destination they can only be sent to countries which admit dutiable articles by letter post, see pages 53 to 101. Letters containing articles other than those mentioned above, postcards, small packets, printed papers, commercial papers and samples cannot be insured. An object of value which cannot be sent in an insured letter may generally be sent in an insured parcel.

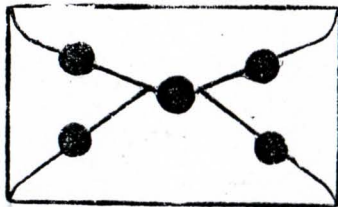
Make-up

An insured letter must be enclosed in a strong cover made up in one piece, which must be securely fastened by means of identical seals in fine wax, with spaces between, reproducing a private mark, and affixed in sufficient number to hold down all the

folds of the envelope. An envelope with a black or coloured border or a transparent panel must not be used. The make up of every letter must be such that its contents cannot be got at without external and visible damage to the envelope or the seals.

Space must be left between the postage stamps on it and between the postal labels, if any, so that they cannot serve to hide injuries to the envelope. They must not be folded over the two sides of the envelope so as to cover the edge.

No labels may be affixed except those of the postal service. If the packet is tied round with a string or tape, a seal must be placed on the ends where they are tied. The seals on an ordinary envelope should be placed as shown below:



In the case of a long envelope with a seam down the centre, the seam should be secured with seals placed not more than 3 inches apart.

INSURED PARCELS: SPECIAL CONDITIONS

Parcels can be insured for transmission to the countries against the names of which a limit of insured value is shown on pages 53 to 101. The general limit of insurance is £400, but in some countries lower limits are in force and these are specially indicated in the summary together with any other limitations of the service.

Packing and Make-up

PACKING. Every insured parcel must be substantially packed with due regard to the nature of the contents and the length of the journey.

SEALING. Every insured parcel must be sealed, (see page 41) in such a way that it cannot be opened without either breaking the seal or leaving obvious traces of violation. Each join or loose flap of the covering of a parcel must be sealed; and, if string be used in packing, a seal must be placed on the ends of the string where they are tied.

It is recommended that when possible the impression of the seal used on a parcel should be made on the counterfoil of the despatch note if one is used. Labels of any kind and postage stamps must be so spaced that they cannot conceal injuries to the cover; they must not be folded over two sides of the parcel so as to hide the edge.

Adhesive sealing tape or gummed paper are not regarded as adequate substitutes for wax, lead or steel seals, but may be used to supplement them, provided that wax seals are also placed partly on the tape or gummed paper and partly on the cover of the parcel, in such a way that the tape or gummed paper could not be removed without breaking the seals. Labels of any kind and postage stamps must be so spaced that they cannot conceal injuries to the cover; they must not be folded over two sides of the parcel so as to hide the edge.

PARCELS CONTAINING COIN, BULLION OR JEWELLERY. A parcel containing coin, bullion or jewellery sent to any place, to which the insurance service extends, must be insured for at least part of its value. Every such parcel must be enclosed in a strong box or case (measuring, if the contents are jewellery exceeding £100 in value, at least 3 feet 6 inches in length and girth combined), must be sewn up or otherwise fastened in a wrapper of linen, canvas, strong paper or other substantial material and must have the address written on its actual covering. The seals must be placed along the edges of each join or loose flap at distances of not more than 3 inches.

DEFINITION OF JEWELLERY. For the purpose of these regulations the term *jewellery* means:

Gold, silver, platinum and other precious metals in a manufactured state, that is a state in which value is added to the raw material by skilled workmanship; and in this definition are included any coins used or designed for purposes of ornament; diamonds and precious stones;

Watches, the cases of which are entirely or mainly composed of gold, silver, platinum or other precious metals; and

Any article of like nature which, apart from workmanship, has an intrinsic or marketable value.

Compulsory Insurance

A parcel liable to insurance under the regulations and posted uninsured, is usually despatched abroad as an insured parcel, but compensation is not payable in respect of it.

COMPENSATION

Insured Letters and Parcels

GENERAL CONDITIONS GOVERNING PAYMENT OF COMPENSATION. The Post Office pays to the sender compensation for the loss or damage of an insured packet (letter or parcel) or its contents, if it is established that the loss or damage has occurred while the packet was in the custody of the Jamaica Post Office.

On the transfer of an insured packet to another administration, the responsibility of the Jamaica Post Office ceases, and the final decision as to the payment of compensation rests with that administration.

Compensation will not exceed the value at the time of posting of the article lost or the amount of the damage sustained. Indirect loss or loss of profits will not be taken into consideration.

In any claim for damage or loss of contents, the packet should be retained for inspection as nearly as possible in the condition in which it was delivered.

The sender of a parcel may waive his claim in favour of the addressee.

The Postmaster General is under no legal liability either personally or in his official capacity to pay compensation in respect of any packet for which an insurance fee has been paid.

CASES IN WHICH COMPENSATION IS NOT PAYABLE. Under international regulations, no compensation will be paid in respect of:

Any packet containing a prohibited article;

Any packet which has been duly delivered and accepted without reserve;

Any damage or loss caused by the fault or negligence of the sender, such as failure to provide adequate packing, having regard to the nature of the contents;

Any damage to an exceptionally fragile article which from its nature cannot reasonably be expected to travel safely by post, such as a clay figure, a soapstone or alabaster model, a collection of butterflies or moths, a vacuum flask, and so on;

Any parcel containing jewellery exceeding £100 in value not packed in accordance with the special regulations, see page 43.

Any parcel containing an article of a type specified on pages 53 to 101 as one for which compensation will not be paid; or

Any packet in respect of which a claim is not made within a year of the date of posting.

The Post Office reserves the right to refuse compensation where the damage or loss is due to a cause beyond control, or where a packet cannot be accounted for in consequence of the loss of official documents from any such cause. No compensation will be paid for any loss or damage due to the act of the King's enemies.

REDIRECTION

Letter Post

Letters, postcards, small packets, printed papers, commercial papers and samples may be redirected to the same addressee at another address by an officer of the Post Office or by an agent of the addressee after delivery under the following conditions:

Redirection is free provided that the redirection is made not later than the day after delivery, not counting Sundays and public holidays. This does not exempt from additional postage a postal packet which, though fully prepaid for the first transmission is redirected to a country to which the postage is higher than that originally prepaid. Thus a letter or packet prepaid at the inland rate sent from one place to another in the Island and afterwards redirected to a place abroad, should have additional stamps affixed to it representing the difference between the island and the foreign rate of postage, otherwise the difference will be charged on delivery.

The same treatment would be applied to a letter or packet fully prepaid for the inland service of a foreign country or colony and redirected to this country. On a letter from abroad redirected from this country, the postage has to be brought up to what it would have been if the letter had been sent direct to its final destination in the first instance. A letter originally posted unpaid, or a packet of any kind posted insufficiently paid, and subsequently redirected, though not chargeable for redirection, is subject to surcharge on delivery.

PACKETS UPON WHICH FRESH POSTAGE IS PAYABLE. A packet which appears to have been opened or tampered with will be chargeable as freshly posted and unpaid.

A packet returned to the sender that he may rectify or complete the address is not, when re-posted, treated as redirected, but is liable to fresh postage.

SENDER'S RESTRICTION UPON REDIRECTION. Redirection cannot be undertaken if the sender has forbidden redirection by means of a note on the address side of the packet, in a language known in the country of destination.

AIR MAIL PACKETS. In the case of air mail packets for which re-transmission by air is desired, the appropriate air postage for the second transmission must be prepaid.

REGISTERED OR INSURED ARTICLES. Registered or insured articles on being redirected may not be dropped into a letter box, but must be taken to a post office to be dealt with. No additional registration or insurance fee will be charged if the packet is presented for re-registration or re-insurance not later than the day after delivery.

An insured letter cannot be redirected to a place abroad unless there is an insured letter service to the country concerned, with a sufficiently high limit of value.

Poste Restante

The rules applicable to postal packets arriving from places abroad and addressed to a *poste restante* will be found on page 8.

In accordance with the international regulations, the address of any outgoing postal packet addressed *poste restante* must give the names of the addressee; the use of initials, figures, Christian names without surnames, fictitious names or conventional marks of any kind are not allowed.

In some foreign countries the addressee is charged a special fee on postal packets addressed *poste restante*.

Prepayment in Money

Postage on postal packets (except parcels) addressed to places abroad may be prepaid in money under arrangements similar to those shown on page 8 for inland packets.

PARCEL POST PARCELS

PARCEL POST PARCELS are accepted for transmission to the countries against which parcel post rates of postage, etc. are shown in pages 53 to 101.

Weight and Size

The maximum weight as a rule is 22 pounds; but in some countries the limit is lower, see pages 53 to 101.

The maximum dimensions are: Length, 3 feet 6 inches; Length and girth combined, 6 feet.

Rates of Postage

See individual entries, pages 53 to 101.

Insurance

See above, "Insured Parcels", pages 41 and 45.

GIFT PARCELS. "Gift Parcel" means a package addressed to an individual in the United Kingdom and certain European countries* which (a) contains only clean worn clothing, medical supplies, or any item of *locally produced* foodstuffs, such as:—

biscuits, cakes and puddings, canned pineapple and citrus juices, canned tomato soups and juices, cashew nuts, coffee, crystallised fruits, foodyeast, honey, preserved jellies and jams, sugar and sugar confectionery, etc.; (b) is a *bona fide* unsolicited gift, not being exported as merchandise, or intended for sale; (c) is clearly marked as a gift, and (d) does not exceed 22 lb gross. The limit of weight for any single item of contents of a gift parcel may not exceed 7 lb.

*See individual entries, pages 53 to 101.

No item of *imported foodstuffs* of any kind may be sent abroad, either in a gift parcel or otherwise. The exportation of *Oils and Fats, Condensed Milk and Rice* is also strictly prohibited.

Addressing

The address on a parcel must be as complete as for a letter, and should appear on the parcel itself as well as on the label, if one is used; but the use of labels is not recommended where this can possibly be avoided. The name and address of the sender as well as of the addressee should be given inside the parcel.

Customs Declarations and Dispatch Note

PREPARATION OF CUSTOMS DECLARATION. All parcels for places abroad are liable to be opened for examination in the country of destination and the contents are subject to the Customs, assay, trade mark and other legal requirements of the country of destination. The sender of a parcel is accordingly required to make an accurate declaration of the nature and value of the contents. Customs declaration forms for this purpose can be obtained beforehand at any post office. The forms should be filled up in ink, and senders are recommended to avoid the use of abbreviations, ditto marks, and so on, which may not be intelligible in the country of destination. The impression of a rubber stamp is not sufficient signature for such declarations, and in the case of a parcel sent by a firm, if the declaration is not signed by a responsible member of the firm it must be signed thus: *A. B., clerk to*

If the contents are not fully described or are undervalued the parcel is liable to seizure and penalties may be incurred.

TYPES OF CUSTOMS DECLARATION FORMS. Two kinds of customs declaration forms are in use, namely:

A yellow form (No. 741) to be pasted on the parcel (mainly for Commonwealth use and for U.S.A.) and

A white form (No. 3923) for most foreign countries and for India and Australia.

Two or more copies of the latter form may be required, see pages 53 to 101. The white declaration forms must not be pasted on to the parcel.

PREPARATION OF DISPATCH NOTE. *With a white form of declaration a dispatch note is also required.* The address on the dispatch note should always be as complete as the address on the parcel.

DETAILS TO BE SHOWN. The value of the contents of the parcel must be shown in sterling on the customs declaration, and the net weight or quantity and the value of the different kinds of articles enclosed should be shown in detail with such other particulars as are likely to facilitate the customs clearance of the parcel, for instance, the material of which clothing is made, and whether it is new or not. If an article is being returned to its country of origin this should be stated.

If a consular invoice, a certificate of origin, or other similar document accompanies a parcel, this should be stated on the relative customs declaration under the list of contents, and also on the cover of the parcel if the white customs declaration is used.

DISPOSAL INSTRUCTIONS IN THE EVENT OF NON-DELIVERY. It is desirable in all cases that directions should be given as to what is to be done with a parcel if it cannot be delivered. The instructions as to disposal should be written conspicuously on the cover of the parcel.

PACKING AND MAKE-UP

General Information

The packing used for parcels for abroad should be determined by the weight and nature of the contents, the length of the journey, conditions of transit, climate, and so on.

Light and bulky articles should preferably be packed in strong wooden cases; while a parcel sent to a tropical country during the rainy season should be protected by a tin-lined case or other good damp-proof packing.

For some countries special kinds of packing are required by the Post Offices of transit or of destination.

Packing Regulations for certain articles

CELLULOID AND CINEMATOGRAPH AND PHOTOGRAPHIC FILMS. Seasoned raw celluloid (that is celluloid which has been freed from all volatile solvent) and inflammable films with a nitro-cellulose base must be packed in a tin case which must be enclosed in a strong wooden box constructed as described in the next paragraph.

Any other article composed wholly or partly of celluloid must be enclosed in a strong wooden box which must be made from boards of a minimum thickness of $\frac{3}{4}$ inch. The sides must be dovetailed together and the bottom and the lid must be firmly screwed to the sides; and if any part of the box is composed of more than one piece of wood the pieces must be jointed together by means of tongues and grooves. No gap must appear at any join. The inner container must be completely surrounded by suitable packing material. A white label bearing the word *Films* or *Celluloid*, as the case may be in plain black letters, must be affixed to the parcel and to the despatch note when one is required.

Senders of parcels must ascertain and comply with any special conditions concerning the importation of celluloid or films into particular countries, see pages 53 to 101.

CHINA, CROCKERY OR GLASS. Articles of this nature should be packed in a strong wooden case, with plenty of soft packing between the article and the top, bottom and sides of the case.

COIN, BULLION AND JEWELLERY. These must be enclosed in a strong box or case which must be sewn up or otherwise fastened in a wrapper of linen, canvas, strong paper or other substantial material. The address must be written on the covering. Seals must be placed along the edges of each join or loose flap, at distances of not more than 3 inches. Further in the case of jewellery exceeding £100 in value, the box must measure at least 3 feet 6 inches in length and girth combined.

DYES AND SIMILAR SUBSTANCES. These must be enclosed in a stout metal box, placed inside a wooden box, with sawdust between the two receptacles.

FOOD AND OTHER ARTICLES ATTRACTIVE TO RATS. Such articles must be packed in receptacles which are rat-proof and do not allow the smell of their contents to escape.

LIQUIDS, OILS, ETC. For liquids and substances which liquefy easily two receptacles must be used. The outer receptacle must be of strong wood or metal. Between this and the inner receptacle containing the liquid, space must be left all round which must be filled with bran, sawdust, or other absorbent material in sufficient quantity to absorb all the liquid in the event of breakage.

LIVE BEES OR LEECHES. These must be enclosed in a box so constructed as to avoid all danger and to allow the contents to be ascertained.

UMBRELLAS AND SIMILAR ARTICLES. These should be enclosed in stout cases made of wood at least $\frac{3}{4}$ inch thick but the two small ends of such cases may be of three-ply wood. Plenty of soft interior packing should be used for the protection of any brittle or fragile part, such as a handle.

Compensation for Loss or Damage of Uninsured Parcels

The Postmaster General will (not in consequence of any legal liability, but voluntarily, and as an act of grace) give compensation for the loss or damage of *uninsured* parcels sent by parcel post between Great Britain and Jamaica, when such loss or damage takes place while the parcels are in his custody, and does not arise from any fault or neglect of the senders or from the nature of the contents.

The compensation paid will in no case exceed:

£1	3s.	for a parcel not exceeding	3 lb.
£1	15s.	for a parcel not exceeding	7 lb.
£2	19s.	for a parcel not exceeding	11 lb.
£4	13s.	for a parcel not exceeding	22 lb.

The compensation payable will be in accordance with the general regulations as regards insured parcels (see pages 43, 44), so far as these regulations are applicable.

CUSTOMS CHARGES ON INCOMING PARCELS

Parcels received from places abroad are subject to examination by the Jamaica Customs; and those containing dutiable articles are liable to charges calculated in accordance with the Jamaica customs tariff for the time being. The charges due to be collected by the Post Office must be paid before the parcel is delivered.

Customs duties are assessed on the value of the contents of parcels which includes the postage, insurance, and packing charges, if any. In the case of commercial parcels the importer must submit an invoice, and if the importation be from a hard currency area an import licence, for each parcel or consignment of parcels, to the Customs authorities at the G.P.O.

GENERAL RATES. The general rate of *ad valorem* duty varies from 20% to 45%. Certain articles from foreign countries are subject to specific duties in addition to the *ad valorem* duty.

PREFERENTIAL RATES. The preferential rate varies from 15% to 20% and is levied on goods which are the produce and manufacture of the British Commonwealth (including the Irish Republic).

Goods imported from Commonwealth sources *must be accompanied by a certificate of origin and of British manufacture* in order to secure the preferential rate of duty. If desired, the certificate may be enclosed in the parcel, and a note to this effect made on the Customs declaration. It must be distinctly understood that goods mailed by parcel post in any of the above named countries, which are not accompanied by the necessary certificate of British manufacture, will be assessed at the general rate and not the preferential rate of duty. The following is the form of certificate of British manufacture required on parcels for Jamaica:—

"I, the undersigned do hereby declare that, to the best of my knowledge and belief, the contents of this parcel are—

(a) (if not a manufactured article) the growth or produce of*.....

(b) (if a manufactured article) to the extent of at least one-fourth of the present value of the goods *bona fide* the manufacture of*.....and that the final process of manufacture has been performed at.....aforesaid

Dated the.....day of.....195....

.....Sender.

Witness.....

In addition to this tariff there is a specific or rated tariff which is levied on certain articles, and also a list on which no duty is collected *if the goods are from Commonwealth sources*, and on which 5% duty is levied if otherwise; and an unreserved free list. For further information concerning rated, partially free, and wholly free articles reference should be made to a schedule of Customs Tariffs.

CUSTOMS CLEARANCE FEE. A post office charge of 6d. for clearance through the Customs is charged on every parcel post parcel received in the island, whether dutiable or duty-free. See also page 40.

Any application in regard to Customs charges should be addressed to the Collector of Customs, and must be accompanied by that *portion of the cover which bears the name and address of the addressee and the charge label.*

Duty Payable on Repairs, etc.

Articles of any description may be sent away from the island and re-admitted on payment of the duty on the cost, if any, of repairs, dyeing or cleaning, or other alteration or adjustment, on the following conditions being complied with:—

The exporter shall furnish the chief officer of Customs with notice, and with a sufficient description in writing of the articles it is intended to send away, and if the chief officer of Customs shall think it expedient, the article shall then be inspected by and shipped under the supervision of the proper officer of Customs.

On the return of the article so exported, or on the return of an article not so exported but in respect of which it shall be established to the satisfaction of the chief officer that it is an article which had been exported from this island, such article may be delivered upon, the passing of the necessary entries, and payment of duty, on the cost of repair, etc. if any, which must be verified by the production of an account or in some other way to the satisfaction of the chief officer provided in every case that the identity of the article is established to the satisfaction of the chief officer.

The parcel post being in the majority of cases the medium through which articles are returned to the island, Collectors at outposts must furnish to the Collector of Customs at Kingston a list of articles sent away to be returned as well as the description of any articles which have undergone examination before being sent away in order that such description may be recorded in a register kept at the Post Office with a view to the identification and admission duty free or on payment of the duty on the cost of repairs, etc., if any, on their return to this island.

Refund of Duty

Goods, wares and merchandise upon which any duty under Law 4 of 1925, shall have been paid, on its being proved to the satisfaction of the proper officer of Customs that

*Insert name of part of British Commonwealth.

a mistake has been made and that such goods are not the goods ordered by the importer and that such goods have been returned to the exporter, if duly exported within three months of their first importation, shall receive a drawback of the full duties paid on importation.

The following are the regulations made by the Governor in Privy Council, for granting of such drawback on goods imported by Parcels Post and re-exported by Parcels Post:

- (a) Submission of goods intended to be exported to a Collector or sub-Collector of Customs or a Collector or Assistant Collector of Taxes (or in Kingston to the Parcels Post Clerk), for examination shall be considered the equivalent of entry.
- (b) Certificates of examination shall be made by such officer, and recorded in a book at his office kept according to Rule 17.
- (c) If the original Parcels Post Declaration is produced, it may be accepted in lieu of the original invoice.
- (d) The receipt of the Post Office shall be accepted as equivalent to a certificate of shipment.
- (e) The exporter shall notify his intention to export any goods on drawback by Parcels Post on the form D, and such form shall also serve as the voucher for the refund of the duties paid on importation.

Application for refund of duty should be made on the form provided for the purpose which may be had from the Postmaster or Collector.

Application for refund of duty must be accompanied by that portion of the cover which bears the address, the duty label and the declaration.

EXPORT—PROHIBITIONS (General)

It is prohibited to send by post any postal article:

- (1) consisting of or containing any indecent or obscene print, painting, photograph, lithograph, engraving, cinematograph film, book, card, or written communication, or any indecent or obscene article, whether similar to the above or not;
- (2) having thereon or on the cover thereof any words, marks or designs, which are grossly offensive or of an indecent or obscene character.
- (3) consisting of or containing:—
 - (a) opium, morphine, cocaine and other narcotics: provided that such narcotics may be sent for medical or scientific purposes to countries which admit them when so sent;
 - (b) any explosive substance;
 - (c) any dangerous substance;
 - (d) any filth;
 - (e) any noxious or deleterious substance;
 - (f) any sharp substance not properly protected;
 - (g) any living animals, except bees, silk-worms and leeches packed in accordance with these regulations; or
 - (h) any article or thing whatsoever which is likely to injure any other postal article in course of conveyance or any mail bag in which the same is conveyed or an officer of the Post Office or any other person who may deal with such article;
- (4) containing or bearing any fictitious postage stamp or any counterfeit impression of a stamping machine used under the direction or by the permission of the Postmaster General;
- (5) purporting to be prepaid with any stamp or impression of a stamping machine which has been previously used to prepay any other postal article or any other revenue duty or tax;
- (6) containing or consisting of any of the following articles:—
 - (a) Any article prohibited by the postal, customs or other laws or regulations of the country or place in which the article is posted, or to which the article is addressed or through which it must pass;
 - (b) articles infringing trade mark or copyright laws;
 - (c) oiled paper;
 - (d) liquid celluloid;
 - (e) articles composed wholly or partly of raw celluloid, roll film and cinematograph films, unless completely enclosed in a strong metal case which shall in turn be enclosed in a strong wooden box. If the lid or bottom or any of the sides of the box is composed of more than one piece of wood, the pieces shall be joined together by means of tongues and grooves.

A lining of suitable material shall be placed between the upper edge of the box and the lid; and the lid shall be firmly screwed down. A white label bearing the words "Films" or "Celluloid", as the case may be, in plain black letters shall be affixed to the parcel and to the despatch note, when one is used;

- (f) oil-skins and similar oil goods;
- (g) perishable articles or any thing liable to become offensive or injurious through decay during the time ordinarily occupied in transmission unless enclosed in a hermetically sealed tin;
- (h) soil;
- (i) liquids unless packed as provided in these Regulations.
- (j) coin exceeding five pounds in value, except coins used or designed for ornamental purposes and declared as such;
- (k) gold bullion exceeding five pounds in value; silver bullion exceeding twenty pounds in value;
- (7) the cover whereof is entirely transparent or has thereon an open panel; provided that there may be a transparent panel in the cover for the purpose of showing the address of the addressee if—
 - (a) the transparent panel is parallel to the longest side so that the address of the addressee appears in the same direction, and is placed so as not to interfere with the application of the date stamp; and
 - (b) only the name and address of the addressee shows through the panel, and the contents are secured or folded so that the address is not obscured, wholly or partly, through slipping; and
 - (c) the address is legibly indicated in ink or typescript, the use of copying-in pencil or lead pencil being prohibited;
- (8) the cover whereof or the part thereof reserved for the address is divided into separate sections for the insertion of successive addresses;
- (9) having thereon or on the cover thereof any words, letters, or marks (used without due authority) which signify or imply, or may reasonably lead the recipient thereof to believe, that the postal article is sent on His Majesty's Service;
- (10) having anything written, printed or otherwise impressed upon or attached to any part of that side or a postal article which contains the address at which the article is to be delivered, which, either by tending to prevent the easy and quick reading of the address of the article or by inconvenient proximity to the stamp or stamps used in the payment of postage, or in any other way, is in itself or in the manner in which it is written, printed, impressed, or attached, likely in the opinion of the Postmaster General, to embarrass the officers of the Post Office in dealing with such postal article;
- (11) having anything written printed or otherwise impressed across the postage stamp thereon;
- (12) posted in any place outside the Island and addressed to the person resident or carrying on business in the Island by or on behalf of any person also so resident or carrying on business, if the equivalent amount in sterling of the postage payable or payable is less than the amount of postage which would have been payable had the article been sent as an inland postal article and if in the opinion of the Postmaster General the article was so posted with the object of evading payment of inland postage; or
- (13) consisting of or containing two or more postal articles (of the same or of different descriptions) addressed to different persons who are at different addresses.

Apart from the prohibitions mentioned above, many countries abroad, for various reasons, impose restrictions on the importation of certain articles. Thus, the importation of:

- (a) Arms, may be restricted in the interest of public security;
- (b) Pharmaceutical preparations, fresh meat and other foodstuffs, soiled clothing in the interests of public health.
- (c) Plants and parts of plants, including fruit, especially the vine in the case of vine-growing countries, usually for the prevention of the spread of phylloxera;
- (d) Hides, skins, wool and other external parts of animals, for the protection of animals, against contagious disease;
- (e) Tobacco, playing cards, salt, as subject to State monopoly.

Articles so restricted can, as a rule, be sent if they comply with certain conditions and in some cases a sanitary certificate in a prescribed form is necessary. In general, plants must be packed securely in such a way that they can be easily examined and where a phylloxera or other sanitary certificate is required, the despatch note, customs declaration and the cover of the parcel should be noted, for example, *Phylloxera certificate annexed*.

Parcels containing articles known to be prohibited from importation into the country of destination are not forwarded but are returned to the senders. Parcels declared to contain articles of which the importation is permitted only under certain conditions will, generally speaking, be accepted and despatched. The onus of ensuring compliance with these conditions rests with the sender; and the Jamaica Post Office accepts no responsibility for the return or seizure of any parcel through the failure of the sender or addressee to comply with the necessary formalities.

IMPORT—PROHIBITIONS (Special)

Unless previous written permission has been obtained from the Director of Agriculture of Jamaica, it is prohibited to import into Jamaica by letter or parcel post mail the following:—

Bees, honey and material used by bee raisers; boots used previously by workmen on banana plantations; cotton and all plants of the cotton plant; all plants and varieties of gossypium; and all other plants originating in any country other than Great Britain.

The written permit of the Director of Agriculture which takes the form of a label bearing particulars of the permit and the seal of the Department, must be forwarded by the importer to the supplier who shall attach it to the package containing the plant to which the permit relates.

Contagious abortion vaccine, live or dead (organisms of the *Brucella* group), rabies vaccine, foot and mouth disease and contagious bovine pleuro-pneumonia vaccine or antigen.

All specific organisms or agents (of a bacterial, protozoan and virus nature), except rat viruses, which are known to cause infectious animal disease, save and except in the form of substances commonly known as vaccines, sera, toxins, antitoxins, and antigens intended for use in the practice of human or veterinary medicine, provided the said substances (vaccines, sera toxins, antitoxins and antigens) are imported in a package labelled or marked distinctly on the outside of the package, "Biological Products" and enclosing in the said package a Declaration from the Exporter or Supplier stating fully the contents of the said package with a description of the nature of the substances therein and an indication of the maker, place and country in which they were prepared.

Fruits and vegetables (except dried or processed fruits and vegetables, grains, seeds and Irish potatoes) are prohibited in the mails to Jamaica from the United States, unless accompanied by a certificate issued by a representative of the United States Department of Agriculture attesting that the products are home grown and are the products of the State in which the Mediterranean fly (*Ceratitis capitata*), does not exist.

The following articles are absolutely prohibited:—Coffee, rum; shaving brushes manufactured in Eastern countries, as well as those exported from those countries; citrus fruits. It is also prohibited to import *Tuberculozine* or any other alleged cure for consumption, unless under licence granted by the Governor and subject to the conditions of such licence.

Medicaments of any nature, the formula or composition of which is not clearly printed in English, Spanish or French language on the container.

Medicaments to be used externally or internally for the treatment of venereal diseases which bear or to which are affixed any printed matter relating to its use or application.

*The entry of the approved plants and plant products of any nature is permitted only on the condition that the articles concerned are found to be, or can be rendered apparently, free from injurious insects and diseases. Plant quarantine inspectors in the United States are permitted to destroy immediately any plants or plant products deemed injurious to plant life.

I. RATES OF POSTAGE**Letters:**

<i>British</i>	Not exceeding 1 oz.	2½d.
<i>Commonwealth*</i>	For every additional oz.	1d.
<i>Other Countries</i>	Not exceeding 1 oz.	5d.
	For every additional oz.	3d.

FOR HIS MAJESTY'S FORCES ABROAD AND ON LAND the rate for letters is the ordinary rate for the country of destination.

HIS MAJESTY'S SHIPS OUTSIDE HOME WATERS the rate for letters is 2½d. for the first oz. and 1d. for each additional oz. Letters should be addressed:—H.M.S. (name of ship) c.o. G.P.O., London, E.C. 1; if addressed direct to a foreign port, instead of c.o. G.P.O. London, the rate will be the ordinary rate for the country of destination.

POSTCARDS

<i>British</i>	Single	2d.
<i>Commonwealth*</i>	Reply-paid	4d.
<i>Other Countries</i>	Single	3d.
	Reply-paid	6d.
PRINTED PAPERS	Per 2 oz.	1d.
COMMERCIAL PAPERS	Per 2 oz.	1d.
	Minimum charge (For 1st 10 oz.)	5d.
SAMPLES	Per 2 oz.	1d.
	Minimum charge (For 1st 4 oz.)	2d.
"BLIND LITERATURE"	Per 2 lb.	½d.
SMALL PACKETS	Per 2 oz.	2d.
	Minimum charge (For 1st 10 oz.)	10d.
REGISTRATION FEE	Per article	4d.
ADVICE OF DELIVERY (Applied for at time of posting)	2d. (for registered and insured articles only).	
INQUIRY FOR AND ADVICE OF DELIVERY (Applied for after posting)	4d. (for registered and insured articles only).	
PARCEL POST PARCELS	See pages 53 to 101.	

II. LIMITS OF WEIGHT

LETTERS	4 lb 6 oz ³ to all destinations	
PRINTED PAPERS	6½ lb to all destinations.	
SMALL PACKETS	2 lb.	
COMMERCIAL PAPERS	<i>British Commonwealth*</i>	5 lb.
	<i>Other Countries</i>	4 lb 6 oz.
	(See separate entries, pages 53 to 101).	
SAMPLES	<i>British Commonwealth*</i>	5 lb.
	<i>Other Countries</i>	1 lb 2 oz.
	(See separate entries, pages 53 to 101).	

Exceptionally, a printed volume for any destination abroad may weigh as much as 11 lb.

PARCEL POST PARCELS 11 lb or 22 lb see individual entries on pages 53 to 101.

III. LIMITS OF SIZE**LETTERS, PRINTED PAPERS, COMMERCIAL PAPERS, "BLIND LITERATURE"**

To British Commonwealth* : 2 feet in length by 18 in. in width or depth.

To Other Countries in the Postal Union 3 feet in length, breadth and depth combined but greatest dimension may not exceed 2 feet.

To all destinations if in roll form: 3 feet 3 in. in length and twice diameter, but greatest dimension may not exceed 2 ft. 8 in.

*See footnote on page 31.

POSTCARDS	5½ by 4½ in. (15 by 10.5 centimeters).
SMALL PACKETS	Same as letters but no exception for British Commonwealth*
SAMPLES	To Other countries; Same as Letters. To British Commonwealth: 2 ft. in length by 1 ft. width or depth.
PARCEL POST PARCELS	Parcels may not exceed 3½ feet for length, breadth, or depth, and 6 ft. for length and girth combined.

ADEN**Letters:**

Postage—First oz. 2½d., each oz. after 1d. Postcards 2d.

Dutiable articles may be sent letter, sample and small packet post. Green label required.

Insurance—Limit £200.

Registered and insured articles bearing a Post Office box address must in addition bear the actual address of the addressee.

Limits of weight—Commercial papers and samples—5 lb.

Parcels:

Postage—Up to 2 lb, 3/7; 3 lb, 3/7; 7 lb, 6/11; 11 lb, 10/3; 22 lb, 17/2.

Customs declaration: yellow form.

Insurance—Limit £200. Fee 9d. for each £12 of value.

AFGHANISTAN**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Prohibitions—Bank notes, coin and jewellery.

Limits of weight—Commercial papers, 4 lb. 6 oz.; samples 1 lb. 2 oz.

Parcels:

Postage—Up to 2 lb, 9/4; 3 lb, 12/1; 7 lb, 13/2; 11 lb, 17/-.

Customs Declarations—2 White forms and dispatch note.

ALASKA

Letters:—See United States of America.

Parcels:—1/2. per lb.; limit 11 lb. Customs declaration: yellow form. For other particulars, see United States of America.

ALBANIA**Letters:**

Postage—First oz., 5d.; each oz., after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 2 white declarations required.

Limits of weight—Commercial papers 4 lb. 6 oz.; samples 1 lb. 2 oz.

Parcels:

Postage—Up to 2 lb, 8/4; 3 lb, 10/4; 7 lb, 11/5; 11 lb, 14/6; 22 lb, 24/5.

Customs Declarations—2 white forms and dispatch note. (Gift parcels admitted free of duty).

ALGERIA**Letters:**

Postage—First oz. 5d.; each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post and in small packets. Green label required for letters; green label and 1 white declaration for small packets.

Insurance—Limit £265.

Limits of weight—Commercial papers 4 lb. 6 oz.; samples 1 lb. 2 oz.

*See footnote on page 31.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 6/10; 7 lb, 7/11; 11 lb, 10/9; 22 lb, 18/8.

Customs Declarations—2 white forms and despatch note.

The importation of tobacco, gold, silver, etc., is subject to restriction.

Parcels should be sealed with a distinctive device.

ANTIGUA

(See Leeward Islands).

ARGENTINA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post and in small packets. Green label and 2 white declarations required.

Limits of weight—Commercial papers, 4 lb. 6 oz., samples 1 lb. 2 oz.

Parcels:

Postage—Up to 2 lb, 7/4; 3 lb, 7/4; 7 lb, 9/11; 11 lb, 13/3; 22 lb, 23/2.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £400. Fee 9d. for each £12 of value.

ASCENSION**Letters:**

Postage—First 2 oz., 2½d.; each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post and in small packets.

Green label required.

Limits of weight—Commercial papers and samples, 5 lb.

Parcels:

Postage—Up to 2 lb, 3/4; 3 lb, 3/4; 7 lb, 5/11; 11 lb, 9/-; 22 lb, 14/11.

Customs declaration—yellow form.

Insurance—Limit £50. Fee 10d. for each £12 of value.

AUSTRALIA**Letters:**

Postage—First oz., 2½d.; each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Prohibitions—Documents of monetary value except in registered letters. Alcohol, beverages, tobacco, cigars, cigarettes, except genuine samples or for private use of impecunious. Wedding cake not securely packed in tin boxes.

Limits of weight: Commercial papers and samples, 5 lb.

Parcels:

Postage—2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/11; 11 lb, 12/6.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £50. Fee 9½d. for each £12 of value.

Prohibitions—Letters, same as for letters.

AUSTRIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight: Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/7; 7 lb, 8/8; 11 lb, 11/9; 22 lb, 20/5.

Customs declarations—2 white forms and dispatch note. Declarations should show the invoiced value of each kind of goods.

Prohibitions—Letters.

AZORES**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.
Dutiable Articles may be sent by letter post. Green label required.
Insurance—Limit £100.
Prohibitions—Coin and jewellery; tobacco.
Limits of weight—Commercial papers 4 lb 6 oz.; samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 8/4; 3 lb, 8/4; 7 lb, 10/5; 11 lb, 12/6; 22 lb, 18/8.
Customs declarations—1 white form and dispatch note.
Insurance—Limit £115. Fee 9d. for each £12 of value.
Prohibitions—Letters, tobacco, postage stamps except in insured parcels.

BAHAMAS**Letters:**

Postage—First oz. 2½d. each oz. after 1d. Postcards 2d.
Dutiable Articles may be sent by letter, sample and small packet post. Green label required.
Limits of weight—Commercial papers and samples, 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6.; 11 lb, 3/9; 22 lb, 6/3.
Customs declaration—yellow form.
Insurance—Limit £400 to Nassau (only). £50 to other places. Fee 6d. for each £12 value.
Prohibition—Letters, except one for addressee.

BAHREIN (See Persian Gulf Ports)**BALEARIC ISLANDS****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.
Dutiable Articles may be sent by letters, sample and small packet post. Green label required.
Insurance—Limit £400.
Prohibitions—Tobacco, Spanish bank notes. Importation of jewellery is restricted.
Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/1; 3 lb, 8/4; 7 lb, 9/5; 11 lb, 12/3; 22 lb, 20/5.
Customs declarations—4 white forms and dispatch note.
Prohibitions—Letters, articles of gold or silver; Spanish Bank notes, tobacco. Importation of jewellery is restricted.

BARBADOS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.
Dutiable Articles may be sent by letter, sample and small packet post. Green label required.
Insurance—Limit £60.
Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.
Customs declaration—yellow form.
Insurance—Limit £60. Fee 6d. for each £12 of value.
Prohibitions—Letters celluloid, cotton seed.

BELGIAN CONGO**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required for letters and samples; green label for small packets.

Insurance—Limit £175.

Prohibitions—Coin and jewellery except in registered or insured letters, currency notes except in insured letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 8/1; 3 lb, 8/1; 7 lb, 12/11; 11 lb, 17/6; 22 lb, 32/5.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £115. Fee 10d. for each £12 of value.

BELGIUM**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label and 1 white declaration required in French or Flemish.

Insurance—Limit £400.

NOTE: Printed matter and books are in general liable to Customs duty and a green Customs label MUST be attached to such packets.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 6/8; 11 lb, 9/-; 22 lb, 14/11.

Customs declarations—2 white forms and dispatch note (French).

Insurance—Limit £115. Fee 8d. for each £12 of value.

Prohibitions—Letters, spirits in less quantities than 2 litres.

BERMUDA**Letters:**

Postage—First oz. 2½d., each oz., after 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—yellow form.

Insurance—Limit £400. Fee 6d. for each £12 of value.

Prohibitions—Letters.

BOLIVIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Prohibitions—Gold or silver coins.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 6/1; 7 lb, 10/8; 11 lb, 15/-; 22 lb, 25/5.

Customs declarations—4 white forms and dispatch note.

Prohibitions—Letters, coin and jewellery; A Consular invoice signed by a Bolivian Consul is required for each parcel valued at more than 100 bolivianos.

BRAZIL**Letters:**

Postage—First oz. 3d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label and 1 white declaration required.

Prohibitions—Coin and jewellery; bank and currency notes except in insured letters.

Postage stamps except in registered letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/7; 3 lb, 9/1; 7 lb, 10/2; 11 lb, 14/6; 22 lb, 23/5.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £230. Fee 9d. for each £12 of value.

Prohibitions—Letters, arms, cotton seed, postage stamps. A Consular invoice is required for each parcel exceeding the equivalent of 25 U.S.A. dollars.

NOTE—*Poste Restante* may not be used as an address.

Parcels should be sealed with a distinctive device.

BRITISH GUIANA

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £60.

Prohibitions—Coins, jewellery and precious stones.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—yellow form.

Insurance—Limit £60. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee. Importation of liquors, tobacco, cigars and cigarettes is subject to restriction.

BRITISH HONDURAS

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by small packet post only. Green label required.

Insurance—Limit £400.

Prohibitions—Coin, jewellery and precious stones.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—yellow form.

Insurance—Limit £20. Fee 6d. for each £12 of value.

Prohibitions—Letters, arms, coin or bullion except for purposes of ornament, saccharine tobacco packed with other goods or sweetened.

BRITISH SOMALILAND (Somaliland Protectorate)

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £120 (Berbera only).

Prohibitions—Gold, silver and jewellery.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/7; 3 lb, 3/7; 7 lb, 6/5; 11 lb, 9/9; 22 lb, 16/5.

Customs declaration—yellow form.

Insurance—Limit £200. Fee 8d. for each £12 of value.

BRUNEI

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £60.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/8; 11 lb, 11/3; 22 lb, 18/11.

Customs declaration—yellow form.

Insurance—Limit £60. Fee 9½d. for each £12 of value.

BULGARIA

Letters:

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 2 white declarations required (French).

Insurance—Limit £115.

Prohibitions—Coin, jewellery, precious stones, postage stamps.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage: Up to 2 lb, 6/10; 3 lb, 8/7; 7 lb, 9/8; 11 lb, 12/9; 22 lb, 22/2.

Customs declarations—5 white forms and dispatch note.

Prohibitions—Letters, coins.

BURMA

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Insurance—Limit £200 to Rangoon (only).

Limits of weight—Commercial papers and samples, 5 lb.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/11; 11 lb, 10/9; 22 lb, 17/11.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £200 to Rangoon, (only). Fee 8½d. for each £12 of value.

CAMEROONS (BRITISH SPHERE)

Letters:

Postage—First oz. 2½d. each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £60.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 6/11; 11 lb, 9/9; 22 lb, 15/5.

Customs declaration—yellow form.

Insurance—Limit £60. Fee 9½d. for each £12 of value.

CAMEROONS (FRENCH SPHERE)

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Prohibitions—Coin and jewellery, bank and currency notes except sent in registered or insured letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 6/8; 11 lb, 9/3; 22 lb, 14/11.

Customs declarations—3 white forms and dispatch note.

CANADA (Including NEWFOUNDLAND)**Letters:**

Postage—First oz. 2½d., each oz., after 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Gifts from friends (except advertising matter, tobacco, or alcoholic beverages) the value of which does not exceed \$25 are admitted into Canada. Each packet should bear the words *Unlimited Gift*. In addition packets containing wedding gifts of a higher value than \$25 would be admitted, but each packet should bear the words *Wedding Gift*. All packets are liable to Customs charges, but goods valued at not more than \$5 would generally be admitted free.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—8d. per lb. Limit 20 lb.

Customs declaration—Yellow form.

Insurance—Limit £80. Fee 6d. for each £12 of value.

Prohibitions—Letters; goods packed in hay, straw or other fodder; intoxicating liquors, except samples addressed to, or in the care of, a Government Liquor Commission; meat in any form; military rifles and converted military rifles; plumage, skins or other part of wild birds; metallic trading checks in circular form; potatoes and nursery stock except under permit from the Canadian Department of Agriculture. A special label provided by that Department must be attached by the sender to every parcel of potatoes or nursery stock, and a label bearing the name and address of the ultimate addressee must be enclosed in the parcel.

Insurance—does not cover loss of coin, bullion or bank-notes, loss or damage of jewellery or articles of personal use partly composed of precious metal or damage of fruit of vegetables; glass, crockery, or gramophone records or other articles of a fragile nature; greases, liquids or semi-liquids.

CANAL ZONE (PANAMA)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label and 1 white declaration required.

Regulations governing the letter mail for the United States of America apply generally to the Canal Zone (United States Territory) See page 98.

Parcels:

Postage—8d. per lb. Limit 22 lb.

Customs declaration—Yellow form.

Regulations governing the parcel mail for the United States of America apply generally to the Canal Zone (United States Territory). See page 98.

Special attention is directed to the fact that the postage rates for parcels for the Canal Zone (U.S. Territory) differ from the rates for Panama (Republic).

CANARY ISLANDS**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/4; 3 lb, 7/4; 7 lb, 8/5; 11 lb, 10/6; 22 lb, 17/5.

Customs declarations—4 white forms and dispatch note.

Prohibitions—Letters, gold and silver. Importation of jewellery is subject to restriction

CAPE VERDE ISLANDS**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Insurance—Limit £400.

Prohibitions—Bank and currency notes, except in insured letters. Coin and jewellery.

Limits of weight—Commercial papers 4 lb 6 oz. samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/7; 3 lb, 6/7; 7 lb, 9/2; 11 lb, 11/6; 22 lb, 20/2.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £115. Fee 9½d. for each £12 of value.

CAYMAN ISLANDS

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £120.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee; and except under license, bees and appliances for beekeeping cotton.

CEYLON

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £132.

Prohibitions—Gold leaf; articles of solid gold or silver, other than jewellery, gold or silver wire or thread.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/11; 11 lb, 10/9; 22 lb, 17/5.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 8d. for each £12 of value.

Prohibitions—Letters, except one for addressee. As for letter post.

CHILE

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 3 white declarations required in French.

Insurance—Limit £200.

Prohibitions—Bank and currency notes, except in insured letters, coin and jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/-; 3 lb, 5/-; 7 lb, 7/-; 11 lb, 9/-; 22 lb, 15/-.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters. A certificate of origin must accompany every commercial parcel posted by one sender to the same address, and must be certified by a Chilean consul if value exceeds \$15 (U.S.A.).

CHINA (inc'uding FORMOSA and MANCHURIA)

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Services are limited to unregistered letters and postcards to China and Manchuria. Normal services are available only for Formosa.

Prohibitions—Coin and jewellery, bank and currency notes.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 8/10; 3 lb, 8/10; 7 lb, 13/5; 11 lb, 18/6; 22 lb, 31/11.

Customs declaration—Yellow form.

Prohibitions—Arms, copper and copper coins, wireless apparatus. The importation of many articles, including tobacco, cigars, cigarettes is subject to a special permit from the appropriate Chinese authority. A copy of the relative invoice with detailed description of contents should be enclosed in each commercial parcel.

COLUMBIA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Dutiable Articles may be sent by small packet post. Green label required.

Parcels:

Postage—Up to 2 lb, 7/7; 3 lb, 7/7; 7 lb, 16/5; 11 lb, 26/6; 22 lb, 45/5.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters; coin of silver, copper or nickel; Colombian postage and fiscal stamps; spirits and liqueurs.

RESTRICTIONS apply to the importation of: Boxes or packets of cigarettes and pressed tobacco; patent medicines; plants, including seeds. The importation of parcels containing goods over 50 pesos in value is subject to the production of an import licence and such parcels should not be despatched until the necessary licence has been obtained by the addressee.

CERTIFICATE OF ORIGIN authenticated by a consul for Columbia must accompany every parcel containing goods valued at 10 pesos or over.

INVOICE prepared by the sender in the form prescribed by the Colombian regulations must be produced by the addressee of each parcel containing merchandise. For parcels valued at 50 pesos or over an invoice in quadruplicate on a form obtainable from a consul for Columbia and certified by such a consul is required.

COOK ISLANDS

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post (except insured letters). Green label required.

Insurance—Limit £50.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:—See NEW ZEALAND.

CORSICA

Letters: Same as FRANCE.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 5/10; 7 lb, 6/11; 11 lb, 9/6; 22 lb, 16/8.

Customs declarations—2 white forms and dispatch note.

COSTA RICA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Prohibitions—Jewellery except in registered packets bearing green label.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—8d. per lb. (limit 11 lb).

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters.

CRETE**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Prohibitions—Coin and jewellery, currency notes.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/-; 22 lb, 19/11.

Customs declarations—2 white forms and dispatch note.

CUBA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post (only). Green label and 1 white declaration required.

Limits of weight—Commercial papers 4 lb, 6 oz. samples 1 lb, 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 8/8; 11 lb, 12/9; 22 lb, 20/11.

Customs declarations—2 white forms and dispatch note.

Prohibition—Letters, raw cotton. A consular invoice should be obtained beforehand for every parcel for Cuba, whatever the value of the contents, and be forwarded beforehand to the addressee.

CYPRUS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £120.

Prohibitions—Coin and jewellery, bank and currency notes except in insured letters.

Limits of weights—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/7; 3 lb, 3/7; 7 lb, 6/8; 11 lb, 10/-; 22 lb, 16/11.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 9d. for each £12 of value.

Prohibitions—Letters, except one for addressee; coins of silver or copper, daggers, old clothing.

CYRENAICA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label required.

Limit of weights—Commercial papers (only) 4 lb 6 oz.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 6/1; 7 lb, 9/11; 11 lb, 14/-; 22 lb, 24/2.

Customs declarations—2 white forms and dispatch note.

CZECHOSLOVAKIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Insurance—Limit £400.

Prohibitions—German coin and paper money. Importation of Czechoslovakian bank notes and coin, platinum, gold and silver, postage stamps, tobacco is subject to restrictions.

Limits of weight—Commercial paper 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 6/7; 7 lb, 7/8; 11 lb, 10/6; 22 lb, 18/2.

Customs declarations—1 white form and dispatch note.
Insurance—Limit £115. Fee 8½d. for each £12 of value.
Prohibitions—As for letters.

DAHOMY**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.
Dutiable Articles may be sent by letter and small packet post. Green label required.
Insurance—Limit £60.
Limits of weight—Commercial papers 4 lb 6 oz., sample 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 7/1d; 7 lb, 8/2; 11 lb, 11/3; 22 lb, 19/8.
Customs declarations—3 white forms and dispatch note (French).
Insurance—Limit £80. Fee 9d. for each £12 of value.

DENMARK**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.
Dutiable Articles may be sent by letter, (except insured letter), sample and small packet post. Green label required.
Insurance—Limit £400.
Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 5/1; 7 lb, 6/2; 11 lb, 8/6; 22 lb, 14/8.
Customs declarations—1 white form and dispatch note.
Insurance—Limit £400. Fee 8d. for each £12 of value.
Prohibitions—Letters, bees.

DODECANESE ISLANDS**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.
Business Correspondence must be limited to ascertaining facts and exchanging information.
Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/-; 22 lb, 19/11.
Customs declarations—2 white forms and dispatch note.

DOMINICA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.
Dutiable Articles may be sent by letter, sample and small packet post. Green label required.
Insurance—Limit £20.
Prohibitions—Coin.
Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.
Customs declaration—Yellow form.
Insurance—Limit £20. Fee 6d., for each £12 of value.
Prohibitions—Letters, except one for addressee, arms, goods bearing name of a firm in the British Commonwealth unless country of origin is stated.

DOMINICANA (DOMINICAN REPUBLIC)**Letters:**

Postage—First oz. 5d. each oz. after, 3d. Postcards 3d.
Dutiable Articles may be sent by small packet post. Green label and 2 white declarations required.
Prohibitions—Bank and currency notes, coin and jewellery, silver.
Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/10; 3 lb, 8/7; 7 lb, 9/8; 11 lb, 12/6; 22 lb, 21/11.

Customs declarations—4 white forms and dispatch note.

Prohibitions—Letters, daggers and firearms.

Parcel containing gold or silver articles or precious objects must be sealed with a distinctive device.

DUTCH EAST INDIES (See Indonesia)**DUTCH GUIANA (SURINAM)****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 2 white declarations required.

Insurance—Limit £50.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 2/3; 3 lb, 2/3; 7 lb, 4/-; 11 lb, 5/9; 22 lb, 9/9.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £50. Fee 6d. for each £12 of value.

Prohibitions—Letters.

DUTCH WEST INDIES (ARUBA, BONAIRE, CURACAO, SABOC, ST. EUSTALIUS, ST. MAARTEEN)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £80. Fee 9d. for each £12 of value.

Prohibitions—Letters, coins of copper, bronze or nickel.

ECUADOR**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by registered letter and registered sample post. Green label and 2 white declarations required in French or Spanish.

Prohibitions—Bank and currency notes, coin.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—1/11 for first lb, 11d. for each additional lb. Limit 22 lb.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters. A consular invoice should be sent separately by letter post to the addressee of every parcel for one addressee, the value of which exceeds 200 sucres. Commercial parcels are subject to confiscation unless the addressee holds a permit from the Central Bank of Ecuador.

EGYPT**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post (only). Green label and 1 white declaration required.

Insurance—Limit £400.

Prohibitions—Coin and jewellery samples of cigars, cigarettes and tobacco of all kinds.

Limits of weight—Commercial papers 4 lb 6 oz.; samples 1 lb 2 oz., except sample of cotton and cotton material for which the limit is 5 lb.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/8; 11 lb, 9/9; 22 lb, 15/11.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £400. Fee of 8d. each £12 of value.

Prohibitions—Letters, cottonseed, tobacco seeds, adulterated or artificial tobacco.

Copy of invoice should be enclosed in parcel. Parcels should be very strongly packed.

EL SALVADOR (REPUBLIC OF)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Prohibitions—Bank and currency notes; articles of gold or silver must be accompanied by a special consular invoice in duplicate.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/-; 3 lb, 4/-; 7 lb, 5/-; 11 lb, 7/-; 22 lb, 12/3.

Customs declaration—2 white forms and dispatch note.

An invoice in quadruplicate (in Spanish) certified by a Consul for El Salvador is required.

ENGLAND (See Great Britain)**ERITREA****Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Prohibitions—Bank notes, coin, precious stones.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 6/10; 7 lb, 7/11; 11 lb, 11/6; 22 lb, 20/5.

Customs declaration—Yellow form.

ESTONIA (Same as for U.S.S.R.)**ETHIOPIA****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter sample and small packet post. Green label required in French.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/4; 3 lb, 9/10; 7 lb, 10/11; 11 lb, 15/3; 22 lb, 26/5.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, spirits.

A certified invoice should accompany each parcel. Parcels must be very strongly packed.

FALKLAND ISLANDS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post (only). Green label and 1 white declaration required.

Insurance—Limit £50.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4, 7 lb, 8/2; 11 lb, 11/9; 22 lb, 20/2.

Customs declaration—Yellow form.

Insurance—Limit £50. Fee 9½d for each £12 of value.

Prohibitions—Letters, firearms, worn clothing.

FAROE ISLANDS**Letter:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post (only). Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 5/1; 7 lb, 6/2; 11 lb, 8/6; 22 lb, 14/8.

Customs declarations—1 white form and dispatch note.

FIJI ISLAND**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 4/10; 7 lb, 9/2; 11 lb, 14/3; 22 lb, 25/8.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 9½d. each £12 of value.

Prohibitions—Letters, plants, dyes not of British origin Tobacco, cigars, cigarette not exceeding 11 lb. in weight and samples of spirits not exceeding one pint admitted provided they are not packed with other goods.

FINLAND**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter post (only). Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 7/4; 7 lb, 8/5; 11 lb, 10/9; 22 lb, 18/2.

Custom declarations—1 white form and dispatch note.

Insurance—Limit £400. Fee 8d. for each £12 of value.

Prohibitions—Letters, all imports except by permission of the Finnish Licence Committee.

FRANCE**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required for letters, and green label and 1 white declaration for small packets in French.

Insurance—Limit £265.

Printed matter, especially books, is liable to Customs duty.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 5/1; 7 lb, 6/2; 11 lb, 8/9; 22 lb, 14/8.

Customs declarations—1 white form and dispatch note.

Prohibition—Letters, tobacco essence, and all goods which do not comply with the French Merchandise Marks Act. Gift parcels are liable to Customs duty, but *free gift parcels* are admitted free provided they contain only food commodities, or household goods and/or used clothing; they bear the words *Colis familial gratuit*; and statement (a) that the parcel is an absolutely free gift; (b) the degree of relationship and if not a relative, the reason for sending the parcel.

FRENCH EQUATORIAL AFRICA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and one white declaration required. (French).

Prohibitions—Bank and currency notes except in insured letters, coin and jewellery, plants.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 7/4; 7 lb, 8/5; 11 lb, 11/6; 22 lb, 20/2.

Customs declarations—4 white forms and dispatch note.

Parcels should be sealed with a distinctive device.

FRENCH GUIANA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb., 7/1; 7 lb, 8/2; 11 lb, 11/3; 22 lb, 19/2.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters, arms, saccharine, tobacco essence.

Parcels should be sealed with a distinctive device.

FRENCH GUINEA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required (French).

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb., 5/4; 3 lb, 6/10; 7 lb, 7/11; 11 lb, 10/9; 22 lb, 18/8.

Customs declarations—3 white forms and dispatch note.

FRENCH INDO-CHINA

Letters:

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels: Service suspended.

FRENCH SETTLEMENT OF OCEANIA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 8/4; 7 lb, 9/5; 11 lb, 14/6; 22 lb, 24/8.

Customs declaration—Yellow form.

Parcels should be sealed with a distinctive device.

FRENCH SOMALI COAST

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Prohibitions—Coin and jewellery bank and currency notes.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 6/10; 7 lb, 7/11; 11 lb, 11/; 22 lb, 19/2.

Customs declarations—3 white forms and dispatch note.

Parcels should be sealed with a distinctive device.

FRENCH WEST INDIES (GUADELOUPE and MARTINIQUE)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 2 white declarations required (French).

Prohibitions—(Martinique only) Bank notes, currency notes, etc., except in insured letters, coin and jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/6; 3 lb, 4/9; 7 lb, 5/9; 11 lb, 7/3; 22 lb, 12/3.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters. Parcels should be sealed with a distinctive device.

GAMBIA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter (except in insured letters). Green label required.

Insurance—Limit £100. (Bathurst only).

Prohibitions—Coin, West African currency notes.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 6/11; 11 lb, 9/6; 22 lb, 14/8.

Customs declaration—Yellow form.

Insurance—Limit £400. (Bathurst only). Fee 9d. for each £12 of value.

Prohibitions—Letters, except one for addressee, West African currency notes, wireless telegraph apparatus.

GERMANY**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label and one white declaration required.

Insurance—Limit £400 for British, American and French zones (including section of Berlin) only.

Prohibitions—(Soviet zone only) cigars, cigarettes, tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 5/7; 7 lb, 6/8; 11 lb, 9/-; 22 lb, 15/11.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £115 for British, American and French zones (including section of Berlin) only. Fee 9d. for each £12 of value.

GIFT PARCELS may be sent to the whole of Germany. These are strictly limited to essential relief items such as clothing, medicines, and permissible non-perishable foodstuffs. (See page 45). Both parcel and declaration form must be marked *Gift Parcel* and *unsolicited gift*. Books and printed matter may not be sent in gift parcels to any part of Germany. They may, however be sent by printed paper post and in parcels (other than Gift parcels) to the whole of Germany.

Prohibitions—(Soviet zone only), cigars, cigarettes, tobacco and its products.

All parcels must be strongly packed.

GIBRALTAR**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £240.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/4; 3 lb, 3/4; 7 lb, 6/2; 11 lb, 9/3; 22 lb, 15/8.

Customs declaration—Yellow form.

Insurance—Limit £50. Fee 8d. for each £12 of value.

GILBERT AND ELLICE ISLANDS**Parcels:**

Postage—First oz. 2d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Limits of weight—Printed and Commercial papers and samples 5 lb.

Parcels:

Postage—2 lb, 4/7; 3 lb, 4/7; 7 lb, 9/5; 11 lb, 15/3.

Customs declaration—Yellow form.

Prohibitions—Letters.

GOLD COAST COLONY**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Insurance—Limit £60.

Prohibitions—Bank and currency notes, unless, sent by a bank to a bank, coin, but coin of gold or silver for purposes of ornament not exceeding £5 in value is admitted.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 7/8; 11 lb, 12/-; 22 lb, 18/2.

Customs declaration—Yellow form.

Insurance—Limit £60. Fee 9d. for each £12 of value.

Prohibitions—Letters, except one for addressee, firearms, paper money, silver bullion exceeding £5 in value.

GREAT BRITAIN AND NORTHERN IRELAND**Letters:**

Postage—First oz. 2½d., each oz. after 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

In order to secure prompt delivery mail for London must include the initials of the postal district, followed by the number of the office of delivery; thus, London, S.W.4, N.W. 8 and so on. If a house bears a name as well as a number, the number should be used, whether or not the name be added.

It is essential to include the name of the county in the address of all mail to Great Britain and No. Ireland.

Prohibitions—Articles prohibited or restricted as parcel post are likewise prohibited or restricted for the letter post, except that coin not exceeding £5 in value (except with declaration that it is intended for ornamental purposes) and gold bullion not exceeding £5 in value; bank and currency notes, securities payable to bearer, gold, silver, platinum, and precious articles are admitted by registered letter post. (Limit 4 lb 6 oz.).

CUSTOMS TREATMENT IN UNITED KINGDOM OF DUTIABLE GOODS SENT BY SAMPLE POST.
Genuine trade samples of certain classes of dutiable goods are allowed to be imported into the United Kingdom by sample post as specified below:

(a) Spirits (except Perfumed Spirits) may be imported in packages each not exceeding 12 ounces gross weight and will be delivered on payment of duty at a flat rate of 9/6 each packet, provided that each package is distinctly marked "Spirit (not perfumed)".

(b) Tea may be imported in packages each not exceeding 8 ounces gross weight, and distinctly marked "TEA", will be delivered on payment of duty in accordance with the following scale:—

(i) if the weight of the sample is under 3 oz. gross or 1 oz. net—Free of duty.

(ii) if the gross weight of the sample is 3 oz. or more but does not exceed 8 oz. gross—
A flat rate of 2d. per package.

(c) Tobacco. Type samples of unmanufactured tobacco, NOT cigars, etc. may be imported in packages each not exceeding 6 ounces gross weight and, if distinctly marked "Type Samples of unmanufactured tobacco", will be delivered on payment of duty at a flat rate of £1 1/3d. each package.

(d) Wine may be imported in packages each not exceeding 12 ounces gross weight, and such packages will, if distinctly marked "Wine", be delivered free of duty.

(e) Raw Chicory, Raw Cocoa, Raw Coffee, Dried Fruit, Sugar and Sugar Confections may be imported in quantities not exceeding ½ lb. net weight per package and such packages, will, if distinctly marked with a description of the contents be delivered free of duty.

Packets containing the under mentioned dutiable articles are also admitted by sample post subject to compliance with the conditions shown in each instance:

(a) Bees. Each packet containing live bees must be marked c/o The Officer of Customs and Excise in addition to bearing the full name and address of the addressee.

(b) Printers' blocks. Each packet must be plainly marked Printers' Blocks and addressed c/o The Officer of Customs and Excise in addition to bearing the full name and address of the addressee.

(c) Serum. Serum (in glass ampoules) rendered harmless by the method of preparation and packing. Each packet must be plainly marked c/o The Officer of Customs and Excise in addition to bearing the full name and address of the addressee. Customs duty at the appropriate rate will be charged. A post Office fee of 6d. for clearance through Customs will be charged on each packet on which customs duty is levied.

Parcels:

Postage—Up to 2 lb, 2/10; 3 lb, 2/10; 7 lb, 4/5; 11 lb, 6/3; 22 lb, 9/8.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 6d. for each £12 of value.

Every parcel containing coins, bullion, precious stones, and any article of gold, silver or platinum must be insured. If a parcel containing such articles is mailed uninsured it shall be placed under insurance by the post office which first observes the fact of having been mailed uninsured, and treated accordingly. Attention is called to the fact that coins of a higher value than £5 (except with a declaration indicating that they are intended to serve as ornaments), as well as gold in ingots of a value higher than £5 and silver in ingots or silver partially worked of a value higher than £20, are prohibited even in insured parcels.

Prohibitions—Soiled clothing; false or imitation or counterfeit coin; U. K. silver not of the legal standard of weight or fineness; gold or silverware which has not the legal alloyage; books, paintings, etc., protected by the U. K. copyright law; cut and pressed tobacco and tobacco containing other substances; cigarettes manufactured in U. K. (except in *bona fide* gift parcels); essences, etc., of coffee, tea, tobacco; circulars; fictitious stamps and dies; coin, precious stones, jewellery, and any articles of gold, silver, or platinum, in *uninsured parcels*: coins of a value higher than £5 (except with a declaration indicating that they are intended to serve as ornaments), gold in ingots of a value higher than £5, and silver in ingots or silver partially worked of a value higher than £20, even if the shipment of coins or ingots, etc. is made as an insured parcel.

CASH ON DELIVERY SYSTEM. A Cash on Delivery System of parcels is in operation between Jamaica and Great Britain.

Parcels up to the value of £40 each may be sent either way, and the value collected from the addressee, and remitted to the sender.

In addition to the 6d. Customs clearance fee, a further service fee of 3d. is collected on each C.O.D. parcel.

A Cash on Delivery parcel may only be retained at the office of destination for 15 days from the date of arrival after which if unclaimed it is forthwith returned to origin. This fact is emphasized because certain firms abroad represent that C.O.D. parcels are retained for a longer period before being returned. Requests for longer detentions will not be entertained, nor will part payment be accepted from the addressee; the full amount of duty, trade charges, and all other fees must be remitted to the head office before the parcel can be forwarded.

PREPAYMENT OF CUSTOMS DUTIES AND OTHER CHARGES. Persons sending parcels to the United Kingdom may, if they so desire, take upon themselves the prepayment of the Customs duty and other charges which in ordinary cases are leviable on the addressee. The sender will be told at the time of posting what the approximate amount of these charges will be and a deposit will be taken of the estimated amount. A settlement will subsequently be made when a statement of the total amount of the charges has been received from the British Post Office. The following are the conditions:—

Parcels to be sent under this arrangement must be handed in at the Parcels Post Branch at Kingston.

The cover must be marked by the sender "To be delivered free of charge."

The sender must fill up and sign a formal undertaking to pay on demand the amount of the charges due. Forms for this declaration may be had on application to the Parcels Post Branch at Kingston.

Parcels for free delivery will only be accepted from persons whose settled residence is in Jamaica. If the sender is residing only temporarily in Jamaica a parcel cannot be accepted for delivery free of charge.

A fee of 1s. per parcel is charged for the cost of the service in addition to the postage and deposit for duty. If the parcel prove duty-free in Great Britain the sum of 1s. will be refunded to the sender.

The sender must make such deposit on account of the charges for which he desires to provide as the clerk in charge of the Parcels Post Branch at Kingston may in each case, decide.

One form of undertaking will suffice for two or three (but not more) parcels posted together by the same sender to the same addressee. In such cases the fee will be 1s. for each parcel.

The following are the articles liable to duty under the British Tariff which are likely to be despatched from Jamaica by parcels post, together with the rates of duty, (and in the case of tobacco, of certain fines) thereon. These rates are subject to considerable change and should be read as approximate:—

	£	s.	d.
Tobacco, manufactured, viz.:			
Cigars (per lb.)	3	4	9½
Cigarettes (per lb.)	3	1	3½
Cavendish or Negrohead (per lb.)	3	0	5
Other manufactured tobacco (per lb.)	2	18	11½
Tobacco, unmanufactured, containing 10% or more of moisture:			
If stemmed or stripped (per lb.)	2	16	7½
If unstemmed or unstripped (per lb.)	2	16	7½
Tobacco, unmanufactured, containing less than 10% of moisture:			
If stemmed or stripped (per lb.)	2	17	5½
If unstemmed or unstripped (per lb.)	2	17	5½
RUM, IF WAREHOUSED FOR 3 YEARS (per proof gallon)	10	12	2
“ IF WAREHOUSED OVER 2 AND UNDER 3 YEARS (per proof gallon)	10	13	2
“ IF WAREHOUSED UNDER 2 YEARS (per proof gallon)	10	13	8

Parcels will be accepted in Great Britain for delivery in Jamaica free of Customs duty on conditions similar to the foregoing. Such parcels are liable to examination on arrival for Customs purposes, and all pains and penalties attaching for undervaluation or misrepresentation of contents or to prohibited goods will be enforced against the goods themselves or against the parties assuming the charge, as may be decided by the proper authorities.

BONA FIDE UNSOLICITED GIFT PARCELS ADDRESSED TO INDIVIDUALS—All such parcels must be endorsed by the senders with the words "Unsolicited Gift". A gift is not regarded by the British service as unsolicited if it is received as a result of a prior communication sent by the recipient to the donor. While parcels sent as gifts do not require a British import licence, they may, nevertheless, be subject to customs duties which the addressee must pay in order to obtain delivery of the parcel.

The special (yellow) Customs declaration (471A) must be affixed. (See also page 46).

OBSERVATIONS—Customs declarations must show net weight or quantity of each kind of goods and value (not including cost of conveyance and insurance), and must bear signature of sender. If goods are liable to any *ad valorem* duty, an invoice, showing contents in detail and value of each article, should be enclosed, and cover of parcel should be marked on address side "*Invoice Enclosed*". When the invoice relates to more than one parcel, the cover of each parcel should be marked "*Invoice enclosed in parcel No. . .*". Both insured and uninsured parcels should be very strongly packed. Onus of secure packing devolves upon senders. No compensation is paid for damage to insured parcels unless they are adequately packed. Insurance of glassware and similar fragile articles does not cover damage. The Post Office of Great Britain will not accept responsibility for any parcel containing precious stones, jewellery or any other gold or silver article, of greater value than £100, sent in transit through or for delivery in Great Britain or in Northern Ireland, unless it is enclosed in a box measuring not less than 1.1 meters (3 ft 6 inches) in length and girth combined.

A fee of 6d. is collected by the British Post Office for each parcel on which the customs charges do not exceed 10/-, and 1/- for each parcel on which the charges exceed 10/-.

GREECE

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label required.

Prohibitions—Letter packets containing dutiable articles are strictly prohibited.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/-; 22 lb, 19/11.

Customs declarations—2 white forms and dispatch note. Gift parcels must be clearly marked "Gift parcel".

GREENLAND

Letters:

Postage—5d. for first oz., 3d. for each oz. after. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 5/1; 7 lb, 6/2; 11 lb, 8/6; 22 lb, 14/8.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £400. Fee 8d. for each £12 of value.

Prohibitions—Letters.

GRENADA

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £20.

Prohibitions—Coin.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee.

GUADELOUPE (See French West Indies)**GUATEMALA****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter (registered only), and sample post. Green label and 1 white declaration (in Spanish) required.

Prohibitions—Bank and currency notes and coin.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/-; 3 lb, 4/-; 7 lb, 5/-; 11 lb, 7/-; 22 lb, 12/3.

Customs declarations—1 white form and dispatch note.

In the case of commercial parcels, certificate of origin signed by a Consul for Guatemala together with one copy of the relative invoice should be sent separately by letter post to the addressee.

HAWAII

Letters: Same as U.S.A.

Parcels: See Sandwich Islands.

HAITI**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration (in French) required.

Prohibitions—Jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., sample 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 1/9; 3 lb, 3/3; 7 lb, 5/-; 11 lb, 5/3; 22 lb, 9/3.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters.

HOLLAND**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £100.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 5/11; 11 lb, 8/3; 22 lb, 13/5.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £135. Fee 8d. for each £12 of value.

Prohibitions—Letters, firearms except under permit.

HONDURAS (Republic of)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label (in French or Spanish) required.

Prohibitions—Bank and currency notes, coin and jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/-; 3 lb, 4/-; 7 lb, 5/- 11 lb, 7/-; 22 lb, 12/3.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, arms, bank and currency notes, coin and jewellery. A commercial invoice in respect of each parcel should be sent separately by letter post to El Jefe de la Oficina de Paquetes Postales at place of destination.

HONG KONG**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £100.

Prohibitions—Coin, jewellery, precious stones.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/7; 3 lb, 3/7; 7 lb, 6/8; 11 lb, 10/3; 22 lb, 17/2.

Customs declaration—Yellow form.

Insurance—Limit £100. Fee of 9d., for each £12 of value.

HUNGARY**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 2 white declarations (in French) required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/3; 22 lb, 22/2.

Customs declarations—2 white forms and dispatch note.

Bona fide Gift Parcels should be marked "Gift Parcel".

ICELAND**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 2 white declarations, together with a detailed invoice required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 6/1; 7 lb, 8/8; 11 lb, 11/3; 22 lb, 18/8.

Customs declarations—2 white forms and dispatch note.

INDIA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Insurance—Limit £220.

Prohibitions—Celluloid and articles wholly or partly made of celluloid, such as photograph films. Non-inflammable cinematograph films are, however, admitted by the letter post provided that the packets bear a label clearly marked in red characters.

This contains non-inflammable films only. Account and manuscript books, advertising matter (with the exception of trade catalogues and circulars), almanacs, cards in general, labels, photographs, picture books, printed forms, works of art, when sent as merchandise, and packets of picture postcards, are prohibited from importation by printed paper post.

Restrictions apply to the importation of silver bullion and silver sheets and plates and Bank of England notes.

Registered and Insured Packets bearing a post box address must in addition bear the actual address of the addressee.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 8/5; 11 lb, 12/6; 22 lb, 20/2.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £200. Fee 8½d. for each £12 of value.

Customs declarations should show clearly the material of which goods are made, for example, silk stockings, cotton material, silver-plated cutlery. If books and photographs are enclosed in a parcel with other articles their value should be shown separately. The net weight of the contents of parcels of tobacco, cigars and cigarettes and in the case of cigars and cigarettes, particulars of the brands and the number and net weight of the cigars or cigarettes of each brand, should be clearly stated.

Prohibitions—Letters, except one for the addressee; cotton and woollen piece goods such as are ordinarily sold by length or by the piece, imported for trade purposes and not stamped to indicate the length in yards or fractions thereof.

Restrictions apply to the importation of the following articles: Silver bullion and silver sheets and plates; wireless sending apparatus.

Parcels bearing a Post Office Box address must also bear the actual address of the addressee.

INDIA (FRENCH)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration (in French) required.

Prohibitions—Articles of celluloid and films. Coins other than current coins, medicines.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 8/5; 11 lb, 12/6; 22 lb, 20/2.

Customs declarations—2 white forms and dispatch note.

INDIA (PORTUGUESE)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by sample post. Green label and 1 white declaration required.

Insurance—Limit £220.

Prohibitions—Coin and jewellery, bank and currency notes, except in insured letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 5/1; 7 lb, 8/11; 11 lb, 13/-; 22 lb, 20/11.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £115. Fee of 8½d. for each £12 of value.

INDONESIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels: (Service suspended).

IRAN (PERSIA)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration (in French) required.

Insurance—Limit £220.

Prohibitions—Coin, bank and currency notes, and so on, unless addressed to the authorised banks or sent in insured letters with full particulars of the contents and value on the envelope, gold and silver, jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 6/1; 7 lb, 7/2; 11 lb, 10/3; 22 lb, 18/2.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, coin, bank and currency notes, bills and so on.

Parcels must be packed in wood, tin canvas, linen or similar material, and must be sealed with a distinctive device.

IRAQ (MESOPOTAMIA)

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post. Green label required.

Insurance—Limit £80 to certain places.

Limits of weight—Printed and commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/8; 11 lb, 9/9; 22 lb, 16/11.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £80 to certain places. Fee 10d. for each £12 of value.

Prohibitions—Letters, except one for addressee, arms, and unmanufactured tobacco.

IRISH REPUBLIC (EIRE)

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post (only). Green label required.

Insurance—Limit £400.

Prohibitions—Articles prohibited or restricted as parcel post are likewise prohibited or restricted for the letter post, *except* that the restrictions relating to coin, precious stones, etc. (see below) do not apply to the letter post. These articles may be sent in *registered packets*. (Limit 4 lb 6 oz.)

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/4; 3 lb, 3/4; 7 lb, 4/11; 11 lb, 6/6.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 6d. for each £12 of value. *The insurance of all parcels containing coin, bullion, valuable jewellery, or other precious articles is obligatory.* Special attention is called to the fact that coin exceeding £5 in value (except with declaration that it is for ornamental purposes) and gold in ingots exceeding £5 in value, and silver in ingots or silver partially worked exceeding £20 in value are *prohibited even in insured parcels*.

Prohibitions—False or counterfeit money, extracts, etc. of coffee, tea, chicory, or tobacco; tobacco, cigars, cigarettes packed with other articles. All shipments of tobacco require a licence to be secured by the addressee from the Revenue Commissioners, Dublin. Cut and compressed, sweetened or adulterated tobacco is also prohibited.

ISRAEL and Israel-occupied areas

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Restrictions—Apart from immigrants' and tourists' personal and household effects, the importation of all goods is prohibited, except under licence.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 6/1; 7 lb, 10/5; 11 lb, 15/9; 22 lb, 25/5.

Customs declarations—1 white form and dispatch note.

Prohibitions—Letters, wines and spirituous liquors unless labelled to indicate their true nature, country of origin, full name and address of manufacturer or agent.

Bona Fide Gift Parcels, not to exceed 4½ lb., or 22 lb if the contents are food only, are admitted into Israel.

A copy of the relative invoice should be attached to the dispatch note and customs declaration of every commercial parcel.

ITALIAN SOMALILAND (See SOMALIA)

ITALY

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and one white declaration required. A green label is required for all packets of *printed papers*, and if these contain *books* (including music) a white form is also required.

Prohibitions—Bank notes, coin, jewellery, precious stones, tobacco.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 6/7; 7 lb, 7/8; 11 lb, 10/6; 22 lb, 18/2.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters.

GIFT PARCELS may contain only clothing, food commodities, medicine for personal use of addressee. These must be marked *Family Gift Parcel*, and are admitted duty free.

JAPAN

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label and one white declaration required. Correspondence cannot be registered. Letters and postcards may consist of personal, business financial and commercial correspondence, subject to certain prohibitions. (See British Post Office Guide.).

Limits of weight—Commercial papers (subject to restrictions) 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 8/2; 11 lb, 18/3.

Customs declarations—1 white form and dispatch note.

Prohibitions—Letters, coin, jewellery and precious stones, seditious or treasonable matter against any government.

JORDON (Hashemite Kingdom of)

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by small packet post. Green label required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb 6/4; 3 lb, 8/10; 7 lb, 9/11; 11 lb, 14/-; 22 lb, 24/11.

Customs declaration—Yellow form.

Prohibitions—Letters.

KENYA AND UGANDA

Letters:

Postage—First oz. 2½d. each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £120.

Prohibitions—Coins, jewellery. Prizes such as medals, and spoons of gold and silver may be sent in registered letters.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/11; 11 lb, 11/9; 22 lb, 19/8.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 8d. for each £12 of value.

Prohibitions—Letters, except one for addressee, trade and immature spirits.

KOREA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. ³⁴ Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label and one white declaration required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:—Service suspended.

LATVIA (Same as for U.S.S.R.)**LEBANON (Republic of)****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required (French).

Insurance—Limit £160.

Prohibitions—Bank notes and foreign money, etc., except for an authorised Bank, cigar, cigarettes and tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 7/1; 7 lb, 8/2; 11 lb, 11/9; 22 lb, 20/2.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £160. Fee 10d. for each £12 of value.

LEEWARD ISLANDS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £20. (For Montserrat, Insurance is restricted to Plymouth).

Prohibitions—Coin, etc., for Montserrat.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 6d., for each £12 of value.

Prohibitions—Letters except one for addressee.

LIBERIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Prohibitions—Gold, silver, jewellery.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/10; 3 lb, 7/10; 7 lb, 9/11; 11 lb, 12/3; 22 lb, 23/8.

Customs declarations—2 white forms and dispatch note.

LIBYA (See CYRENAICA)**LITHUANIA (Same as U.S.S.R.)**

LUXEMBOURG**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 4/10; 7 lb, 5/11; 11 lb, 8/-; 22 lb, 13/5.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £115. Fee 7½d. for each £12 of value.

Prohibitions—Letters.

MACAO**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Insurance—Limit £100.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 8/1; 7 lb, 9/2; 11 lb, 13/3; 22 lb, 23/2.

Customs declaration—Yellow form.

Insurance—Limit £100. Fee 9½d. for each £12 of value.

MADAGASCAR**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Prohibitions—Coin and jewellery, gold and silver.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/-; 22 lb, 20/11.

Customs declarations—4 white forms and dispatch note.

Parcels should be sealed with a distinctive device.

MADEIRA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post only. Green label required.

Insurance—Limit £400.

Prohibitions—Coin and jewellery, gold and silver, tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 7/5; 11 lb 9/6; 22 lb, 16/5.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £50. Fee 9d. for each £12 of value.

Prohibitions—Letters, tobacco, postage stamps, etc., except in insured parcels.

MALAYA**Letters:**

Postage—First oz. 2½d. each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

Prohibitions—Coin, jewellery, precious stones.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/8; 11 lb, 11/3; 22 lb, 18/11.

Customs declaration—Yellow form.

Insurance—Limit £400 to certain places. Fee 8d. for each £12 of value.

Prohibitions—Letters, coin, jewellery, precious stones.

MALTA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, (except insured) and sample post. Green label required.

Insurance—Limit £400.

Prohibitions—Coin and jewellery, gold and silver.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/8; 11 lb, 9/9; 22 lb, 15/8.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 8d. for each £12 of value.

MARSHALL ISLANDS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required, also 1 white declaration for small packets.

Prohibitions—Spirits, tobacco, cigars, cigarettes, except for private use of importer.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Same as for Gilbert and Ellice Islands.

Customs declaration—Yellow form.

Prohibitions—Letters, as for letter post.

MARTINIQUE (See French West Indies)**MAURETANIA****Letters:**

Postage—First oz. 5d., each oz. after 3. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 5/4; 7 lb, 6/5; 11 lb, 8/9; 22 lb, 14/8.

Customs declarations—4 white forms and dispatch note.

MAURITIUS**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by small packet post. Green label required.

Insurance—Limit £400. (Port Louis only).

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/7; 3 lb, 3/7; 7 lb, 6/8; 11 lb, 10/6; 22 lb, 17/5.

Customs declarations—Yellow form.

Insurance—Limit £400. Fee 8d. for each £12 of value.

MEXICO**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Prohibitions—Bank notes and coins to maximum value of 2,000 pesos are admitted only if sent by registered post.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/3; 3 lb, 5/3; 7 lb, 10/-; 11 lb, 15/3; 22 lb, 26/6

Customs declaration—Yellow form.

Prohibitions—Letters, bank notes.

MONTSERRAT (See Leeward Islands)**MOROCCO—TANGIER, British Post Office****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter sample and small packet post. Green label required.

Insurance—Limit £240.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 4/10; 7 lb, 7/8; 11 lb, 11/-; 22 lb, 17/5.

Customs declaration—1 white form.

Insurance—Limit £50. Fee 9½d. for each £12 of value.

MOROCCO, FRENCH ZONE**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter sample and small packet post. Green label required.

Insurance—Limit £265.

Prohibitions—Coin and jewellery, gold and silver, exceeding £2 in value.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/7; 7 lb, 8/8; 11 lb, 11/9; 22 lb, 20/2.

Customs declarations—4 white forms and dispatch note.

Parcels should be sealed with a distinctive device.

MOROCCO, SPANISH ZONE (Spanish Offices)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post only. Green label required.

Prohibitions—Coin and jewellery, gold and silver, bank and currency notes.

Limits of weight—Commercial papers 4 lb 6 oz., sample 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/7; 3 lb, 8/4; 7 lb, 9/5; 11 lb, 12/3; 22 lb, 21/8.

Customs declarations—4 white forms and dispatch note.

MOROCCO, SPANISH ZONE (British Post Office of Tetuan)**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post. Green label required.

Prohibitions—As for Spanish Zone above.

Limits of weight—Commercial papers and samples 5 lb.

The words *British Post Office* must be included in the address of letters intended for delivery through the British Post Office at Tetuan.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 4/10; 7 lb, 7/8; 11 lb, 11/-; 22 lb, 17/5.

Customs declaration—Yellow form.

NETHERLANDS ANTILLES (See Dutch West Indies)**NEVIS (See Leeward Islands)****NEW CALEDONIA****Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter sample and small packet post. Green label and 1 white declaration (French) required.

Limit of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/7; 3 lb, 6/7; 7 lb, 10/11; 11 lb, 15/6;

Customs declarations—1 white form and dispatch note.

NEWFOUNDLAND (See CANADA)**NEW GUINEA TERRITORY****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers, samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 9/5; 11 lb, 15/3.

Customs declaration—Yellow form.

NEW HERBRIDES**Letters:**

Postage—First oz. 2½d., each oz. after 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Same as for Gilbert and Ellice Islands.

Customs declaration—Yellow form.

NEW ZEALAND**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter (except insured), sample and small packet post. Green label required.

Insurance—Limit £400.

Prohibitions—Wedding cake not securely packed in tin boxes.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 8/2; 11 lb, 12/6; 22 lb, 21/2.

Customs declaration—Yellow form.

Insurance—Limit £50. Fee 9½d. for each £12 of value.

Prohibitions—Letters.

NICARAGUA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label (Spanish) required.

Prohibitions—Bank notes, coin, gold, silver and platinum.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—1/11; for 1st lb, and 11d. for each additional lb up to 22 lb.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, petrol lighters, telegraph apparatus.

A consular invoice signed by a Nicaraguan Consul should be furnished in respect of every parcel containing goods valued \$10 and over.

Parcels should be sealed with a distinctive device.

NIGER**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Limit of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 7/1; 7 lb, 8/2; 11 lb, 11/3; 22 lb, 19/8.

Customs declarations—3 white forms and dispatch note.

NIGERIA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £60.

Prohibitions—Coin, beads composed of inflammable celluloid or similar substance. Manufactured gold, platinum, or silver, jewellery and precious stones are admitted if not more than £5 in value.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 6/11; 11 lb, 9/9; 22 lb, 15/5.

Customs declaration—Yellow form.

Insurance—Limit £60. Fee 8d. for each £12 of value.

Prohibitions—Letters, except one for addressee, arms, beads (as for letter post), cottonseed, spirits, wines. A certified invoice giving full description of contents and value must accompany goods of all kinds sent by Parcel Post. Waterproof covers should be used for parcels for places beyond the services of the Nigerian Railway.

NORFOLK ISLAND**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Prohibitions—As for Australia.

Limits of weight—Commercial papers and samples 5 lb.

Parcels: Same as for Australia.

NORTH BORNEO**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter sample and small packet post. Green label required.

Insurance—Limit £115 to certain places.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 7/2; 11 lb, 10/9; 22 lb, 18/5.

Customs declaration—Yellow form.

Insurance—Limit £60 to certain places. Fee 8d. for each £12 of value.

NORTHERN IRELAND (See Great Britain)**NORTHERN RHODESIA****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 11/2; 11 lb, 19/3.

Customs declaration—Yellow form.

Prohibitions—Letters, arms, bank notes, bonds, etc., platinum; precious stones, trade spirits, worn clothing for sale, oil skins and similar oil goods.

Maximum value of a parcel £50. Waterproof covers should be used for parcels for places not on the Northern Rhodesian Railway.

NORWAY**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 6/1; 7 lb, 7/2; 11 lb, 9/9; 22 lb, 16/11.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £400. Fee 8d. for each £12 of value.

Prohibitions—Letters.

NYASALAND**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Prohibitions—Bank and currency notes, coin unless forwarded by and addressed to a Bank. Unmanufactured gold, silver or platinum.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 5/10; 7 lb, 11/8; 11 lb, 19/6.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 8½d. for each £12 of value.

Prohibitions—Letters, coin, bank and currency notes, unless posted by and addressed to a Bank.

Maximum value of parcel £50.

PAKISTAN (Same as India)**PALESTINE (Egyptian occupied areas)**

(See also Israel and Palestine (Jordan occupied areas))

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post. Green label and one white declaration required. No registration service is available.

Prohibitions—Samples of cigars, cigarettes, and tobacco of all kinds.

Limits of weight—As for Egypt.

Parcels:

Postage—Up to 2 lb, 6/10; 3 lb, 6/10; 7 lb, 10/2; 11 lb, 13/9; 22 lb, 23/11.

Customs declarations—1 white form and dispatch note.

Prohibitions—Letters, adulterated or artificial tobacco.

A copy of the relative invoice should be enclosed in the parcel. Parcels should be very strongly packed.

PALESTINE (Jordan occupied areas)

(See also Israel and Jordan (Egyptian occupied areas))

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label (French) required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 6/10; 3 lb, 6/10; 7 lb, 10/2; 11 lb, 13/9; 22 lb, 23/11.

Customs declaration—Yellow form.

Parcels must be packed in wood, tin, canvas, linen or similar material.

PANAMA (Republic)

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by registered letter post only. Green label required.

Limits of weight—Printed and commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 2/9; 3 lb, 3/7; 7 lb, 3/10; 11 lb, 4/1; 22 lb, 7/11.

Customs declarations—3 white forms and dispatch note.

Prohibitions—Letters, grease, liquids or easily liquifiable substances. A commercial invoice should be sent to the addressee by letter post.

Special attention is directed to the fact that the postage rates for parcels for the Canal Zone (U.S. Territory) differ from those for Panama (Republic.). See page 59.

PANAMA CANAL ZONE (See Canal Zone, U. S. Territory)

PAPUA

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter sample and small packet post. Green label required.

Prohibitions—Documents of monetary value (cheques, money orders, etc.,) except in registered letters, spirits, tobacco, cigars, cigarettes, except genuine samples for private use of the Importer.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—As for New Guinea Territory.

Customs declaration—Yellow form.

Prohibitions—Letters. Same as for letter post.

PARAGUAY

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Article may be sent by letter and sample post. Green label (French or Spanish require) 1.

Prohibitions—Bank and currency notes and all documents payable to bearer.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:—Service suspended.

PERSIA (See Iran)

PERSIAN GULF PORTS—BDUBAI, KUWAIT, MUSCAT

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Insurance—Limit £220.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/-; 3 lb, 3/-; 7 lb, 5/9; 11 lb, 8/3; 22 lb, 13/6.

Customs declaration—Yellow form.

Insurance—Limit £220. Fee 8d. for each £12 of value.

PERSIAN GULF PORTS—GUADUR, PASNI (PAKISTAN)

Letters:

Postage—First oz. 2d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Insurance—Limit £220.

Prohibitions

Limits of weight } As per India.

Parcels:

PERU

Letters:

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by registered letter post only. Green label and 1 white declaration required (French or Spanish).

Prohibitions—Samples of cigars, cigarettes, tobacco, worn clothing, unless accompanied by a certificate of disinfection. A consular invoice is required for every parcel over \$49 in value, and a commercial invoice for all parcels up to \$49 in value.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/7; 3 lb, 10/1; 7 lb, 11/2; 11 lb, 15/3; 22 lb, 24/11.

Customs declarations—1 white form and dispatch note.

Prohibitions—Letters, cigars, cigarettes, tobacco. A consular invoice is required for every parcel over \$49 in value.

PHILLIPPINES (Republic of)

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample, and (at sender's risk) small packet post. Green label and 1 white declaration required.

Limits of weight—Commercial papers 4 lb, 6 oz.; samples 1 lb 2 oz.

Parcels:

Postage—1/2d. per lb. Limit 11 lb.

Customs declaration—Yellow form.

PITCAIRN ISLAND**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 8/2; 11 lb, 12/9;

Customs declaration—Yellow form.

POLAND**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Green label service by sample post only. Green label and 1 white declaration required in French.

Prohibitions—Gold coin, unmanufactured gold, except under permit, letter packets containing dutiable articles.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 5/10; 7 lb, 6/11; 11 lb, 9/3; 22 lb, 15/8.

Customs declarations—2 white forms and dispatch note, (a separate set for each parcel)

Insurance—Limit £115. Fee 8d. for each £12 of value.

Prohibitions—Letters, gold coin, unmanufactured gold, except under permit.

PORTUGAL**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration (French or Portuguese) required. Packets must also be conspicuously marked *EN DOUANE*.

Insurance—Limit £400.

Prohibitions—Coin and jewellery, gold platinum and silver, tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 4/10; 7 lb, 6/11; 11 lb, 9/-; 22 lb, 15/2.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £115. Fee 8d. for each £12 of value.

Prohibitions—Letters, tobacco, postage stamps, bonds and orders payable to bearer, except in insured parcels.

A consular invoice should accompany each consignment of goods over 550 escudos (£5) in value. Invoice must be attached to declaration and not be enclosed in parcel.

PORTUGUESE EAST AFRICA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required (French or Portuguese.).

Insurance—Limit £400. (Principal towns only).

Prohibitions—Coin and jewellery, gold, platinum, silver. Bank and currency notes, etc., except in insured letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 8/5; 11 lb, 12/6; 22 lb, 21/8.

Customs declarations—1 white form and dispatch note.

Insurance—£115. Principal towns only. Fee 8d. for each £12 of value.

A consular invoice is required as for parcels to Portugal. Maximum value for parcel £50.

PORTUGUESE WEST AFRICA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required (French or Portuguese).

Insurance—Limit £400. Principal towns only.

Prohibitions—As for Portuguese East Africa.

Limits of weight—As for Portuguese East Africa.

Parcels:

Postage—Up to 2 lb, 7/4; 3 lb, 7/4; 7 lb, 10/2; 11 lb, 13/-; 22 lb, 22/8.

Customs declarations—1 white form and dispatch note.

Insurance—As for Portuguese East Africa. Fee 9½d. for each £12 of value.

PUERTO RICO**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles—may be sent by letter and small packet post. Green label required for letters, and green label and 1 white declaration for small packets.

Regulations governing letter mail to U.S.A. apply generally to Puerto Rico. See page 98.

Parcels:

Postage—1/2d. per lb. Limit 22 lb.

Customs declaration—Yellow form.

Regulations governing parcel mail to U.S.A. apply generally to Puerto Rico. See page 98.

REUNION**Letters:**

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label (in French) required.

Prohibitions—Coin and jewellery, gold, platinum, silver.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/1; 3 lb, 8/1; 7 lb, 9/2; 11 lb, 12/6; 22 lb, 21/11.

Customs declarations—1 white form and dispatch note.

Parcels should be sealed with a distinctive device.

RHODES (Same as DODECANESE ISLANDS)**RHODESIA**

(See Northern Rhodesia and Southern Rhodesia.)

RIO DE ORO**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Prohibitions—Coin and jewellery, gold platinum, silver, bank and currency notes, etc., tobacco.

Limits of weight—Commercial papers 4 lb 6 oz. samples 1 lb 2 oz.

Parcels: No service.**ROUMANIA****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter sample and small packet post. Green label and 2 white declaration required (French).

Prohibitions—Coin, gold, jewellery, platinum, precious stones, silver.

Limits of weight—Commercial papers 4 lb 6 oz. samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/4; 3 lb, 9/4; 7 lb, 10/5; 11 lb, 14/-; 22 lb, 25/2.

Customs declarations—1 white form and dispatch note.

An invoice is required for all trade parcels.

RUSSIA (See Union of Soviet Socialist Republics)**ST. HELENA****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £120.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/4; 3 lb, 3/4; 7 lb, 5/11; 11 lb, 9/-; 22 lb, 14/11.

Customs declaration—Yellow form.

Insurance—Limit £50. Fee 8d. for each £12 of value.

ST. KITTS (See Leeward Islands)**ST. LUCIA****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £100.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £100. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee.

ST. PIERRE AND MIQUELON**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and sample post. Green label and 1 white declaration required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 6/11; 11 lb, 9/9.

Customs declaration—1 white form.

Prohibitions—Letters.

ST. VINCENT**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Insurance—Limit £20.

Prohibitions—Alcohol, except if perfumed or for medical purposes, or unless sent in small quantities as genuine trade samples, coin, tobacco, packets of cigars and cigarettes unless in small quantities for personal use.

Limits of weight—Commercial papers, and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee.

SALVADOR (See El Salvador, Republic of)**SAMOA (BRITISH TERRITORY)****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post, except in insured letters. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 8/2; 11 lb, 12/6; 22 lb, 22/2.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 10d. for each £12 of value.

SAMOA (U. S. A. TERRITORY)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Regulations governing letter mail to U.S.A. apply generally to Samoa. See page 98.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 5/4; 7 lb, 11/2; 11 lb, 19/3; 22 lb, 34/11.

Customs declaration—Yellow form.

Regulations governing parcel mail for the U.S.A. apply generally to Samoa.

See page 98.

SANDWICH ISLANDS**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Regulations governing letter mail for U.S.A. apply generally to Sandwich Islands. See page 98.

Parcels:

Postage—1/2d. per lb. Limit 11 lb.

Customs declaration—Yellow form.

Regulations governing parcel mail for U.S.A. apply generally to Sandwich Islands.

See page 98.

SARAWAK**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 7/2; 11 lb, 10/9; 22 lb, 18/5.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 8d. for each £12 of value.

SAUDI ARABIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter post, except in insured letters. Green label and 1 white declaration required.

Insurance—Limit £230. (Principal towns only).

Prohibitions—Coin and jewellery, gold, platinum and silver.

Registered packets containing bank and currency notes are admitted at sender's risks.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/4; 3 lb, 8/10; 7 lb, 9/11; 11 lb, 14/-; 22 lb, 23/5.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £230. Fee 8d. for each £12 of value.

SCOTLAND (See Great Britain)

SENEGAL

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/5; 11 lb, 8/9; 22 lb, 14/8.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £230. Fee 9d. for each £12 of value.

SEYCHELLES

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label (French) required.

Insurance—Limit £120. (Victoria only).

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 7/2; 11 lb, 10/9; 22 lb, 19/5.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 9d. for each £12 of value.

SIAM (THAILAND)

Letters:

Postage—First oz. 5d., each oz. after 3d. Postcards 3d.

Dutiable Articles may be sent by letters, sample and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/1; 3 lb, 7/1; 7 lb, 10/5; 11 lb, 14/6; 22 lb, 23/8.

Customs declaration—Yellow form.

SIERRA LEONE

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £60. Freetown only.

Prohibitions—Silver bullion, exceeding £5 in value, West African currency notes.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 6/11; 11 lb, 9/9; 22 lb, 15/2.

Customs declaration—Yellow form.

Insurance—Limit £60. Fee 8d. for each £12 of value.

Prohibitions—Letters, West African currency notes.

SOLOMON ISLANDS**Letters:**

Postage—First oz. 2½d., each oz. after 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Printed and Commercial papers and samples 5 lb.

Parcels:

Postage—As for Gilbert and Ellice Islands.

Customs declaration—Yellow form.

SOMALIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 5/1; 7 lb, 8/5; 11 lb, 12/6; 22 lb, 21/2.

Customs declaration—Yellow form.

Prohibitions—Coin, platinum, gold and silver, etc.

SOMALILAND PROTECTORATE (See British Somaliland)**SOUTH AFRICA (Union of)**

(Including Basutoland, Swaziland, Bechuanaland Protectorate and South West Africa)

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and sample post. Green label required.

Advertising matter is subject to Customs duty.

Limits of weight—Commercial papers and sample 5 lb.

Parcels:

Union, Basutoland and Swaziland.

Postage—Up to 2 lb, 3/4; 3 lb., 3/4; 7 lb, 6/5 11 lb, 10/6.

Customs declaration—Yellow form.

For Bechuanaland Protectorate, and South West Africa: 2 lb, 3/10; 3 lb, 3/10; 7 lb, 7/8; 11 lb, 12/9.

Customs declaration—Yellow form.

Prohibitions—Letters, bullion, coin, precious stones, bees, oilskins.

Maximum value for parcel £50.

SOUTH GEORGIA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 8/2; 11 lb, 11/9; 22 lb, 20/2.

Customs declaration—Yellow form.

SOUTHERN RHODESIA**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 9/5; 11 lb, 16/-.

Customs declaration—Yellow form.

Insurance—Limit £40. Fee 9d. for each £12 of value.

Prohibitions—Letters, bullion, coin, oilskins.

Maximum value for parcel £50.

SPAIN**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles—may be sent by letter, sample and small packet post. Green label required. (Spanish) Books, catalogues and so on are liable to Custom duty, and a green label must be affixed to packets containing such articles.

Insurance—Limit £400.

Prohibitions—Spanish bank notes, tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 6/4; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 11/9; 22 lb, 19/2.

Customs declarations—4 white forms and dispatch note.

Prohibitions—Letters, articles of gold or silver, military weapons, Spanish bank notes, tobacco. Importation of jewellery is restricted.

SPANISH GUINEA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Prohibitions—Coins and jewellery, gold, silver, platinum, etc., Bank and currency notes, tobacco.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 7/4; 3 lb, 9/1; 7 lb, 10/2; 11 lb, 12/9; 22 lb, 22/11.

Customs declarations—3 white forms and dispatch note.

SUDAN (ANGLO-EGYPTIAN)**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter post (only). Green label required.

Limits of weight—Commercial papers 4 lb. 6 oz., samples 1 lb. 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/2; 11 lb, 10/3; 22 lb, 16/8.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £55. Fee 8d. for each £12 of value.

Parcels must be very strongly packed.

SUDAN (FRENCH)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required. (French).

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 3/10; 3 lb, 3/10; 7 lb, 6/5; 11 lb, 8/9; 22 lb, 14/8.

Customs declarations—3 white forms.

Insurance—Limit £160. Fee 9d. for each £12 of value.

SWEDEN**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £400.

Prohibitions—Tobacco in any form to private persons.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 4/10; 7 lb, 8/8; 11 lb, 12/6; 22 lb, 20/2.

Customs declarations—1 white form and dispatch note.

Insurance—Limit £400. Fee 8d. for each £12 of value.

SWITZERLAND**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label and 1 white declaration in French required.

Insurance—Limit £265.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 5/10; 7 lb, 6/11; 11 lb, 9/9; 22 lb, 16/11.

Customs declarations—2 white forms and dispatch note, (French).

Prohibitions—Letters, bees.

SYRIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label (in French) required.

Insurance—Limit £160.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/10; 7 lb, 8/11; 11 lb, 12/9; 22 lb, 22/8.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £160. Fee 8½d. for each £12 of value.

TANGANYIKA TERRITORY**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter and small packet post. Green label required.

Insurance—Limit £120. Principal towns only.

Prohibitions—Unmanufactured platinum, gold and silver, coin and jewellery. Prizes such as medals, etc., of gold and silver may be sent in registered letters.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/11; 11 lb, 11/9; 22 lb, 19/8.

Customs declaration—Yellow form.

Insurance—Limit £120. Principal towns only. Fee 8d. for each £12 of value.

Prohibitions—Letters, except one for addressee, trade and immature spirits.

Parcels should be very strongly packed.

TANGIER (See Morocco)

THAILAND (See Siam)**TIBET****Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 8/5; 11 lb, 12/6.

Customs declarations—2 white forms and dispatch note.

Insurance—Limit £220. (As far as Bombay only). Fee 8d. for each £12 of value.

Prohibitions—Same as India.

TOGO (BRITISH SPHERE)**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £60.

Prohibitions—Bank and currency notes, unless sent by and to a Bank; coin, but coin of gold or silver declared to be for purpose of ornament, not exceeding £5, is admitted.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/1; 3 lb, 4/1; 7 lb, 6/11; 11 lb, 9/9; 22 lb, 15/2.

Customs declaration—Yellow form.

Insurance—Limit £60. Fee 9d. for each £12 of value.

Prohibitions—Letters except one for addressee, arms, paper money, silver bullion, exceeding £5 in value.

TOGO (FRENCH SPHERE)**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label (French) required.

Prohibitions—Coin and jewellery articles of gold, silver and platinum.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 7/1; 7 lb, 8/2; 11 lb, 11/3; 22 lb, 19/8.

Customs declarations—4 white forms and dispatch note.

TONGA (FRIENDLY ISLANDS)**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £400.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 5/1; 3 lb, 5/1; 7 lb, 9/2; 11 lb, 14/9; 22 lb, 24/8.

Customs declaration—Yellow form.

Insurance—Limit £400. Fee 10½d. for each £12 of value.

TORTOLA (BRITISH VIRGIN ISLAND)**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Prohibitions—Coin.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £20. Fee 6d. for each £12 of value.

Prohibitions—Letters, except one for addressee, arms.

TRANS-JORDON (See Jordon)

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label (French) required.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 6/4; 3 lb, 8/10; 7 lb, 9/11; 11 lb, 14/-; 22 lb, 24/11.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, arms.

Parcels must be very securely packed.

TRINIDAD AND TOBAGO

Letters:

Postage—First oz. 2½d., each oz. after, 1d. Postcards 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £50. Principal towns only.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Insurance—Limit £50. Principal towns only. Fee 6d. for each £12 of value.

Prohibitions—Letters.

TRIPOLITANIA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Limits of weight—Commercial papers 4 lb 6 oz.; samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/7; 3 lb, 4/7; 7 lb, 7/11; 11 lb, 11/6; 22 lb, 19/2.

Customs declaration—Yellow form.

Prohibitions—Letters, gold or silver coins, or bullion, tobacco.

TRISTAN DA CUNHA

Letters:

Postage—First oz. 2½d., each oz. after 1 d.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 8/11; 11 lb, 15/3;

Customs declaration—Yellow form.

TUNISIA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label and 1

white declaration (French) required.

Insurance—Limit £265.

Prohibitions—Coin and jewellery, gold, silver, platinum, currency notes, except in insured letters.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/4; 7 lb, 8/5; 11 lb, 11/3; 22 lb, 19/11.

Customs declarations—2 white forms and dispatch note.

TURKEY

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter (up to 2 lb in weight), and small packet post. Green label (French) required.

Insurance—Limit £115.

Prohibitions—Bank notes, coin and jewellery, gold silver and platinum, etc.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 4/10; 3 lb, 6/7; 7 lb, 7/8; 11 lb, 11/-; 22 lb, 18/8.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £115. Fee 10d. for each £12 of value.

Prohibitions—Letters, tobacco, cigar, cigarettes, unless addressed to the Administrator of the Tobacco Monopoly.

Parcels must be sealed with a distinctive device.

TURKS AND CAICOS ISLANDS

Letters:

Postage—First oz. 2½d., each oz. after 1d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 1/3; 3 lb, 1/3; 7 lb, 2/6; 11 lb, 3/9; 22 lb, 6/3.

Customs declaration—Yellow form.

Prohibitions—Letters, arms.

UGANDA (See Kenya and Uganda)

UNION OF SOVIET SOCIALIST REPUBLICS

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Insurance—Limit £400.

Prohibitions—Coin, gold, jewellery, platinum, precious stones, silver, postage stamps, and so on.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—(U.S.S.R. in Europe)—Up to 2 lb, 8/7; 3 lb, 10/4; 7 lb, 11/5; 11 lb, 13/6; 22 lb, 24/2. (U.S.S.R. in Asia)—2 lb, 13/4; 3 lb, 14/10; 7 lb, 15/11; 11 lb, 18/3; 22 lb, 33/5.

Customs declarations—3 white forms and dispatch note.

Insurance—Limit £115. Fee 9½d. for each £12 of value.

Prohibitions—Letters.

Licences from the Soviet Authorities are necessary for all parcels sent commercially, and an invoice must be enclosed in every such parcel. Licences are also necessary for most articles entering the U.S.S.R., but small quantities of certain articles may be imported without licence up to specified limits provided they are intended for the personal use of the addressee.

UNITED KINGDOM (See Great Britain and Northern Ireland)**UNITED STATES OF AMERICA****Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post. Green label and 1 white declaration required. All sealed packets containing merchandise (or having the appearance of containing merchandise) which is not definitely known to be dutiable, must bear an endorsement (*may be opened for customs purposes prior to delivery to addressee*.) Packets containing merchandise which bear neither the endorsement described nor a green customs label can be accepted only at sender's risk.

Prohibitions—Wedding cake not securely packed in tin boxes.

Restrictions apply to the importation of bees; cigarettes and cigars; plants and parts of plants; seeds.

Origin: Every article (except books imported by or for the account of any public library association) capable of being stamped, branded or labelled at the time of its manufacture, without suffering damage, must be conspicuously and indelibly stamped or branded, and so on, in English characters with an indication of the country of origin.

Invoice: An invoice must be enclosed in all packets containing either merchandise or books for sale; and a statement (giving accurate particulars of contents and value) in all packets containing merchandise or books not sent in execution of an order or not for sale. Each packet should be marked on the address side *Invoice enclosed*. If the total value of the goods contained in a packet or in several packets sent at the same time by the same sender to the same addressee exceeds 100 dollars, the invoice (or statement) may have to be certified by a United States Consul and senders are recommended to make inquiry of a U.S. Consul if in doubt as to whether certification is necessary in any particular case. A consular invoice is not required, however, in respect of packets the contents of which are for the personal use of the addressee, and do not exceed \$500 in value.

Sample packets should be marked *Trade Samples*.

Customs Duty: Articles (except those subject to internal revenue tax, such as cigars, cigarettes and so on) the aggregate value of which is not more than one dollar, are admitted free of duty provided they are not imported for sale or forwarded for the purpose of avoiding the payment of duty. The undermentioned articles are also exempt from duty: Newspapers and periodicals (the term *periodicals* is to be understood to include only unbound or paper covered publications issued within six months of the time of entry, devoted to current literature of the day or containing current literature as a predominant feature and issued regularly at stated periods as weekly, monthly or quarterly and bearing the date of issue), books engravings, photographs, etchings (bound or unbound), maps, and charts imported for the use of the United States, and addressed to any department, bureau, or division of the Government; publications issued for their subscribers or exchanges by scientific or literary associations or academies, publications of individuals for gratuitous private circulation, not advertising matter; public documents issued by foreign governments; books, maps, music, engravings, photographs, etchings, lithographic prints (bound or unbound) and charts which have been printed more than 20 years and not rebound wholly or in part in leather within such period; books and pamphlets printed wholly or chiefly in languages other than English, and books and music in raised print used exclusively by or for the blind.

A charge of 10 cents for Customs clearance and, in addition, a delivery fee of 5 cents in the case of small packets, are collected from the addressee.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—8d. per lb. Limit 22 lb.

Customs declaration—Yellow form.

Parcels for the U.S.A. may be registered. Fee 4d. No indemnity is paid in connexion with registered parcel post packages exchanged with the United States.

If more than one parcel is sent at one time to one addressee, the sender should number the parcels consecutively and should indicate on each parcel the number of parcels form-

ing the consignment. For instance, if the consignment consists of three parcels the parcels should be numbered 1/3, 2/3, and 3/3 respectively. One customs declaration may be used for any number of ordinary parcels from one sender to one addressee. The total number of parcels forming the consignment should be shown on the customs declaration.

Prohibitions—Letters, cotton seed, cotton and cotton seed products, (except oil, unmanufactured cotton and cotton waste: see below), feathers and skins of wild birds (except ostrich feathers) unless for educational or scientific purposes; films or pictorial representations of prize fights; fresh fruit; intoxicating liquors; potatoes.

Restrictions apply to the importation of: Arms; bees; bulbs; cereals, cigars, cigarettes and cheroots; cotton waste and unmanufactured cotton; drugs; therapeutic products; meat and meal food products; plants and parts of plants, seeds, sealskin in any form; virus, serums and toxims.

Invoice: An invoice or statement giving accurately the value of the contents for customs purposes should be enclosed in every parcel containing books and also in every sealed parcel containing merchandise; and the parcel should be marked on the address side *Invoice enclosed*. If, however, the invoice or statement relates to more parcels than one, it should be enclosed in parcel No. 1, and the remaining parcels should be marked *Invoice enclosed in Parcel No. 1*.

If the value of the goods contained in a parcel or in several parcels sent at the same time by one sender to the same addressee exceeds 100 dollars, an invoice certified by a United States consul may have to be furnished as for letter mail. The invoice should be enclosed in the relative parcel, the customs declaration being noted *Consular invoice enclosed*. When the consular invoice relates to more parcels than one, it should be enclosed in parcel No. 1, the customs declarations being noted accordingly. The customs declarations or covers of the remaining parcels should be marked *Consular invoice in Parcel No. 1*. If the sender prefers, however, the consular invoice may be sent separately to the addressee, the relative customs declaration being suitably noted. When the consular invoice is enclosed no other invoice or statement of value need be furnished. If the consular invoice is sent separately to the addressee, a commercial invoice should be enclosed in the parcel. A consular invoice is not required, however, in respect of parcels the contents of which are for the personal use of the addressee, and do not exceed \$1,500 in value.

Origin: Every article (except books imported by or for the account of any public library or library association) capable of being stamped, branded or labelled at the time of its manufacture, without suffering damage, must as well as its immediate container and the packing in which the article is sent be conspicuously and indelibly stamped or branded, and so on, in English characters with an indication of the country of origin.

Delivery: A charge of 15 cents for customs clearance and delivery is collected from the addressee.

Customs Duty: Articles (except those subject to internal revenue tax, such as cigars, cigarettes, and so on) the aggregate value of which is not more than one dollar, are admitted free of duty provided they are not imported for sale or forwarded for the purpose of avoiding the payment of duty.

UPPER VOLTA

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter and small packet post.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 7/1; 7 lb, 8/2; 11 lb, 11/3; 22 lb, 19/8.

Customs declarations—4 white forms and dispatch note.

URUGUAY

Letters:

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by registered letter post. Green label (French) required.

Prohibitions—Coin and jewellery, gold, silver, platinum, etc., Bank and currency notes.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 5/7; 3 lb, 9/1; 7 lb, 10/2; 11 lb, 13/6; 22 lb, 23/2.

Customs declarations—2 white forms and dispatch note.

Prohibitions—Letters, gold and silver coins, except ancient coins not over 10 per parcel. Commercial parcels must be accompanied by a Consular certificate of origin.

VATICAN CITY STATE

Letters:—As for Italy.

Parcels:

Postage—Up to 2 lb, 5/4; 3 lb, 6/7; 7 lb, 7/8; 11 lb, 10/6; 22 lb, 18/2.

Customs declarations—3 white forms and dispatch note.

Each declaration for a gift parcel must be conspicuously marked *Gift Parcel*.

VENEZUELA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by small packet post only. Green label and 1 white declaration required.

Prohibitions—Gold, silver, platinum, etc., bank and currency notes, all dutiable articles except goods contained in small packets.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:

Postage—Up to 2 lb, 8/10; 3 lb, 8/10; 7 lb, 12/2; 11 lb, 14/6; 22 lb, 23/11.

Customs declarations—4 white forms.

Prohibitions—Letters, arms, cigarette paper, nickel and silver coins. Parcels must be very securely packed and those containing gold, silver and other precious object should be clearly marked "OBJETOS PRECIOSOS".

VIRGIN ISLANDS OF THE U.S.A.

Letters: (Same as Puerto Rico)

Parcels: (Same as Puerto Rico)

YEMEN**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration (French) required.

Limits of weight—Commercial papers 4 lb 6 oz., samples 1 lb 2 oz.

Parcels:—No service.

YUGOSLAVIA**Letters:**

Postage—First oz. 5d., each oz. after, 3d. Postcards 3d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label and 1 white declaration required.

Limits of weight—Commercial papers 4 lb 6 oz., sample 1 lb 2 oz.

Insurance—Limit £400.

Parcels:

Postage—Up to 2 lb, 5/10; 3 lb, 7/7; 7 lb, 8/8; 11 lb, 11/9; 22 lb, 20/5.

Customs declarations—3 white forms and dispatch note.

ZANZIBAR**Letters:**

Postage—First oz. 2½d., each oz. after, 1d. Postcard 2d.

Dutiable Articles may be sent by letter, sample and small packet post. Green label required.

Insurance—Limit £120. Principal towns only.

Prohibitions—Packets of pictorial postcards by printed paper post.

Limits of weight—Commercial papers and samples 5 lb.

Parcels:

Postage—Up to 2 lb, 4/4; 3 lb, 4/4; 7 lb, 7/8; 11 lb, 11/9; 22 lb, 20/5.

Customs declaration—Yellow form.

Insurance—Limit £120. Fee 9d. for each £12 of value.

Prohibitions—Letters except one for addressee, arms, trade and immature spirits.

AIR MAIL SERVICES

Air mail correspondence is divided into two categories: ordinary air mail letters, the unit of weight of which is half-an-ounce and the limit of weight 4 lb. 6 oz., and (light-weight) air letters written on the prescribed letter forms.

Air mail letters for any destination may be *registered*. They may also be *insured* for Great Britain, but the limit of compensation payable by either the British or Jamaica Administrations is £2 18/- (as for registered correspondence), unless the loss occurs while the insured letter is in the custody of either Post Office, in which case the limit of compensation is £400. If the loss of an insured letter occurred while it was in air transit, the compensation would be limited to that for a registered article (£2 18/-).

A blue air mail label (obtainable at all Post Offices) should be affixed to each air mail article.

The rates of postage are shown below:—

AIR MAIL RATES					
Destination	per half oz.	Air Letters	Destination	per half oz.	Air Letters
Aden ..	3/3d.	9d.	Cook Islands ..	3/3d.	9d.
Afghanistan ..	3/3d.	..	Costa Rica ..	8d.	..
Algeria ..	3/3d.	..	Cuba ..	8d.	..
Antigua ..	8d.	6d.	Cyprus ..	3/3d.	9d.
Do. by B.W.I.A.	6d.	..	Cyrenaica ..	3/3d.	9d.
Argentine Republic ..	8d.	..	Dominica ..	8d.	6d.
Australia ..	3/3d.	9d.	Do. by B.W.I.A.	6d.	..
Azores ..	1/6d.	..	Dominica Republic ..	8d.	..
Bahamas ..	8d.	6d.	Dubai ..	3/3d.	9d.
Bahrain ..	3/3d.	9d.	Dutch East Indies ..	3/3d.	..
Barbados ..	8d.	6d.	Dutch Guiana ..	8d.	..
Do. by B.W.I.A.	6d.	..	*Dutch West Indies ..	8d.	..
Belgian Congo ..	3/3d.	..	Ecuador ..	8d.	..
Bermuda ..	8d.	6d.	Egypt ..	3/3d.	9d.
Bolivia ..	8d.	..	Eire ..	1/6d.	..
Brazil ..	8d.	..	El Salvador ..	8d.	..
British Guiana ..	8d.	6d.	Eritrea ..	3/3d.	..
Do. by B.W.I.A.	6d.	..	Ethiopia (Abyssinia) ..	3/3d.	..
British Honduras ..	8d.	6d.	*European Countries ..	1/6d.	..
Do. by B.W.I.A.	6d.	..	Falkland Islands ..	3/3d.	9d.
British North Borneo ..	3/3d.	9d.	Fiji Islands ..	3/3d.	9d.
British Somaliland ..	3/3d.	9d.	French Equatorial Africa ..	3/3d.	..
Brunei ..	3/3d.	9d.	French Guinea ..	8d.	..
Burma ..	3/3d.	9d.	French Guinea ..	3/3d.	..
Cameroons, British Sphere ..	3/3d.	9d.	French Indo-China ..	3/3d.	..
Cameroons, French Sphere ..	3/3d.	..	French Settlement of Oceania ..	3/3d.	..
Canada ..	8d.	6d.	French Somali Coast ..	3/3d.	..
Canary Islands ..	3/3d.	..	*French West Indies ..	8d.	..
Cape Verde Islands ..	3/3d.	..	Gambia ..	3/3d.	9d.
Cayman Islands ..	2 1/2d.	..	Gilbert & Ellice Islands ..	3/3d.	9d.
Ceylon ..	3/3d.	9d.	Gold Coast ..	3/3d.	9d.
Chile ..	8d.	..	Great Britain and Northern Ireland ..	1/6d.	6d.
China ..	3/3d.	..			
Colombia ..	8d.	..			

*EUROPEAN COUNTRIES—Albania, Austria, Belgium, Bulgaria, Corsica, Crete, Czechoslovakia, Denmark, Dodecanese Islands, Estonia, Finland, France, Germany, (Hamburg, Berlin, Munich, Mayence, Frankfurt, Mn., Stuttgart, Krefeld, Peine, Bonn), Gibraltar, Greece, Holland, Hungary, Iceland, Italy (Milan and Northern, Rome and Southern), Latvia, Lithuania, Luxembourg, Malta, Norway, Poland, Portugal, Roumania, Spain, Sweden, Switzerland, Turkey, Vatican City State, Yugoslavia.

†DUTCH WEST INDIES—Aruba, Bonaire, Curacao, Saba, St. Eustatius, St. Maarten.

‡FRENCH WEST INDIES—Martinique and Guadeloupe

AIR MAIL RATES (contd.)

Destination	per half oz.	Air Letters	Destination	per half oz.	Air Letters
Grenada ..	8d.	6d.	Philippines, Common- wealth of ..	3/3d.	..
Do. by B.W.I.A.	6d.	..	Portuguese East Africa ..	3/3d.	..
Guatemala ..	8d.	..	Portuguese Guinea ..	3/3d.	..
Hawaii ..	3/3d.	..	Portuguese Timor ..	3/3d.	..
Taiti ..	8d.	..	Portuguese West Africa ..	3/3d.	..
Honduras, Republic	8d.	..	Reunion ..	3/3d.	..
Hong Kong ..	3/3d.	9d.	St. Kitts ..	8d.	6d.
India (British, French & Portuguese)	3/3d.	9d.	Do. by B.W.I.A.	6d.	..
Iran ..	3/3d.	9d.	St. Lucia ..	8d.	6d.
Iraq ..	3/3d.	9d.	Do. by B.W.I.A.	6d.	..
Irish Republic (Eire)	1/6d.	6d.	St. Pierre & Miquelon	8d.	..
Ivory Coast ..	3/3d.	9d.	St. Vincent ..	8d.	6d.
Japan ..	3 3/4	9 1/2	Do. by B.W.I.A.	6d.	..
Kenya & Uganda	3/3d.	9d.	Samoa (Territory under British Ad- ministration) ..	3/3d.	9d.
Korea ..	3/3d.	..	Sandwich Island ..	3/3d.	..
Lebanon ..	3/3d.	..	Sarawak ..	3/3d.	9d.
Liberia ..	3/3d.	..	Saudi Arabia ..	3/3d.	..
Magao ..	3/3d.	..	Senegal ..	3/3d.	..
Madagascar ..	3/3d.	..	Seychelles ..	3/3d.	9d.
Madeira ..	3/3d.	..	Siam ..	3/3d.	..
Malay States ..	3/3d.	..	Sierra Leone ..	3/3d.	9d.
Marian Islands (Guam only) ..	3/3d.	9d.	Solomon Islands ..	3/3d.	9d.
Mauritania ..	3/3d.	..	Somalia ..	3/3d.	9d.
Mauritius ..	3/3d.	9d.	South Africa ..	3/3d.	9d.
Mexico ..	8d.	..	Southern Rhodesia ..	3/3d.	9d.
Montserrat ..	8d.	6d.	Spanish Guinea ..	3/3d.	..
Do. by B.W.I.A.	6d.	..	Straits Settlements ..	3/3d.	9d.
Morocco, Tangier & Spanish Zone ..	3/3d.	9d.	Sudan, Anglo-Egyptian	3/3d.	9d.
Morocco, French Zone ..	3/3d.	..	Sudan, French ..	3/3d.	..
Nevis ..	8d.	6d.	Syria ..	3/3d.	..
Do. by B.W.I.A.	6d.	..	Tanganyika Territory	3/3d.	9d.
New Caledonia ..	3/3d.	..	Thailand ..	3/3d.	..
Newfoundland ..	8d.	6d.	Tibet ..	3/3d.	9d.
New Guinea (Mandated Territory) ..	3/3d.	9d.	Togo, British Sphere	3/3d.	9d.
New Hebrides ..	3/3d.	9d.	Do. French Sphere	3/3d.	..
New Zealand ..	3/3d.	9d.	Tonga ..	3/3d.	9d.
Nicaragua ..	8d.	..	Tortola (British Virgin Islands) ..	8d.	6d.
Niger ..	3/3d.	..	Trans-Jordan ..	3/3d.	9d.
Nigeria ..	3/3d.	9d.	Trinidad & Tobago	8d.	..
Norfolk Island ..	3/3d.	9d.	Do. by B.W.I.A.	6d.	..
North Borneo ..	3/3d.	9d.	Tripolitania ..	3/3d.	..
Northern Rhodesia	3/3d.	9d.	Tunisia ..	3/3d.	..
Nyasaland ..	3/3d.	9d.	Turks & Caicos Islands	8d.	6d.
Palestine ..	3/3d.	9d.	U.S.A. ..	8d.	..
Panama, Republic of	8d.	..	Uruguay ..	8d.	..
Panama, Canal Zone	8d.	..	U.S.S.R. ..	3/3d.	..
Papua ..	3/3d.	9d.	Venezuela ..	8d.	..
Paraguay ..	8d.	..	Virgin Islands of U.S.A.	8d.	..
Peru ..	8d.	..	Zanzibar ..	3/3d.	9d.
Porto Rico ..	8d.	..			

POSTING TIMES OF AIRMAIL

The latest times for posting Air Mail correspondence to places abroad are published every Monday and Friday in The Daily Gleaner newspaper under MAIL NOTICES.

OVERSEAS MONEY ORDERS

British and foreign money orders shall be issued and paid at the following Post Offices; Kingston, Black River, Falmouth, Lucea, Mandeville, May Pen, Montego Bay, Morant Bay, Port Antonio, Port Maria, St. Ann's Bay, Savanna-la-Mar Spanish Town, Brown's Town and Buff Bay and at such other Post Offices as the Postmaster General may deem advisable.

The rates of commission to be charged for money orders and the other charges leviable shall be as follows—

- (a) on money orders drawn on Antigua, Bahamas, Barbados, Bermuda, British Guiana, British Honduras, Cayman Islands, Dominica, Grenada, Montserrat, Nevis, St. Kitts, St. Lucia, Tobago, Tortola, Trinidad, and Turks Island, sixpence for the first two pounds in value and two pence for each additional pound or fractional part thereof.
- (b) on money orders drawn on any other country sixpence for the first pound in value and three pence for each additional pound or fractional part thereof.

Issue of Overseas Money Orders

(1) The maximum amount for which a single money order may be drawn on—

- (a) Great Britain and Northern Ireland, Antigua, Bahamas, Barbados, Bermuda, British Guiana, British Honduras, Cayman Islands, Dominica, Grenada, Montserrat, Nevis, St. Kitts, St. Lucia, Tobago, Tortola, Trinidad and Turks Island, shall be forty pounds.
- (b) Canada, (including Newfoundland), the United States of America and Canal Zone, shall be one hundred dollars.

(2) The maximum amount in other cases shall be as shown in the Post Office Guide issued by His Majesty's Postmaster General.

(1) All money orders shall be expressed in sterling except those drawn upon Canada (including Newfoundland), the United States of America and Canal Zone, which shall be expressed in dollars and cents.

(2) No money order may be cashed for an amount including a fractional part of a penny.

A person applying for a money order payable abroad shall fill in the special requisition form supplied for the purpose. The amount of the money order, the office of payment, the name and full address of the payee and the name and full address of the remitter shall be stated clearly.

The Postmaster General shall not be responsible for any wrong delivery or payment resulting from, or facilitated by indistinctness, inaccuracy or incompleteness of name or address or any other defect in any application for a money order.

The issuing Postmaster shall hand to the remitter either—

- (1) a money order to be forwarded by post to the payee for presentation at the office of payment; or
- (2) in cases where arrangements have been made for the payee to receive a money order through the chief office of the country of payment, a certificate of issue.

Through money orders: An additional commission of twopence for each pound or fraction of a pound with a minimum of fourpence upon money orders for all countries sent through the intermediary of the United Kingdom shall be deducted from the amount of the order before it is re-advised from London. (Money orders drawn on the Irish Republic are treated as "through orders").

The payment of a money order drawn on an office abroad shall be subject to the regulations of the country of payment. The payee may be required to produce documentary evidence of his identity before payment.

Where money orders are being used by persons for the transmission of large sums of money, or to profit by an advance in the rate of exchange, or in other circumstances causing abuses or acting injuriously to the postal revenue, the Postmaster General on the direction of the Governor may increase the prescribed rates of commission, or suspend the issue of such money orders.

Orders issued in the Island for payment abroad shall be valid for twelve months after the month of issue, except orders payable in the Belgian Congo, which are valid for eight months only, and in Brazil, India, the Netherland West Indies, and Uruguay, which are valid for six months only, after the month of issue.

Payment of Money Orders (British or Foreign)

No money order shall be paid unless—

- (a) The corresponding advice has been previously received; except in the case of Canada, the United States of America and the Canal Zone; or
- (b) the advice bears the date stamp of the office at which the order purports to have been issued; or
- (c) the identity of the person presenting the money order is established to the satisfaction of the paying officer.

(1) Subject to the provisions of these Regulations, the paying officer shall make payment of every order presented (otherwise than through a Bank) when it is properly receipted, if the name of the remitter as furnished by the applicant is in agreement with the advice, or appears on the order, unless the paying officer has good reason for believing that the applicant is neither the payee nor his agent.

(2) A money order payable to a limited liability company, corporation or society shall be completed by the insertion of the name of the company, corporation or society in the receipt space, together with the signature of a responsible officer such as the secretary, manager, director, treasurer or accountant, and the description of his official position.

When an order is crossed for payment through a bank, payment shall be made to a duly accredited representative of the bank, if the order bears a legible imprint of the bank's stamp.

Money orders shall be paid subject to the possession by the Postmaster of the paying office of sufficient funds, and the Postmaster General shall not be responsible for any delay in payment owing to insufficient funds being available.

If a payee is unable to write, he shall sign the receipt by making his mark, which shall be witnessed in writing. The witness shall sign his name and write his address in the presence of the paying officer. The paying officer shall not himself act as witness. The Witness need not be personally acquainted with the payee.

The rates of conversion for money orders issued in the United States of America and Canal Zone and payable in this Island and *vice versa* and the rate of conversion for money orders issued in this Island and payable in Canada shall be fixed by the Postmaster General on the basis of the prevailing local rate of exchange as advised daily by Barclays (Dominion Colonial Overseas) Bank;* the Post Office selling rate not to be lower than five points below the selling rate of the local banks, and the Post Office buying rate not to exceed the local Banks' buying rate by more than five points. In the case of money orders issued in Canada for payment in Jamaica the Canadian Post Office indicates the amount to be paid in sterling.

After once paying a money order by whomsoever presented the Postmaster General shall not be liable to any further claim, nor to pay compensation for the loss or injury arising out of delay in payment of a money order or out of any other irregularity in connection with a money order.

Where the remitter of a money order desires to be advised of the date of payment of the order, he may apply to the office of issue either at the time of issue of the money order or subsequently, and pay a fee of threepence. The issuing Postmaster shall then arrange for an advice of payment to be sent to the remitter.

If the payee of a money order desires to receive payment in the Island at some other office than that upon which the order has been drawn, such transfer may be granted free of charge.

In case of a miscarriage or loss of a money order in transmission through the post a duplicate order shall be issued free of charge upon written application containing the necessary particulars being made to the Postmaster General.

Where a duplicate order is required to replace a missing order application should be made by the remitter to the post office of the country of issue. The payee may also make application for a duplicate order through the Postmaster General of Jamaica, provided he can furnish particulars of the number, etc., of the original.

Before a duplicate order is paid in this island, the payee must sign an indemnity the form prescribed by law.

Repayment of the amount of an original a void or duplicate money order shall not be made to the remitter until an authorisation for such repayment shall first have been obtained from the country where such orders are payable.

Every money order issued in another country and payable in the Island which has not been paid within twelve months of the month in which it was issued shall be void.

*This does not apply while the rate of exchange does not fluctuate daily.

Telegraph Money Orders

The Postmaster General may issue and pay Post Office telegraph money orders for sums not exceeding forty pounds to and from the United Kingdom respectively.

The charges for telegraph money orders issued in this Island shall be—

- (a) commission at the ordinary rate for money orders issued for payment in the United Kingdom; and
- (b) a charge for the telegram of advice at the ordinary or "letter telegram" rate for telegrams addressed to the United Kingdom.

On paying for the additional words required the remitter of a telegraph money order may add to the telegram of advice any short communication, in English, which he may wish to send to the payee, and may also if he so desires prepay the cost of a telegraphic reply to such communication.

The remitter of a telegraph money order shall defray all expenses and bear all losses resulting from the address of the telegram of advice or that of the payee being incorrect or insufficient to ensure due payment to the proper person.

If the remitter intends that a money order shall be called for at a post office, the words *Poste Restante* shall be written instead of an address after the payee's name. In the absence of these words, it shall be assumed that the order is to be sent out for delivery.

The Postmaster General shall supply the remitter with an advice of payment on payment of a fee of threepence. If the remitter desires that a request for an advice of payment be communicated to the office of payment in the telegram of advice, he shall also pay the cost of including the words "advise payment".

Telegraph money orders may be sent from the General Post Office, Kingston, or from any other Money Order Office in the Island through the medium of the General Post Office, Kingston.

Telegraph money orders may be paid at any money order office in the Island.

The provisions of these Regulations relating to foreign money orders shall apply (so far as they are applicable) to telegraph money orders exchanged with the United Kingdom.

The Postmaster General shall not be liable for any loss or damage which may be incurred or sustained by reason or on account of any mistake or default in the transmission or delivery of a telegraph money order.

POSTAL ORDERS

Amounts of Poundage: Postal Orders are sold and cashed at all Post Offices in Jamaica, and in the British Empire, except Australia and Canada. These orders are printed on a paper bearing an "all-over" water mark consisting of the Royal Cipher—a crown and the letters G.V.R., and they measure slightly less than 7 ins. in length.

The commissions charged on orders issued are as follows:—

At 6d.	1d.
At 1/-	1½d.
At 1/6d., 2/6d., 3/-, 3/6d., 4/-, 4/6d., 5/-	2d.
At 7/6d., 8/-, 10/-	3d.
At 20/-	4½d.

Postage Stamps affixed to Postal Orders: Postage stamps of the following Dominions, Colonies, etc., are recognised when properly affixed by the senders to the face of British Postal Order issued in the respective territories, provided that the stamps do not exceed two in number and (a) 5d. in total value on an order of denominations up to and including 4/6d., (b) 11d. in total value on an order of denominations above 4/6d.:—

Aden, Anguilla, Antigua, Bahamas, Barbados, Basutoland, Bechuanaland Protectorate, Bermuda, British Guiana, British Honduras, Brunei, Burma, Cayman Islands, Ceylon, Cook Islands, Cyprus, Dominica, Falkland Islands, Fiji, Gambia, Gibraltar, Gold Coast, Grenada, Hong Kong, India (including Indian Post Offices on the Persian Gulf and in Tibet), Iraq, Irish Republic, Kenya, Uganda and Tanganyika, Malaya, Malta, Mauritius, Montserrat, Morocco (British Agencies at Tangier and Tetuan), Nevis, New Zealand, Nigeria, North Borneo, Northern Rhodesia, Nyasaland, Pakistan, Samoa, St. Kitts, St. Lucia, St. Vincent, Sarawak, Seychelles, Sierra Leone, Singapore, Somaliland Protectorate, Southern Rhodesia, South Africa, Union of South West Africa, Swaziland, Tonga Islands, Tortola (British Virgin Island), Trinidad and Tobago, Turks and Caicos Islands, Zanzibar.

The value of the postage stamps of those Colonies, etc., which do not use Sterling currency is given in the following list:—

Country	Currency	Equivalent of										
		1d.	2d.	3d.	4d.	5d.	6d.	7d.	8d.	9d.	10d.	11d.
British Guiana British Honduras Trinidad Grenada St. Vincent	Cents of a dollar . .	2	4	6	8	10	12	14	16	18	20	22
Aden Burma India Pakistan Somaliland Protect- orate	Annas (1 anna = 12 pies) . .	1	2	3	4	5	6	7	8	9	10	11
Cyprus	Piastres . .	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{2}{3}$	3	$3\frac{1}{2}$	$4\frac{1}{2}$	$5\frac{1}{2}$	6	$6\frac{1}{2}$	$7\frac{1}{2}$	$8\frac{1}{2}$
Hong Kong	Cents of a dollar . .	7	15	20	30	35	45	50	55	65	70	80
Iraq	Fils of a dinar . .	5	9	13	17	21	25	30	34	38	42	45
Kenya, Uganda and Tanganyika Territory, Zanzibar	Cents of a Shilling	10	15	25	35	40	50	60	65	75	85	90
Malaya, Federation of Singapore Brunei	Cents of a dollar . .	4	7	11	14	18	22	25	29	32	36	40
North Borneo Sarawak	Cents of a dollar . .	4	7	11	14	18	21	25	29	32	36	39
Mauritius	Cents of a Rupee	6	12	18	24	30	34	39	45	51	56	62
Seychelles	Cents of a Rupee	6	12	18	24	30	33	39	44	50	56	61

Period during which Orders are payable: If an order be not paid within six months from the last day of the month of issue, a commission equal to the original poundage will be charged. The commission thus paid must be affixed in postage stamps to the back of the order. Postal orders which are not presented for payment within six months from the last day of the month of issue are not paid until reference has been made to the Postmaster for Jamaica.

Filling in of Order: The purchaser of a postal order must, before parting with it fill in the name of the person to whom the amount is to be paid, and is recommended to fill in the name of the office of payment as a precaution in case the order should be lost or stolen. If the purchaser does not know which Post Office is most convenient to the payee he should insert the name of the town, village or district where the payee reside. The order will then be paid at any Post Office in the place named.

Counterfoils: Every person to whom a postal order is issued should tear off and retain the counterfoil. Its production will facilitate inquiry if the order should be lost.

Miscarriage or Loss: The Postmaster cannot undertake to consider any application respecting a postal order which has miscarried, or which has been lost or destroyed, unless the counterfoil be produced; and unless proof be given to his satisfaction that the name of the payee was inserted in the order before the holder parted with it.

After a Postal Order has once been paid, to whomsoever it is paid, the Postmaster will not be liable to any further claim.

Payment to the Public: Before a Postal Order is paid the name of the payee and the name of the office of payment must have been filled in and the order be properly receipted.

Payment through Bankers: If a postal order be crossed, payment will only be made through a bank; and if the name of a bank be added, payment will only be made through that bank.

Repayment to Sender: The sender of a postal order can obtain repayment of the amount (but not the poundage) on presenting the order and the counterfoil at the issuing office. If the order has been crossed for payment through a bank the sender must first cancel the crossing by writing across the face of the order the words "please pay cash" adding his initials.

Erasures, Alterations, &c.: If any erasure or alteration is made or if the order is cut, defaced, or mutilated, payment may be refused.

Postal Orders not Negotiable: Postal orders do not, like Bank of England notes, represent value in themselves. If an order is lost or stolen no person into whose hands it may fall, though himself innocent, is entitled to receive the amount of the order. The rightful owner is alone entitled to cash the order.

REPLY COUPONS

International Reply Coupons are sold at the Money Order Office, Kingston, at 8d. each, and Imperial Reply Coupons at 3d. each. The former represent the postage on a single-rate letter mailed in any country of the Postal Union; and the latter the postage of a single-rate letter mailed in any country of the British Empire. Coupons are cashed at the rate of 5d. for a 50-centime, and 2½d. for an Imperial coupon.

Not more than ten coupons may be sold to or exchanged by the same person on any one day.

TELECOMMUNICATIONS

TELEGRAMS—(INLAND)

Inland and Overseas telegrams are accepted at any Post Office or Railway station at which telegraph business is transacted and which are indicated by the letters T or Ry. T. in list of Post Office, pages 21 to 30.

Rates

Ordinary: The charge for a telegram other than a Priority or Press telegram is 1/- for the first 12 words and a $\frac{1}{2}$ d. for each additional word.

Priority: The charge for a Priority telegram is 1/6d. for the first 12 words and $\frac{1}{2}$ d. for each additional word. The word "Priority" for which no charge is made, must be written before the address of the telegram.

Press: The charge for Press messages is 6d. for the first 12 words and $\frac{1}{2}$ d. for every additional two words.

Reply-paid: The sender of a telegram may prepay a reply. The word "Reply-paid" and the amount of prepayment must be written before the address, and counts as one word.

Counting of words for charging: The rules governing the counting of words for inland telegrams are substantially the same as those for overseas telegrams. See below.

Porterage: If the addressee resides within one mile of the terminal office the telegram is delivered by messenger without any additional charge; but if beyond that limit the following porterage fee must be prepaid.—

At the rate of 6d. per mile (one way) counting from boundary of free delivery.

The above rates are maintained whenever practicable. If messengers cannot be obtained at these rates, the Postmistress is authorised to make the most reasonable arrangement possible.

The charge for the transmission and for porterage of telegrams must be prepaid.

Office Hours:

The office hours are from 8 a.m. to 5 p.m. daily—Sundays and Public Holidays excepted. From 5 p.m. until 5.30 p.m. or as long as office is actually engaged in Telegraph work double rate is charged but no additional fees.

Night, Sunday and Holiday services may be obtained at the following rates:—

- (a) After 6 p.m. until 8 p.m., double rate for telegram plus a fee of 1/- to each clerk handling the telegram and 6d. for the messenger.
- (b) After 8 p.m. until 6 a.m., double rate for the telegram plus a fee of 2/- to each clerk handling the telegram and 1/- for the messenger.
- (c) The charges of 6d. and 1/- respectively, for messengers refer only to telegrams for delivery up to one mile from the office.
- (d) On public Holidays all offices are open from 8 a.m. to 10 a.m. and telegrams are accepted at the ordinary week day rates during these hours.

General: A receipt for a telegram may be obtained on the prescribed form on payment of a 1d. for each receipt.

A certified copy of a telegram may be obtained on application to the Postmaster General on payment of a fee of 6d. If special search is necessary the cost incurred will be charged in addition.

Inland telegrams are retained on file for 3 months, and foreign telegrams for 6 months.

Abbreviated telegraphic addresses (inland) for use at any office, may be registered with the Postmaster General at a cost of 5/- per annum, or upon payment of £2 for a permanent address.

Local telegrams from authorized Government officials, members of the House of Representatives, the Legislative Council and other authorized persons on public business are transmitted free of charge.

Persons resident at a place to which the island telegraph line has not been extended can benefit by its use on the following conditions—

- (a) If the words "By Post" with name of a telegraph station be written on a message it will be telegraphed to such station and forwarded from thence to its postal address by first post.

- (b) If a letter marked "On Post Office Telegraph Business" be sent by post to the telegraph clerk at any station the message enclosed will be promptly forwarded by telegraph from such station. In this case the letter may be registered and the cost of the message enclosed in stamps or coin. Telegrams may also be handed to a mail courier on his way to a telegraph office, but the Department does not take any liability for miscarriage.
- (c) No charge will be made in either case for postage or registration.

TELEGRAMS—(OVERSEAS)

Cablegrams: Cablegrams for all parts of the world may be handed in at any Telegraph Office on payment of the inland charge in addition to the amount charged by Cable and Wireless (West Indies) Ltd., in accordance with their Tariff. *No inland rate is charged for telegrams for the British Empire.*

The various classes of message available are:

Ordinary Telegrams

Ordinary telegrams may be written in plain or secret (code or cipher) language or any combination of these.

The text of an ordinary telegram may contain a mixture of plain and secret (code and/or cipher) language and the total charge is arrived at by adding the charge for each individual word reckoned in accordance with the rules for counting at pages 113 to 114.

The minimum charge is as for five words.

Urgent Telegrams

The urgent telegram provides a specially accelerated service to most countries.

Such telegrams have priority in transmission and the rates are double the ordinary rates. The word "Urgent" must be included as the first word in the address and charged for. The minimum charge is as for five words.

Letter Telegrams

The letter telegram services (LT) provide facilities at half the rate for ordinary telegrams for communications in plain language of a lengthy though less urgent character than those provided by the ordinary or urgent services. The minimum charge is as for 22 words. Prefix LT is charged for as one word.

Letter Telegrams (LT) may be sent to most places outside Europe. They are normally delivered during the day following the day of handing in.

Commonwealth Social Telegrams

Commonwealth social telegrams (GLT) may be sent to most places in the British Commonwealth, territories under British Trusteeship, Burma, and the Hashemite Kingdom of the Jordan. They must be in plain language and may be used for greetings, family news or non-commercial personal affairs.

Commonwealth social telegrams are normally delivered during the day following the day of handing in. They should contain the full postal address of the addressee. The only accessory service allowed is the prepaid reply. The rates are one-half the ordinary rates based on a minimum of 10 words. No charge is made for the prefix GLT. No other accessory services such as the multiple address facility are admissible.

Press Telegrams

Press telegrams for publication in the newspapers may be sent at reduced rates by only authorised press correspondents. The minimum charge for press telegrams is as for 10 words.

Multiple Address Telegrams

A telegram addressed to several persons in the same town or to the same firm at different addresses in the same town may be sent to practically all destinations at rates which give a reduction on all copies after the first.

Telegrams to Members of H. M. Army and R. A. F. Abroad

Telegrams may be sent by means of any of the public services (ordinary, LT or GLT) which may be available to the address concerned, subject to the usual conditions as regards charges, and so on.

Telegrams addressed to any of the *Forces* addresses are chargeable at current rates.

The urgent service at double the ordinary rate is available for the overseas transmission of telegrams to these *Forces* addresses (except B.A.O.R.) but urgent delivery facilities are not available.

Telegrams addressed to members of the *Forces* overseas are given telegraphic transmission abroad, but final delivery is normally effected by Service postal channels.

The address of a telegram for a member of the British Army of the Rhine counts as five words irrespective of its length.

Prepaid Replies:

A reply may be prepaid to the majority of overseas telegrams.

When prepayment of a reply is desired the sender should write the letters=RP= followed by the amount to be prepaid, for example, =RP 10/6= before the address. This prefix is counted and charged for as one word.

A voucher is issued to the addressee by the office of delivery and is valid for a period of three months for payment, or partial payment of any telegram.

If the reply-paid telegram cannot be delivered to the addressee, the value of the voucher is refunded to the sender on application being made within a period of four months.

If the addressee does not use the voucher its value will be refunded to the sender if he makes application and returns the voucher within a period of four months.

For table of rates apply to any Telegraph Office or at the Office of Cable and Wireless (West Indies) Limited, 8 Port Royal Street, Kingston.

The address of telegrams to be retained until called for at a telegraph office or post office should be preceded by one of the following indicators according to the facility required:

=TR=Telegram to be retained at a telegraph office: =GP=Telegram to be retained at a *poste restante*: =GPR=Telegram to be called for at a post office, registered. This service is not available on Commonwealth social telegrams.

Multiple Addresses

The addresses of a telegram to be sent to several persons in the same town or to the same firm at different localities in the same town, should be prefaced by the indicator —TM— followed by the number of addresses, for example, =TM= 4=. The telegram including the addresses is charged for as a single telegram, but a copy is prepared for each address. The copying fee is 10d. per copy not exceeding 50 chargeable words and 5d. for every additional 50 words or portion thereof.

Telegrams to follow the Addressee

When the sender of a telegram is not certain that the addressee will be found at the address given and desires the telegram to be sent on, the indicator —FS— should be inserted before the address. This service is not available on Commonwealth social telegrams and is charged for as one word.

Sender's Name and Address

The name and address of the sender must be written on the back of the form in the space provided and it is desirable that the sender's telephone number should be added.

COUNTING FOR CHARGING

Addresses

Words in the address of a telegram, other than the name of the office of destination, are counted at the rate of 15 letters to a word.

Subject to this limit: (1) personal names, names of ships and so on may be combined by the sender to form single expressions, for example, *Delarue*; and (2) the names of streets, squares, boulevards and other public thoroughfares may be combined to form single expressions and are counted as single words if written without a break. House numbers, for example 30/A or 30/BIS are counted at the rate of five characters to the word, but the oblique stroke is not charged for.

A telephone number and the name of the exchange, together with the indicator =TF=, is counted in the address as one word, for example =TF Passy 5074= counts as one word. Similarly, a telex number together with the indicator =TELEX= is counted in the address as one word, for example =TELEX= 20 074= counts as one word.

The name of the office of destination is charged for as one word whatever its length. When the name of the country or district is necessary to distinguish the office from others of the same name it is not charged for. Similarly in telegrams for large towns a district indicator added to the name of the town is not charged for.

Groups of initials in common use may be combined in a group without the stops and are counted as five letters to the word. If, however, the sender desires that the letters should be transmitted as isolated letters each letter is counted as one word.

In all telegrams words comprising the name and address of the sender, if to be transmitted separately from the text, are counted at the rate of fifteen letters to the word, but an arbitrary expression which is not a registered address is counted at the rate of five letters to the word. *Telegrams without text are not admitted.*

PLAIN LANGUAGE

Definition

Plain language is that which presents an intelligible meaning, each word and each expression having the meaning normally assigned to it in the language to which it belongs.

Plain language telegrams may be drawn up in most languages but they must be written in letters of the English alphabet.

Counting

Each plain language word up to 15 letters ranks as one chargeable word, any letters in excess of 15 being charged at the rate of 15 letters to the word. Exceptionally, however, the following are counted at 15 letters to a word if written without break:

Ordinary compound words;

Names of towns, provinces, countries and so on;

Family names and names of ships;

Designations of aircraft, railway trains and so on;

Only applicable in address as one word;

Whole numbers, fractions, decimals or fractional numbers written in words.

The following may also be included in a plain language telegram but are charged at the rate of five characters to the word, any excess (where permitted) being charged at the same rate:

A single check word or check number not exceeding five letters or five figures placed at the beginning of the text;

Groups of letters and figures forming ordinal numbers, such as 17th;

Commercial expressions or commercial marks;

Groups of letters, of figures or of signs provided they have no secret meaning. (Oblique strokes, decimal points, and stops used in the formation of such groups are counted as figures).

Except in the case of groups of figures, signs of punctuation are transmitted only at the special request of the sender and they are then charged for as separate words. However, an oblique stroke in the number of a house, for example, 30/A, 30/BIS, is not counted for the purpose of charging. If compound words, joined by a hyphen or separated by an apostrophe, appear in a standard dictionary, they are normally charged and transmitted as a single word (that is, with hyphens or apostrophes deleted). If they do not appear in a standard dictionary, they are treated as separate words.

Every isolated letter and figure is charged for as a word, but groups of initials in common use such as HMS, RAF, BOAC, YMCA, YWCA, PAA, are counted as five letters to a word if stops are omitted.

Words incorrectly spelt so as to bring the number of letters within the maximum, or incorrectly joined together contrary to the use of the language are not permitted in plain language telegrams.

Figures may be used in the text, but the chargeable number of such figures or groups of figures must not exceed one-third of the chargeable number of words in the telegram exclusive of the address.

SECRET LANGUAGE**Definition**

By secret language (code or cipher) is meant:

- (1) artificial words (which need not be pronounceable) composed exclusively of letters;
- (2) figures or groups or series of figures having a secret meaning;
- (3) words, names, expressions or combinations of letters not fulfilling the conditions applicable to plain language;
- (4) a mixture of the words and expressions mentioned above. Words in secret language must not contain any accented letter. Groups composed of letters and figures, letters or figures and signs having a secret meaning are not permitted.

Counting

Artificial words are counted at the rate of five letters to the word. Real words not used with the meaning normally assigned to them in the language to which they belong are counted at the rate of 15 letters to the word.

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